

# Board of Crawford County Commissioners

## Commissioners' Journal

2017, TWENTIETH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS **Friday, March 17, 2017, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioners Tom Moody and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Wood led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (17-103)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **March 14, 2017** minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers **572285 to 572522 dated March 15, 2017 in the total amount of \$226,250.19**, and
3. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	101	That the consent agenda be approved including: Approval of the March 10, 2017 minutes
Motion 17	102	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson

### **UNDER THE HEADING NEW BUSINESS**

#### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**

#### **MESSAGES FROM THE COUNTY LOCAL BOARD OF HEALTH**

**Item One:** Mr. Rick Pfeiffer and Ms. Janis Goedeke discussing Health Department issues. Mr. Pfeiffer read a letter from Ms. Janis Goedeke, Health Officer, stating that she is resigning her position as Health Officer effective April 1, 2017. Mr. Pfeiffer handed out a folder with information on the 1995 Crawford County Resolution that formed the Organizational Chart for the Health Department, the Executive Administrators job

## Board of Crawford County Commissioners

description and the Health Officers job description, and a Selection Plan which is an organization work chart to find and replace this position. Mr. Pfeiffer explained the information in the folder and gave the Commissioners their options. He explained what took place with the 1995 Resolution and explained how he was paid at that time and during the years and how he now receives his salary for his position with the Health Department and his position with the Mental Health Department. He also explained tort coverage and how it has changed over the years. He stated that since Ms. Goedeke is resigning effective April 1, 2017, a decision needs to be made on how to replace that position. Mr. Pfeiffer explained appointing an Interim Health officer or hiring an active officer under probation through himself. He explained that an interim does not want the job but just fills in until someone is hired. He also stated that he has an individual interested in being the Interim Health Officer until a Health Officer is hired. He said that there are capable people to serve as an interim employed at the Health Department.

Mr. Emerson explained the state statute 65-201 and stated that the Board of Commissioners serves as the Board of Health. He said that with a population of less than 100,000 the Board of Commissioners can appoint a Health Officer. Mr. Pfeiffer stated that Dr. Koehn is the consultant for the Health Department and that the staff nurses do all the work and the physician just consults. Ms. Goedeke stated that Dr. Koehn is located in Pittsburg and he comes every two weeks and is paid \$60.00 per hour for his time. She stated that this is a very minimal charge and he is very dedicated. Mr. Pfeiffer explained the difference between the Health Director and the Health Officer and stated that Ms. Goedeke currently holds both positions. Ms. Goedeke gave job descriptions on both positions. She answered Mr. Murphy that she supervises a staff of 25 and has programs in multiple counties. Mr. Murphy stated that the county policy is to advertise all vacant positions and to interview at least 2 applicants for every position. The Commissioners decided to hold an executive session to discuss the position further.

# Board of Crawford County Commissioners

BOARD OF COUNTY COMMISSIONERS  
CRAWFORD COUNTY COURTHOUSE  
GIRARD, KANSAS

RESOLUTION 95-203

A RESOLUTION APPOINTING RICK PFEIFFER AS EXECUTIVE ADMINISTRATOR OF THE CRAWFORD COUNTY HEALTH DEPARTMENT EFFECTIVE DECEMBER 21, 1995, AND ESTABLISHING ORGANIZATIONAL STRUCTURE EFFECTIVE JANUARY 1, 1996.

WHEREAS, pursuant to K.S.A. § 65-201 the Board of County Commissioners shall act as the County Board of Health for their respective county, and

WHEREAS, the Board of County Commissioners in counties with less than one hundred thousand (100,000) population may appoint a qualified local health program administrator as the local health officer, and

WHEREAS, the selection of a Local Health Officer is an appointment to meet duties defined in K.S.A. 65-202, and

WHEREAS, a designated person licensed to practice medicine and surgery or person licensed to practice dentistry is a consultant to direct the Local Health Officer on program and related medical, and

WHEREAS, in May of 1995 the Board of County Commissioners appointed an Advisory Committee to make recommendations regarding the structure and administration of the Crawford County Health Department, and

