

# Board of Crawford County Commissioners

## Commissioners' Journal

2017, [SEVENTY-FIFTH](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS **Tuesday, October 3, 2017, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Wood led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING**

#### **CONSENT AGENDA**

**On motion (17-342)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **September 29, 2017** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

#### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	339	That the consent agenda be approved including: Approval of the September 26, 2017 minutes
Motion 17	340	To recess this open session and go into a closed executive session for a period of not more than 1 hour to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships and to include the Board of County Commissioners, County Counselor Jim Emerson and Pittsburg Area Chamber of Commerce President Blake Benson
Motion 17	341	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson

# Board of Crawford County Commissioners

## **UNDER THE HEADING NEW BUSINESS**

### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**

### **MESSAGES FROM THE COUNTY LOCAL BOARD OF HEALTH**

### **MESSAGES FROM APPOINTED OFFICIALS**

**Item One:** Ms. Rebecca Adamson, County Health Officer presenting the Kansas Department of Health & Environment Contract for Ongoing Implementation of the 1422 Grant in Crawford County. Ms. Adamson stated this is the Health Department's 4<sup>th</sup> year for this grant. She explained that this is a CDC grant in which CDC gives funds to KDHE and KDHE distributes those funds to 6 communities in the State of Kansas. She said that the Health Department is very lucky to be one of the 6 communities to receive this grant. Ms. Adamson stated that this is a \$240,000 per year grant with no match needed. She also explained the 15 different objectives for this grant. She said that this is the 4<sup>th</sup> and final year for this grant and KDHE does not know if it will be offered again. Ms. Adamson explained the employees involved in the program and the wages that are paid for out of the grant money. She stated that this grant money has done something for every community in Crawford County.

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**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
CONTRACT  
FOR  
ONGOING IMPLEMENTATION OF THE 1422 GRANT IN CRAWFORD COUNTY**

1. Parties to Contract –
  - 1.1. Kansas Department of Health and Environment [KDHE]
  - 1.2. Crawford County Health Department, 410 E. Atkinson, Suite A, Pittsburg, KS 66762 [CCHD]

**The Parties agree to the following terms and conditions:**

2. Purpose of Contract – The purpose of this Contract is to support implementation of the *State and Local Public Health Actions to Prevent Obesity, Diabetes, and Heart Disease and Stroke (DP14-1422PPHF14)* (1422) grant that will address population-wide and priority population approaches to prevent obesity, diabetes, heart disease and stroke, and reduce health disparities in these areas among adults.
3. Term of Contract – The period of this Contract shall be September 30, 2017 through September 29, 2018.
4. Duties of CCHD –
  - 4.1. Conduct work in accordance with the approved itemized budget (Appendix D).
  - 4.2. Submit affidavits of expenditure within thirty (30) days of the end of the quarter in accordance with the Payment and Affidavit table (Appendix C).
  - 4.3. Assign 1.0 FTE staff member as the project manager/coordinator to coordinate the day to day operations of the 1422 local project and serve as a liaison to KDHE.
  - 4.4. Continue to work with the convened 1422 local implementation team to guide implementation of 1422 activities as determined by the approved CCHD work plan and in accordance with the Dual Approach Framework and synergistic approach, and KDHE 1422 Guidance Document.
  - 4.5. Participate in the 1422 Community of Practice and Webinar series facilitated by the Wichita State University Center for Community Engagement Institute (CEI).
  - 4.6. Attend all required conference calls, webinars and in person trainings and meetings associated with planning and implementing the 1422 grant, including project coordination calls scheduled and facilitated by KDHE.
  - 4.7. Coordinate local working teams and/or subcontract with local and state entities as needed to assure completion of activities for each of the 15 strategies under the 1422 grant components in accordance with the Dual Approach Framework and Synergistic Approach.
  - 4.8. Respond to 1422 inquiries from local partners, KDHE, and KDHE contractors within three business days or sooner as required by KDHE.
  - 4.9. Develop a minimum of one, written local 1422 dual approach success story and one, video local 1422 dual approach success story that incorporates strategies across components and highlights outcomes of the 1422 project in the community, specifically how it has addressed the 1422 strategies for underserved target populations.
  - 4.10. Complete progress reporting once monthly in Catalyst for every activity in the approved CCHD work plan and write progress according to guidance provided in the 1422 Grantee Guidance Document.

