

# Board of Crawford County Commissioners

## Commissioners' Journal

2021, THIRTY-FOURTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS, Friday, May 14, 2021, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeremy Johnson served as the presiding officer.

Commissioners Tom Moody and Bruce Blair were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Johnson led the pledge of allegiance.

### UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

#### CONSENT AGENDA

**On motion (21-143)** of Commissioner Moody and the second of Commissioner Blair that the consent agenda be approved including:

1. Approval of the **May 11, 2021** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

#### SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 21	139	The consent agenda be approved including: Approval of the May 7, 2021 minutes
Motion 21	140	To approve the 2021 Kansas Emergency Solutions Grant Application and authorize the Chairman to sign
Motion 21	141	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to address a valuation appeal and to include the Board of County Commissioners, County Counselor Jim Emerson and County Appraiser Zach Edwards and to reconvene by 10:50 AM
Motion 21	142	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss items that would be

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		deemed privileged in the Attorney-Client Relationship to address the landfill contract and to include the Board of County Commissioners, County Counselor Jim Emerson and Mr. Pete Peterson via phone call and to reconvene by 11:21 AM
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### UNDER THE HEADING NEW BUSINESS

#### PROCLAMATION AND ORDERS OF THE BOARD MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

**Item One:** County Health Officials with COVID-19 update. The Commissioners were presented with the Crawford County Gating Criteria updated 5/13/2021. County Health Officer Dr. Tim Stebbins stated there have been only 3 new COVID-19 positive cases this week. He went through the Community Gating Criteria and the School K-12 Gating Criteria. He stated that there is 1 COVID-19 positive case in the hospital and no cases on a ventilator. He also stated that there are no cases in isolation or quarantine in the schools at this time. He went through the vaccination data for the county and for the state. He stated there are plenty of opportunities available in the county for vaccines and yesterday there was a clinic for vaccinations for the 12-to-17-year-old age group. He discussed the vaccination for the under 12 years of age group. He stated that they did interviews with the local news stations on vaccinations to get the information out to the public.

Ms. Janis Goedeke addressed the vaccination clinic yesterday for 12- to 17-year-old children and the steps the Health Department took in making the children comfortable in their surroundings and with receiving the vaccine.

Dr. Stebbins discussed new guidance from the CDC and spoke about mask wearing in outdoor situations. He also discussed the vaccinated population in outdoor and indoor situations with mask wearing. He discussed mask wearing in the local graduations and his recommendation is to still wear masks since most of the graduations will include visitors from several states. He stated that he has asked the schools to complete their mitigation plans throughout the school year. Commissioner Blair asked about the schools next year and Dr. Stebbins stated that his 1<sup>st</sup> recommendation is that masks will not be required starting with the summer sessions with the exception of food service and those should still wear masks. Dr. Stebbins said that his 2<sup>nd</sup> recommendation is no longer doing temperature screening but he does recommend continuing with the question screening for children and staff. He stated that he also recommends to continue with cleaning strategies and to continue with hand washing and sanitation strategies. He said he also recommends 3 feet of social distancing. He stated that his last recommendation is that maintaining cohorts is still a reasonable approach to help minimize illness in the schools. Dr. Stebbins explained that they will continue to watch numbers daily and any outbreaks will be addressed at that time. Dr. Stebbins stated that Crawford County is being studied due to our success and the ability to work together in the process and have the support of leadership is why we were successful.

Ms. Goedeke gave information on upcoming vaccination clinics through the Health Department.

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### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC**

**Item One:** Ms. Ann Elliott, Executive Director of the Family Resource Center addressed the Commissioners in reference to a child care needs assessment. She introduced Ms. Dawn Flores, the project evaluator from Greenbush and Ms. Dawn McNay, President of the Family Resource Center Board. Ms. Elliott explained the different types of daycare that were studied. Ms. Flores went through a power point presentation and addressed the National, State and Local data. Ms. McNay addressed the Commissioners and discussed a survey administered to employers in 2018 and the outcome of the survey. She spoke about employees in Crawford County and their needs for child care. She discussed the reasons for the shortage in infant care in the county. She asked the Commissioners to look at grant monies to see if these funds can be extended to child care providers. She stated that participation from all entities in the county is needed in developing a county strategy to increase child care capacity.

### **MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM OTHER GOVERNMENTAL ENTITIES MESSAGES FROM APPOINTED OFFICIALS**

**Item One:** Mr. Michael Ehling, Executive Administrator addressed the Commissioners in reference to a Mental Health Governing Board Appointment. He stated that the Governing Board met and unanimously requested the appointment of Diane Jackson, Principal of George Nettels School to the Mental Health Governing Board. Mr. Ehling explained that a member from the educational field was needed.