WHEREAS, the Advisory Committee and Board of County Commissioners sought and received input from the Kansas Department of Health and Environment, and

WHEREAS, after reviewing the recommendations of the Advisory Committee the Board of County Commissioners feel it is in the best interests of service access and fiscal management to appoint Rick Pfeiffer as the Executive Administrator of the Crawford County Health Department, and

WHEREAS, an Organizational Chart in compliance with K.S.A. Chapter 65 is here attached.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

Section 1. Appointment of Executive Administrator. The Board of County Commissioners hereby appoints Rick Pfeiffer as

## Board of Crawford County Commissioners

Administrator of the Crawford County Health Department effective December 21, 1995.

Section 2. Compensation. The Health Department Executive Administrator shall receive compensation at the rate of One Dollar (\$1.00) per month, which amount can be revised by the Board of County Commissioners from time to time as they determine necessary.

Section 3. Duties. The Health Department Executive Administrator shall direct to be performed the duties specified in Kansas Statutes and Administrative Regulations, specifically including K.S.A. 65-202 et. seq., and shall report along with the Local Health Officer to the County Board of Health as necessary to inform the County Board of Health on public health issues.

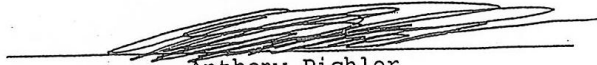
Section 4. Employment at Will. The Administrator shall hold office at the pleasure of the Board of County Commissioners and may be terminated at anytime with or without cause.

Section 5. Effective Date. This resolution shall become effective upon its adoption and approval by the Board of County Commissioners.


ADOPTED, APPROVED AND GIVEN, by the Board of County Commissioners of Crawford County, Kansas under our hands at the Courthouse in Girard, Crawford County, Kansas this 15th day of December, 1995.

  
\_\_\_\_\_  
Patrick A. Barone, Chairman

  
\_\_\_\_\_  
Earl R. McColm

  
\_\_\_\_\_  
Anthony Pichler

ATTEST:

  
\_\_\_\_\_  
P. Daniel Brunetti, County Clerk



## Board of Crawford County Commissioners

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 10:50 AM and reconvened the Open Session at 11:40 AM with no action taken except to go back into open session.

### **MESSAGES FROM THE PUBLIC**

### **MESSAGES FROM APPOINTED OFFICIALS**

### **MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

### **MESSAGES FROM ELECTED OFFICIALS**

### **PROCLAMATION AND ORDERS OF THE BOARD**

### **NEW BUSINESS**

**Item One:** County Clerk Don Pyle presented a Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Andrew Murphy and to request an abatement in the amount of \$12.56 from the 2015 tax rolls. Mr. Pyle explained that the taxpayer moved out of county.

# Board of Crawford County Commissioners

Tax Year: 2015	<b>TAX ROLL CORRECTION - PERSONAL PROPERTY</b> AAELT013	Printed by / Date Time grountree 3/16/2017 8:31:33AM
-------------------	--	---

TaxPayer <u>MURP00070</u>	System Control # <u>2017000110</u>	Tax Year <u>2015</u>
<u>MURPHY ANDREW</u>	User Control # <u>2017000110</u>	Doc # <u>5147</u>
<u>613 E 8TH ST</u>	Cama # <u>-----</u>	
<u>PITTSBURG, KS - 66762-4210</u>	Tax Unit <u>11</u> <u>PITTSBURG USD 250</u>	
	Property Location <u>-</u>	

APPRaiser SECTION (Value)		Mar 10 2017 3:22PM Carla Wood Approved
Appraised Prior To Correction:		Appraised After Correction:
Value	Penalty %	Value
1,880	0.00	0
		Penalty %
		0.00
		Net Change
		-1,880
Non-Watercraft Assessed Prior To Correction:		
Value	Penalty	Total
0	0	0
Non-Watercraft Assessed After Correction:		
Value	Penalty	Total
0	0	0
Watercraft Only Assessed Prior To Correction:		
Value	Penalty	Total
94	0	94
Watercraft Only Assessed After To Correction:		
Value	Penalty	Total
0	0	0
Exempt Value:		
0	0	0
Comment: <u>TP MOVED TO CO FOR A VA REHAB</u>		