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- 4.10.1. Submit progress by email to KDHE three full business days in advance of a Project Coordination Call, as instructed in the 1422 Grantee Guidance Document.
  - 4.11. Complete mid-year progress reporting at the strategy level for each 1422 strategy in Catalyst by March 30, 2018, and complete end-of-year progress reporting at the strategy level for each 1422 strategy in Catalyst by September 28, 2018.
  - 4.12. Track performance measures using the Component 1 and Component 2 performance measure tracking logs and submit both tracking logs to KDHE twice annually, once by March 30, 2018, and once by September 28, 2018.
  - 4.13. Prepare for and host an annual, in-person site visit with KDHE staff, in accordance with instructions sent by KDHE, to be completed as scheduled by KDHE sometime between February 1 and May 31, 2018.
5. Duties of KDHE –
- 5.1. Provide oversight for all aspects of the federal 1422 grant.
  - 5.2. Coordinate and oversee a team of KDHE facilitators, key contacts and content experts, as well as state contractors, to provide training and technical support for local 1422 planning and implementation efforts.
  - 5.3. Provide timely guidance, technical support and feedback on all 1422 related work products and inquiries.
  - 5.4. Schedule and host Project Coordination Calls with CCHD.
  - 5.5. Schedule and send instructions for the annual site visit to CCHD at least 30 days in advance of the scheduled site visit.
  - 5.6. Plan quarterly in-person meetings between KDHE staff, all 1422 community teams, and relevant KDHE contractors, with annual site visits counting toward the second quarter meeting.
6. Compensation –
- 6.1. KDHE shall make an initial payment of \$60,000 upon execution of this contract and approval of the Year 3 Quarter 4 affidavit of expenditure that is due on or before Oct. 13, 2017.
  - 6.2. Subsequent payments shall be based upon:
    - 6.2.1. Receipt and approval of an affidavit of expenditure and according to the attached payment schedule (Appendix C). Affidavit of expenditures must be submitted for approval to KDHE for all funds received.
    - 6.2.2. Completion of required duties each quarter as outlined in this contract and the checklist of requirements in the 1422 Grantee Guidance Document. Payment may be withheld by KDHE until requirements are met.
  - 6.3. The Contract amount shall not exceed \$240,000.
7. Miscellaneous Terms and Conditions –
- 7.1. This Contract is contingent upon the availability of state or federal funds and may be terminated by thirty (30) day advance written notice by KDHE.
  - 7.2. Binding Appendices. The provisions found in Appendix A, (Contractual Provisions Attachment [Form DA-146a]) and Appendix B, (Whistleblower and Non-Debarment Certification) are hereby incorporated in this Contract and made a part hereof. Such provisions shall take precedence over any contrary provisions of this Contract.

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- 7.3. Amendments. This Contract may be amended as necessary if such amendment is in writing and executed by the Parties with the same formalities as this Contract.
- 7.4. Termination. This Contract may be terminated by either Party upon providing written notice to the other party at least thirty (30) days in advance of the effective date of termination. If this Contract is terminated, CCHD will be paid for those fees earned and costs incurred prior to the date of termination. KDHE shall receive all materials and products produced prior to the date of termination.
- 7.5. Prostitution and Sex Trafficking. None of the funds made available under this agreement may be used to promote or advocate the legalization or practice of prostitution or sex trafficking. Nothing in the preceding sentence shall be construed to preclude the provision to individuals of palliative care, treatment, or post-exposure pharmaceutical prophylaxis, and necessary pharmaceuticals and commodities, including test kits, condoms, and, when proven effective, microbicides.
  - 7.5.1. "Commercial sex act" means any sex act on account of which anything of value is given to or received by any person.
  - 7.5.2. "Prostitution" means procuring or providing any commercial sex act and the "practice of prostitution" has the same meaning.
  - 7.5.3. "Sex trafficking" means the recruitment, harboring, transportation, provision, or obtaining of a person for the purpose of a commercial sex act. 22 U.S.C. § 7102(9).

THE PARTIES, through duly authorized representatives, assent to the terms and conditions of this Contract and have executed it as of the date shown below.

