

Board of Crawford County Commissioners

Commissioners' Journal

2016, **EIGHTY-FIFTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Monday, November 14, 2016**, during the recess of the canvass

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Tom Moody served as the presiding officer.

Commissioners Carl Wood and Jeff Murphy were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

CONSENT AGENDA

On motion (16-409) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the **November 8, 2016** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

(MOTIONS 16-405, 16-406, 16-407 & 16-408 were used by the Board of County Canvassers)

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	401	That the consent agenda be approved including: Approval of the November 4, 2016 minutes
Motion 16	402	To approve Contract between Crawford County Board of Commissioners and Mission Construction Co, Inc for the Bridge Replacement Project, Bridge No. 690 and to authorize all three Commissioners to sign
Motion 16	403	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners, County Counselor Jim Emerson and Mr. Mike Ryan and Mr. Ray Ryan from Ryan Insurance
Motion 16	404	To approve the Sworn Statement in Proof of Loss to the Employers Mutual Casualty Company and authorize the Chairman to sign and to deposit the check in the amount of \$90,647.17

Board of Crawford County Commissioners

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

PROCLAMATION AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: Mr. Wood addressed the issue of flashlights for the road crews. He stated that the lights he would like to order would come with a good discount for ordering 24 or more. He said that he would like each light to be numbered and engraved with the Road & Bridge District number. The Commissioners agreed to order 24 flashlights and to use the numbering system within each district.

Item Two: Mr. Pyle showed a demonstration on a RDM mulching attachment that Mr. Wood requested. The demonstration explained the machinery in detail. Mr. Wood stated that this can be used all 12 months of the year. Mr. Wood requested that Mr. Pyle show a demonstration on a Cat mulching attachment and a demonstration on a Takeuchi mulching attachment. The Commissioner discussed all 3 mulching attachments and addressed the issue of the cost of hooking an attachment to one of the current machines.

Item Three: Mr. Wood stated that there is an error on the date in the announcement on the Westar safety demonstration for all Road & Bridge employees at the Pittsburg Fire Station #1. The demonstration is November 17, 2016.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Don Pyle stated that the Appraiser's office is requesting a mailing address change on the Crawford County Visa Card for the Appraiser's office.

Board of Crawford County Commissioners

Board of County Commissioners Crawford County Courthouse
PO Box 68
Girard, Kansas 66743

620-724-6115
620-724-6007 fax
www.crawfordcountykansas.com



November 14, 2016

VISA
PO BOX 4512
CAROL STREAM, ILL 60197-4512


REF: 4802-1865-9001-8031 CRAWFORD COUNTY KANSAS APPRAISER'S OFFICE


Please accept this request to change the mailing address on the above mentioned credit card. The new mailing will be as follows:

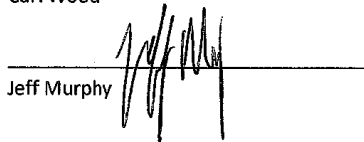
Crawford County Kansas
Appraiser's Office
PO Box **217**
Girard, Kansas 66743-**0217**

Thank you for your assistance in this matter.

Board of County Commissioners:



Tom Moody


Carl Wood


Jeff Murphy

On motion (16-410) of Commissioner Wood and the second of Commissioner Moody to approve the requested change of mailing address of the Appraiser's Crawford County Visa Card to their Post Office Box and authorize all three Commissioners to sign the request.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Emerson requested that the Crawford County Visa card for the Zoning Administrator be changed to Troy Graham's name.

Board of Crawford County Commissioners

On motion (16-411) of Commissioner Moody and the second of Commissioner Wood to change the name on the Zoning Administrator's Crawford County Visa Card from Michael Plank to Troy Graham.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Mr. Emerson presented Resolution #2016-028, a Resolution amending the Crawford County Employee Manual. Mr. Emerson would like the Commissioners to review the Resolution and discuss at a later date. The Commissioners decided to have a 9:00 AM Work Session on November 22, 2016 with Elected Officials and Departments Heads to discuss the proposed resolution.

Board of Crawford County Commissioners

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY, KANSAS
GIRARD, KANSAS

RESOLUTION NO. 2016-028

A RESOLUTION AMENDING THE CRAWFORD COUNTY EMPLOYEE POLICY MANUAL.

WHEREAS, the Board of County Commissioners, pursuant to authority granted in K.S.A. 19-212, is authorized to enact personnel policies for all county employees; and

WHEREAS, the Board of County Commissioners finds that it is necessary to amend portions of the Crawford County Employee Policy Manual to address Sick Leave, Funeral Leave and Drug and Alcohol Testing.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

Section 1. The Board of County Commissioners hereby adopts the amendments to the Crawford County Policy Manual attached hereto as "Exhibit A" and incorporated herein by reference.

Section 2. All department heads and elected officials are hereby directed to distribute copies of the amended policies to all employees under their supervision.

Section 3. This resolution shall become effective upon its adoption and approval by the Board of County Commissioners except for the sick leave policy which will become effective January 1, 2017.

ADOPTED, APPROVED AND GIVEN by the Board of County Commissioners under our hands at the Courthouse in Girard, Crawford County, Kansas this ____ day of November, 2016.

Tom Moody, Chairman

Carl R. Wood

Jeff Murphy

ATTEST:

Donald P. Pyle, County Clerk

Item Four: Mr. Wood asked about the progress of tracking employee comp time. Mr. Pyle explained how it can be tracked and what problems can be incurred. Mr. Emerson stated that he would need to make a policy on the accumulation of comp time. Mr. Wood would like Mr. Pyle and Mr. Emerson to continue working on this.

Item Five: Mr. Wood asked Mr. Pyle the status of the department inventories and the listing of insured department items.

EXECUTIVE SESSION:

Item One: Commissioner Wood requested an executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client

Board of Crawford County Commissioners

Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-412) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:35 AM and reconvened the Open Session at 11:37 AM with no action taken except to go back into open session.

Item Two: Commissioner Moody requested an executive session for a period of not more than 30 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners, County Counselor Jim Emerson and Mr. Ray Ryan, Ryan Insurance via conference call.

On motion (16-413) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners, County Counselor Jim Emerson and Mr. Ray Ryan, Ryan Insurance via conference call.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:38 AM and reconvened the Open Session at 11:47 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: November 22, 2016 – 9:00 AM Work Session with Department Heads and Elected Officials on proposed employee policy manual changes.

ANNOUNCEMENTS:

Item One: November 15, 2016 – The Regular Meeting of the Board of Commissioners is cancelled.

Item Two: November 15, 16 and 17, 2016 – All three Commissioners will be attending KAC in Overland Park, Kansas.

Board of Crawford County Commissioners

Item Three: November 17, 2016 – Westar safety demonstration for all Road & Bridge employees at the Pittsburg Fire Station #1.

Item Four: November 22, 2016 – Sewage pump demonstration by Mr. Dan Ellis, Alliance Pump & Mechanical immediately after the regular session.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Moody to adjourn the [November 14, 2016](#) meeting of the Board of Crawford County Commissioners at 11:49 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 11/14/2016 11:49 AM/amended BKW 11/17/16 11:30 AM](#)