**On motion (21-144)** of Commissioner Johnson and the second of Commissioner Blair to approve the appointment of Ms. Diane Jackson to the Crawford County Mental Health Governing Board.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### **NEW BUSINESS**

**Item One:** County Counselor Jim Emerson presented the Kansas Department of Commerce Small Cities Community Development Block Grant Request for Payment of CDBG Funds. He stated that IT Specialist Gus Brunetti has taken over this project and has been doing a great job getting the paper work together and working with the businesses to get them qualified. Mr. Emerson handed out copies of the request for payment and explained the documents to the Commissioners. He explained that this is the 1<sup>st</sup> drawn down request for the CDBG-CV funds. He stated that 2 businesses in Crawford County were approved, Scotten Custom Graphics in the amount of \$18,531.33 and Maggie's Nutty Bavarian in the amount of \$18,277.61. He stated that the request also includes SEKPRC Administrative fee in the amount of \$3,300.00. He said that Mr. Brunetti is in the process of working with other businesses to get them eligible. Mr.

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Emerson wanted the public to know that any business that is not in the city limits of Frontenac, Pittsburg or Girard is eligible to apply for funds and if interested they can contact the County Counselor's office at 620-724-6390 and he will get them in touch with Mr. Brunetti. He stated that the deadline is the end of June.

**On motion (21-145)** of Commissioner Johnson and the second of Commissioner Moody to approve the Kansas Department of Commerce Small Cities Community Development Block Grant Request for Payment of CDBG Funds.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Emerson presented the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG-CV) Recipient Request for Reimbursement and Financial Status Report in the amount of \$3,925.54.

**On motion (21-146)** of Commissioner Johnson and the second of Commissioner Blair to approve the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG-CV) Recipient Request for Reimbursement and Financial Status Report in the amount of \$3,925.54 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### OLD BUSINESS

**Item One:** County Clerk Don Pyle stated that he has started the budget process and will begin setting up appointments for Department Heads to meet with the Commissioners to go over their budgets.

**Item Two:** Mr. Emerson presented Resolution #2021-004, a Resolution Establishing a County Land Bank Pursuant to K.S.A. 19-26, 103, *et seq.* He stated that he has discussed the Resolution with Zoning Administrator May Smith and the zoning office will be the coordinator of the county land bank. Mr. Emerson discussed how properties can be acquired for the land bank. He stated that the ultimate goal of the land bank is to get properties marketable and back on the tax rolls. Commissioner Moody asked about maintenance of the acquired property and Mr. Emerson stated that it will be the responsibility of the county. Commissioner Johnson was answered that Pittsburg, Girard and Arma have their own land banks.

**On motion (21-147)** of Commissioner Moody and the second of Commissioner Blair to adopt Resolution #2021-004, a Resolution Establishing a County Land Bank Pursuant to K.S.A. 19-26, 103, *et seq.*

Yeas: Commissioners Moody, Blair and Johnson

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Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Three:** Commissioner Moody addressed the status of building permits for the county and Ms. Smith stated that the permits have picked up from last year, though still a little slow. Commissioner Moody requested that Ms. Smith prepare a report on building permits.

**Item Four:** Commissioner Johnson stated that there will be a Zoom meeting on the Health Assessment Grant at 1:00 PM today. He said that Brandon Skidmore from the Sunflower Foundation will participate in the Zoom meeting to answer any questions.

**Item Five:** The Commissioners had a brief discussion on the American Rescue Plan Act and Mr. Emerson stated that he has not received any new information.

### **EXECUTIVE SESSION**

**Item One:** Commissioner Bruce Blair requested an executive session for 10 minutes to discuss Non-Elected Personnel.

**On motion (21-148)** of Commissioner Johnson and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss a pay increase under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:24 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:14 AM and reconvened the Open Session at 11:24 AM with no action taken except to go back into open session.

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS**

#### **FUTURE BUSINESS:**

#### **ANNOUNCEMENTS:**

### **UNDER THE HEADING MOTION TO ADJOURN**

#### **MOTION TO ADJOURN**

**Item One:** Adjournment

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**On the motion** of Commissioner Blair and the second of Commissioner Johnson to adjourn the [May 14, 2021](#) meeting of the Board of Crawford County Commissioners at 11:25 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**

County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

Taken by [BKW 5/14/2021 11:25 AM/amended BKW 5/14/2021 1:30 PM](#)