**Kansas Department of Health and Environment**

**Crawford County Local Board of Health Commission**

By:

By:

\_\_\_\_\_  
Susan Mosier, MD, MBA, FACS  
Secretary and State Health Officer

\_\_\_\_\_  
Carl Wood  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Board of Crawford County Commissioners

State of Kansas  
Department of Administration  
DA-146a (Rev. 06-12)

## CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).

5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.

6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9. **Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.

12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

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## APPENDIX B COMPLIANCE WITH THE "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS"

Congress has enacted a law, found at 41 U.S.C. 4712, encouraging employees to report fraud, waste, and abuse. This law applies to all employees working for contractors, grantees, subcontractors and subgrantees on federal grants and contracts [for the purpose of this document, "Recipient of Funds"]. The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) mandated a pilot program entitled, "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS". 41 U.S.C. 4712 has been amended, enacting a permanent extension of the pilot program.

This program requires all grantees, their subgrantees and subcontractors to:

- Inform their employees working on any Federal award they are subject to the whistleblower rights and remedies of the pilot program;
- Inform their employees in writing of employee whistleblower protections under 41 U.S.C. 4712 in the predominant native language of the workforce; and,
- Contractors and grantees will include such requirements in any agreement made with a subcontractor or subgrantee.

Employees of a contractor, subcontractor, grantee [or subgrantee] may not be discharged, demoted, or otherwise discriminated against as reprisal for "whistleblowing." In addition, whistleblower protections cannot be waived by any agreement, policy, form or condition of employment.

Whistleblowing is defined as making a disclosure "that the employee reasonably believes is evidence of any of the following:

- Gross mismanagement of a federal contract or grant;
- A gross waste of federal funds;
- An abuse of authority relating to a federal contract or grant;
- A substantial and specific danger to public health or safety; or,
- A violation of law, rule, or regulation related to a federal contract or grant (including the competition for, or negotiation of, a contract or grant).

To qualify under the statute, the employee's disclosure must be made to:

- A Member of Congress or a representative of a Congressional committee;
- An Inspector General;
- The Government Accountability Office;
- A federal employee responsible for contract or grant oversight or management at the relevant agency;
- An official from the Department of Justice, or other law enforcement agency;
- A court or grand jury; or,
- A management official or other employee of the contractor, subcontractor, grantee, or subgrantee who has the responsibility to investigate, discover, or address misconduct.

**The Recipient of Funds acknowledges that as a condition of receiving funds, it has complied with the terms of the "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS", as amended, and has informed its employees in writing and in the predominant native language of the workforce, that by working on any Federal award, the employees are subject to the whistleblower rights and remedies.**

### NON-DEBARMENT CERTIFICATION AND WARRANTY

The Recipient of Funds acknowledges that KDHE is required to verify that any person or entity receiving funds has not been suspended, debarred or otherwise excluded from receiving federal funds. Verification may be accomplished by 1) checking the System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov); 2) obtaining a certification from the entity; or 3) by adding a clause or condition to the transaction.

**The Recipient of Funds, as a condition of receiving funds, certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, or by any department or agency of the State of Kansas.**

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## Appendix C – Payments and Affidavit of Expenditure Schedule

Payments and Affidavit of Expenditure Due Dates		
Payment Date	Amount	Affidavit of Expenditure Due
Upon execution of this contract and approval of the Year 3 Quarter 4 affidavit of expenditure that is due on or before Oct. 13, 2017	\$60,000	Thursday, February 1, 2018
January 2018	\$60,000	Tuesday, May 1, 2018
April 2018	\$60,000	Friday, July 13, 2018
August 2018	\$60,000	Friday, October 12, 2018
<b>Total Grant Award</b>	<b>\$240,000</b>	

## Appendix D – Itemized Budget

Budget Category	Total Budgeted
Personnel & Fringe	\$139,403
Travel/Training	\$5,475
Supplies	\$4,600
Facility Costs	\$
Equipment	\$
Contractual Services	\$65,000
Other	\$25,522
<b>Total</b>	<b>\$240,000</b>

**On motion (17-343)** of Commissioner Moody and the second of Commissioner Murphy to approve the Kansas Department of Health & Environment Contract for Ongoing Implementation of the 1422 Grant in Crawford County and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Rick Pfeiffer stated that he and Ms. Adamson are going to start evaluations for their employees in October for fair salary scales.