CLERK SECTION (Tax)		Mar 16 2017 8:31AM Gene Rountree-Garcia C
Tax Prior To Correction:		Tax After Correction:
Levy	Gen Tax	Levy
151.528000	12.56	0.00
WC Levy	SB41 \$	WC Levy
0.133524	0.00	0.133524
SB41 \$	0.00	SB41 \$
0.00	0.00	0.00
Exempt Tax Dollars		Exempt Tax Dollars
12.56	0.00	0.00
		Net Change
		-12.56
		0.00
		-12.56
Comment:		

TREASURER SECTION (Summary)		Mar 16 2017 8:30AM SUSAN PRYOR Declr
Net Change in Assessed Value	-94	Type of Correction
Mill Levy	151.528000	Abate
Watercraft Levy	0.133524	Correction Code
		CL
Net Change in Levied Tax Dollars	-12.56	Tax Statement #
Net Change in Exempt Tax Dollars	0.00	28329
		Comments
		<u>TP MOVED TO CO FOR A VA REHAB</u>
Net Change in Total Tax Dollars	-12.56	
Comment:		

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas. 3/17/2017  
 (Per K.S.A. 79-1475, 79-1701, 79-1701a, and 79-1702) (Date)

Approved by Commission: Carol R. Wood  
 Attest by County Clerk: Daisy P. Blakely

**On motion (17-105)** of Commissioner Moody and the second of Commissioner Wood to approve the Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Andrew Murphy and to request an abatement in the amount of \$12.56 from the 2015 tax rolls and Authorize the Chairman to sign.  
 Yeas: Commissioners Moody, Murphy and Wood  
 Nays:  
 Present but not voting:

## Board of Crawford County Commissioners

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Murphy stated that Jason VanBecelaere volunteered to do the mowing at the Fair Board if a mower is provided. The Commissioners discussed Mr. VanBecelaere having the time to do it. Mr. Wood questioned the authority of the Fair Board and was concerned with the County taking over and what the role of the County is. The Commissioners discussed different issues with the Fairgrounds and funds provided to the Fair Board. A discussion was held on the County overstepping their boundaries. Mr. Wood felt that Mr. VanBecelaere is needed in other ways and Mr. Moody suggested checking with the Fair Board for their input on the issue of Mr. VanBecelaere doing the mowing. Mr. Moody also stated that he will speak with Jason. There was also a discussion on the work being done at the Fairgrounds.

**Item Three:** Mr. Moody addressed the burn ban and it was discussed that the burn ban is still in effect. The Commissioners asked Mr. Emerson to contract Mr. Rod Pulliam from the Fire Chief's Association to check on the status of the burn ban.

**Item Four:** Mr. Wood discussed the belly dump truck.

### UNDER THE HEADING OLD BUSINESS

**Item One:** Mr. Pyle reported on the SEK Quarterly meeting yesterday and informed the Commissioners of some information that was discussed in the Clerk's meeting.

**Item Two:** Mr. Wood stated that he has two companies interested in an Industrial Park in the County and would like the other Commissioners to think about this issue. The Commissioners discussed the County and the cities having industrial parks.

### EXECUTIVE SESSION con't

**Item Two:** County Counselor Jim Emerson requested an executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

**On motion (17-106)** of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 12:29 PM and reconvened the Open Session at 12:39 PM with no action taken except to go back into open session.

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:



## Board of Crawford County Commissioners

**Item One: March 20, 2017** – Meeting of the Board of Canvassers to canvass the votes for the 2017 USD 250 Bond Election with the regular commission meeting following.

### **ANNOUNCEMENTS:**

**Item One: March 21, 2017** – The Regular Session on the Board of County Commissioners is cancelled.

### **UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN**

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Murphy to adjourn the [March 17, 2017](#) meeting of the Board of Crawford County Commissioners at 11:21 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

---

**Don Pyle**

County Clerk

◇

**This submission completed at the Crawford County Courthouse in Girard.**

[Taken BKW 3/17/2017 12:40 PM](#)