

**KANSAS DEPARTMENT OF REVENUE  
DIVISION OF VEHICLES  
ROBERT B DOCKING STATE OFFICE BUILDING  
TOPEKA, KANSAS 66626-0001**

**REFUND INSTRUCTIONS**

**MOTOR VEHICLE PROPERTY TAXES**

**KANSAS STATUTE ALLOWS FOR A REFUND OF THE UNUSED PORTION OF THE MOTOR VEHICLE PROPERTY TAXES IF THE RESIDENT OF KANSAS HAS ESTABLISHED RESIDENCE IN ANOTHER STATE.**

**INSTRUCTIONS: THE FOLLOWING ITEMS SHALL BE SUBMITTED TO THE COUNTY TREASURER'S OFFICE IN WHICH THE MOTOR VEHICLE WAS REGISTERED:**

- 1. KANSAS OWNER'S REGISTRATION RECEIPT.**
- 2. A COPY OF THE APPLICANT'S CURRENT OUT-OF-STATE DRIVERS LICENSE.**
- 3. A COPY OF THE APPLICANT'S CURRENT OUT-OF-STATE REGISTRATION. (Please mail current mailing address if different)**
- 4. THE KANSAS REGISTRATION LICENSE PLATE (IF APPLICABLE)  
(    ) a. IF THE STATE YOU ARE CURRENTLY RESIDING IN REQUIRED THAT YOU SURRENDER YOUR KANSAS LICENSE PLATE, PLEASE CHECK THE BOX TO THE LEFT.**
- 5. PLEASE RETURN THIS FORM WITH OTHER SUPPORTING DOCUMENTATION TO:**

**CRAWFORD COUNTY MOTOR VEHICLE  
PO BOX 96  
GIRARD, KANSAS 66743**

**SS# \_\_\_\_\_ SIGNATURE \_\_\_\_\_**

**THESE INSTRUCTIONS HAVE BEEN DEVELOPED BY THE DIVISION OF VEHICLES. ITEMS 1, 2, AND 3 ARE REQUIRED BY LAW. ITEM 4 IS ALSO REQUIRED BY LAW IF APPLICABLE.**

**REFUNDS OF LESS THAN FIVE DOLLARS (\$5.00) WILL NOT BE PROCESSED.**