**MESSAGES FROM THE PUBLIC  
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES  
MESSAGES FROM ELECTED OFFICIALS**



# Board of Crawford County Commissioners

## PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

**Item One:** County Clerk Don Pyle presenting the September 2017 Clerk's Report. Mr. Pyle stated that this report summarizes the total amounts spent by departments for payroll and bills during the month of September. Mr. Pyle also gave the Commissioners a copy of the August 2017 to September 2017 Clerk's Report of Changes in Expenditures for comparison. Mr. Pyle reviewed the changes with the Commissioners and discussed some of the reasons for the changes.

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2017. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 09/29/2017 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$66,427.43	\$29,785.16	\$96,212.59	\$34,106.01	\$130,318.60
31	Comm. Corrections	\$18,065.86	\$16,440.62	\$34,506.48	\$20,646.79	\$55,153.27
35	Co Atfry Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	Treasurer Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$295,048.87	\$154,838.42	\$449,887.29	\$234,911.67	\$684,798.96
107	Lower Eight Preparation	\$0.00	\$0.00	\$0.00	\$5,507.30	\$5,507.30
108	PHAP BC Pathways Grant	\$1,560.37	\$1,949.63	\$3,510.00	\$0.00	\$3,510.00
109	PHAP Grant	\$5,223.02	\$5,934.67	\$11,157.69	\$2,483.61	\$13,641.30
110	Health Dept.	\$38,172.66	\$37,238.44	\$75,411.10	\$55,377.86	\$130,788.96
111	Health & Family	\$3,782.46	\$1,773.48	\$5,555.94	\$3,870.11	\$9,426.05
114	Free To Know	\$4,535.27	\$4,137.49	\$8,672.76	\$79.36	\$8,752.12
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$2,183.15	\$1,823.33	\$4,006.48	\$0.00	\$4,006.48
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$4,791.23	\$3,092.71	\$7,883.94	\$0.00	\$7,883.94
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$92,382.87	\$42,991.98	\$135,374.83	\$504,921.71	\$640,296.54
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$34,000.00	\$34,000.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$6,596.77	\$6,596.77
200	Employee Benefits	\$0.00	\$338,006.87	\$338,006.87	\$536.93	\$338,543.80
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
215	Fire District #1	\$554.92	\$117.90	\$672.82	\$16,667.45	\$17,340.27
220	Fire District #2	\$510.73	\$89.28	\$600.01	\$9,153.82	\$9,753.83
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$29,767.13	\$29,767.13
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$2,291.17	\$2,291.17
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$15,665.22	\$12,876.79	\$28,542.01	\$4,300.58	\$32,842.59
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrnmtl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$2,321.32	\$1,238.64	\$3,559.96	\$51,134.25	\$54,694.21
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$3,047.00	\$3,047.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$2,831.60	\$2,831.60
516	Sewer District #4	\$172.70	\$44.22	\$216.92	\$280.18	\$497.10
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$815.21	\$815.21
991	Mental Health Payroll	\$210,336.54	\$218,142.85	\$428,479.39	\$0.00	\$428,479.39
992	Motor Vehicle Payroll	\$10,154.79	\$5,006.37	\$15,161.16	\$0.00	\$15,161.16
		\$771,889.41	\$875,528.83	\$1,647,418.24	\$1,023,326.51	\$2,670,744.75

**Add-On Checks - See Detail on Monthly Reports**

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
Add-ons - See Detail on Reports		\$0.00	\$0.00	\$0.00	\$1,950.00	\$1,950.00
Add On Total		\$0.00	\$0.00	\$0.00	\$1,950.00	\$1,950.00

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**Unposted Checks - See Detail on Monthly Reports**

Unposted - See Detail on Reports				\$3,089.52	\$3,089.52
				\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$3,089.52

Unpost Total

**GRAND TOTALS for Warrant Account**

**\$2,669,605.23**

**Disbursements**

Dept #	Dept. Name				Total Expenses
					\$0.00
<b>Total Disbursements</b>					<b>\$0.00</b>

- The following warrant numbers are inclusive in the amounts expended above:
- 9/15/17 Accounts Payable Numbers 576466 - 576769
  - 9/15/17 Payroll Numbers 0
  - 9/15/17 Disbursement Numbers 0
  - 9/15/17 Account Payable Add-on Numbers 576770
  - 9/15/17 Payroll Add-on Numbers 0
  - 09/29/17 Accounts Payable Numbers 576771-577033
  - 09/29/17 Payroll Numbers 577034-577155
  - 09/29/17 Disbursement Numbers 0
  - 09/29/17 Account Payable Add-on Numbers 0
  - 09/29/17 Payroll Add-on Numbers 0

The above listed report of the County Clerk of Crawford County, Kansas dated September 29, 2017 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Moody and seconded by Commissioner Murphy that the said report be confirmed and listed in the County Warrant Register for 2017. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2017, and listed in the said record book.

