

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY, KANSAS
GIRARD, KANSAS

RESOLUTION NO. 2000-152

A RESOLUTION APPOINTING A FREEDOM OF INFORMATION OFFICER FOR THE COUNTY OF CRAWFORD, AND PROVIDING FOR THE OFFICER'S DUTIES.

WHEREAS, the Kansas Legislature adopted Sub. HB 2864 requiring that all public agencies covered by the Open Records Act appoint a Local Freedom of Information Officer; and

WHEREAS, the Board of Crawford County Commissioners believes the appointment of a Freedom of Information Officer to assist the public with its open records needs is good for public service and facilitates the public policy of open government.

NOW THEREFORE, be it resolved by the Board of Crawford County Commissioners meeting in regular session this 7th day of July, 2000:

Section 1: Appointment. The Crawford County Clerk is hereby appointed as the Freedom of Information Officer for Crawford County and is charged with all of the statutory duties prescribed by Sub. HB 2864 and set forth in Section 2.

Section 2: Duties. The Freedom of Information Officer or the officer's designee shall:

a. Prepare and provide educational materials and information concerning the open records act;

b. be available to assist the county and members of the general public to resolve disputes relating to the open records act;

c. respond to inquiries relating to the open records act;

d. establish the requirements for the content, size, shape and other physical characteristics of a brochure required to be displayed or distributed or otherwise make available to the public under the open records act. In establishing such requirements for the content of the brochure, the local freedom of information officer shall include plainly written basic information about the rights of a requestor, the responsibilities of a public agency, and the procedures for inspecting and obtaining a copy of public records under the open records act.

e. set the cost for obtaining public records as provided by K.S.A. §§45-218, -219.

Bob Kmiec
Bob Kmiec, Chairman

Tom Moody
Tom Moody

Anthony Pichler
Anthony Pichler

ATTEST:

Kevin Anselmi
Kevin Anselmi, County Clerk