Motion carried by the following roll call vote:  
 Ayes: Commissioners: Wood, Moody, and Murphy  
 Nays:

Dated at Girard, Kansas this 3rd Day of October, 2017

Chairperson Carl Rowd  
 Member [Signature]  
 Member [Signature]  
 Attest [Signature]

# Board of Crawford County Commissioners

## August 2017 to September 2017 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	08/31/2017	Difference	Notes
30	Ambulance Service	\$96,212.59	\$34,106.01	\$130,318.60	\$128,132.37	\$2,186.23	
31	Comm. Corrections	\$34,505.48	\$20,648.79	\$55,153.27	\$50,467.49	\$4,685.78	
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60	Treasurer Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
100	General Fund	\$449,887.29	\$234,911.67	\$684,798.96	\$696,230.25	-\$11,431.29	
108	PHAF BC Pathway Grant	\$3,510.00	\$0.00	\$3,510.00	\$3,510.00	\$0.00	
109	PHAF Grant	\$11,157.89	\$2,483.61	\$13,641.30	\$10,809.49	\$3,031.81	
110	Health Dept.	\$75,411.10	\$55,377.86	\$130,788.96	\$105,591.73	\$25,197.23	\$16,535-Lower 8 Region, Med Supplies
111	Health & Family	\$5,555.94	\$3,870.11	\$9,426.05	\$6,205.80	\$3,220.25	
114	Free To Know	\$8,672.78	\$79.36	\$8,752.12	\$13,667.76	-\$4,915.64	
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
118	Case Management	\$4,006.48	\$0.00	\$4,006.48	\$4,234.18	-\$227.70	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
121	Family Connections	\$7,883.94	\$0.00	\$7,883.94	\$7,762.52	\$121.42	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
140	R&B, Spec Brg, Weed	\$135,374.83	\$504,921.71	\$640,296.54	\$284,728.23	\$355,568.31	\$324,000 Bridge Repl., Asphalt, Chip/Seal
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
145	Equipment Reserve	\$0.00	\$34,000.00	\$34,000.00	\$0.00	\$34,000.00	Concrete work for new bldg, Trailer
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
198	Consolidated 911	\$0.00	\$6,596.77	\$6,596.77	\$27,983.41	-\$21,386.64	
200	Employee Benefits	\$338,006.87	\$536.93	\$338,543.80	\$334,517.06	\$4,026.74	
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
215	Fire District #1	\$672.82	\$16,667.45	\$17,340.27	\$10,054.24	\$7,286.03	\$8,141-rescue tool
220	Fire District #2	\$600.01	\$9,153.82	\$9,753.83	\$1,444.32	\$8,309.51	\$8,733-Bunker gear
222	Fire District #3	\$0.00	\$29,767.13	\$29,767.13	\$984.19	\$28,782.94	\$29,423-F350 truck
223	Fire District #4	\$0.00	\$2,291.17	\$2,291.17	\$1,582.78	\$708.39	
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
280	JJ RJA 11th Judicial	\$28,542.01	\$4,300.58	\$32,842.59	\$34,748.55	-\$1,905.96	
281	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
264	Local Envrnmtl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
398	Tourism & Convention	\$3,559.96	\$51,134.25	\$54,694.21	\$18,447.89	\$36,246.32	PSU Quarterly payment
399	Viol. Against Women	\$0.00	\$3,047.00	\$3,047.00	\$0.00	\$3,047.00	
505	Sewer District #2	\$0.00	\$2,831.60	\$2,831.60	\$2,015.34	\$816.26	
516	Sewer District #4	\$216.92	\$280.18	\$497.10	\$219.92	\$277.18	
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$815.21	\$815.21	\$805.44	\$9.77	
991	Mental Health Payroll	\$428,479.39	\$0.00	\$428,479.39	\$469,281.13	-\$40,801.74	
992	Motor Vehicle Payroll	\$15,161.16	\$0.00	\$15,161.16	\$13,684.38	\$1,476.78	
		\$1,647,418.24	\$1,017,819.21	\$2,665,237.45	\$2,226,908.47	\$438,328.98	

**On motion (17-344)** of Commissioner Moody and the second of Commissioner Murphy to approve the September 2017 Clerk's Report as presented.

**On a Roll Call Vote.**

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Pyle stated that he spoke to Ryan Insurance and they would like to attend a meeting to go over the loss runs through September when it is available. Mr. Pyle also stated that Ryan Insurance would like to set up a work session in December before they turn in bids for property, casualty and work comp insurance in January to make sure everything is understood. Mr. Murphy stated the new dump trucks are in and wanted to make sure they are covered. Mr. Pyle stated that he spoke with Ryan Insurance and builder's risk is a part of our policy on both of the new buildings. He explained that builders risk should cover the buildings until they are completed and once completed we will make sure they are covered as buildings under the policy. The Commissioners discussed the concrete slab work being done for the new Pittsburg building.

**Item Three:** Mr. Ed Fields, Noxious Weed Director stated that he would like to put some type of river rock for a border under the fence along the exit drive for the Courthouse parking lot and the Commissioners agreed that would be fine. Mr. Fields asked about the hand rails along the sidewalks to the entrances of the courthouse and the Commissioners decided they would like Mr. Fields to paint them black. Mr. Wood expressed to Mr.

## **Board of Crawford County Commissioners**

Fields that his Noxious Weed responsibilities should come first and then work on the extra jobs the Commissioners have requested that he do.

**Item Four:** Mr. Mike Peak, Mr. Fields and the Commissioners discussed a smooth rubber roofing and a sealing for the black smith shop and the District #2 shop and election storage building. The Commissioners requested that Mr. Peak get quotes for sealing on the 2 buildings. Mr. Peak discussed the striping of the Homer Cole parking lot and the Courthouse parking lot. Mr. Murphy stated that the poles for the handicap signs in the front parking lot at the Courthouse are old and out dated and Mr. Peak will check into it.

**Item Five:** Mr. Moody asked about an update on the Centennial Bridge Project. The Commissioners discussed what is left to do and what should be done about payment for the contractor and they discussed citizens that are concerned with getting the bridge done.

**Item Six:** County Counselor Jim Emerson stated that the new dump trucks are in but one was sent back. Mr. Wood asked that Mr. Hite be contacted to speak with them about this.

### **UNDER THE HEADING OLD BUSINESS**

**Item One:** Mr. Pyle stated that the representatives from Pitt Craft Printing will speak with him on Thursday at 10:00 AM to go over a few aspects of the on line store and he has invited some of the elected officials to attend.

### **NEW BUSINESS continued**

**Item Six continued:** Shop Foreman Greg Hite addressed the Commissioners on the new dump trucks and stated that 2 employees drove one of the dump truck and were not happy with the way it ran. He stated he had another employee drive it and he felt the rear end was out. Mr. Hite stated that the dump truck was sent back and said that the other two trucks are okay. Mr. Woods stated that he wants the particulars on exactly what was wrong with the truck that was returned and also discussed getting the extended warranty on the returned truck. Mr. Hite and the Commissioners discussed garaging the trucks. Mr. Moody also stated that he wants the salesman from the company to speak with the employees that will be driving the new trucks.

### **OLD BUSINESS continued**

**Item Two:** Mr. Murphy discussed the progress on the new buildings.

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:**

#### **ANNOUNCEMENTS:**

**Item One: October 9, 2017** – SEK Old Time Gas Engine & Tractor Club meeting at the Crawford County Historical Museum at 7:30 PM. The Commissioners will be in attendance.

### **UNDER THE HEADING MOTION TO ADJOURN**

## Board of Crawford County Commissioners

### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Wood and the second of Commissioner Moody to adjourn the [October 3, 2017](#) meeting of the Board of Crawford County Commissioners at 10:54 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken BKW 10/3/17 10:54 AM/amended BKW 10/5/17 1:00 PM](#)