

Board of Crawford County Commissioners

Commissioners' Journal

2020, FORTY-FIFTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS, Tuesday, June 9, 2020 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Jeremy Johnson were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING

CONSENT AGENDA

On motion (20-242) of Commissioner Moody and the second of Commissioner Johnson that the consent agenda be approved including:

1. Approval of the June 5, 2020 minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 20	239	That the consent agenda be approved including: Approval of the June 2, 2020 minutes
Motion 20	240	To approve the Crawford County Conservation District 2021 Operations Fund Budget Request and authorize the Chairman to sign
Motion 20	241	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss the evaluations under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:46 AM

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

PROCLAMATION AND ORDERS OF THE BOARD

Board of Crawford County Commissioners

MESSAGES FROM THE PUBLIC

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

Item One: Ms. Rebecca Adamson, County Health Officer, regarding the addition of 2 new cases that have tested positive for COVID-19. Ms. Adamson stated that this brings the total number of cases to 10 with 7 having fully recovered and 1 death. The 2 new cases are cooperating with health officials as they investigate how they contracted the virus and any possible contacts that need to be alerted and questioned.

Item Two: County Sheriff Danny Smith stated that they have not had any issues with the COVID-19 at the jail and that the VIN inspections are working out well.

Item Three: County Emergency Management Director Rusty Akins stated that he has not had any issues or had to purchase additional supplies in connection with COVID-19.

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Ms. Debra Anthony and Mr. Roger Lomshek, Crawford County Active Transportation Board addressing updates to their resolution. Mr. Lomshek presented Resolution #2020-010, A Resolution Amending Resolution #2016-006, dated February 16, 2016, which created an Active Transportation Advisory Board. Mr. Lomshek stated that the original resolution to create the ATAB was very restrictive on qualifications for the board. He stated that there are now only a few remaining board members but there are several persons interested in being on the board but they do not meet the residency qualifications. There was a discussion that it is important to have interested people on this board and that the qualifications should be less restrictive.

Board of Crawford County Commissioners

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY COURTHOUSE
GIRARD, KANSAS

RESOLUTION NO. 2020-010

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CRAWFORD COUNTY, KANSAS AMENDING RESOLUTION 2016-006, DATED FEBRUARY 16, 2016, WHICH CREATED AN ACTIVE TRANSPORTATION ADVISORY BOARD.

WHEREAS in February of 2016 the Crawford County Active Transportation Board was established and whereas members of the Active Transportation Advisory Board have requested the following updates for the purpose of increasing appointment, engagement and participation of board members.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Crawford County, Kansas:

SECTION ONE. All appointees shall be residents of Crawford County or be employed full-time in Crawford County. Each commissioner will appoint one at large representative from their district. The Board of Commissioners of Crawford County shall appoint a minimum of 1 and maximum of two (2) county employees to the ATAB. The Board of Commissioners of Crawford County appointed members will seek to appoint additional ATAB members drawn from diverse segments of the public, and shall be selected for their wisdom, broad perspective, and ability to assist in planning and development of active transportation. If an incorporated city has an ATAB; a representative may be appointed from said group.

SECTION TWO. The ATAB shall consist of *no more than 15 members* who shall serve without compensation. The members length of appointment shall be for four (4) year terms.

SECTION THREE. No appointee to the ATAB shall be eligible for re-appointment after serving two (2) consecutive terms on the ATAB. Members appointed with one year or less remaining before the next four-year cycle shall be allowed to stand for two four-year appointments in addition to their initial term of service.

SECTION FOUR. Should any member of the ATAB resign, move from Crawford County, or be removed by the Board of Commissioners of Crawford County or the current ATAB after missing three (3) consecutive regular meetings, the Board of Commissioners of Crawford County or ATAB, as indicated in Section One, shall appoint some other qualified individual to serve the former member's unexpired term.

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SECTION FIVE. In order to call for a vote, thirty-five percent of current ATAB members must be present. All ATAB members in attendance may vote.

SECTION SIX. The ATAB at its organizational meeting and each annual meeting thereafter shall elect from its membership a chairperson, a vice chairperson and secretary. The chairperson, vice-chairperson and secretary shall have and perform such duties as are commonly associated with respective titles and shall serve for one year, and be eligible to be re-elected by the ATAB, and until their successors are appointed.

SECTION SEVEN. The ATAB shall have regular meetings to be established by the majority vote of the ATAB. Special meetings shall be called by the chairperson, vice-chairperson, or upon request of a majority of the members of the ATAB. Such calls for special meetings and notices shall be given at least forty-eight (48) hours before the time of the meeting. The request shall be read and entered into the minutes of such special meeting and no business shall be transacted except that stated in the call for special meetings. The ATAB shall keep minutes of its meetings, all of which shall be filed with the County Clerk and shall be a public record.

SECTION EIGHT. All meetings of the ATAB shall be open to the public, with copies of the Agenda available to ATAB members, other interested persons and the County Clerk at least twenty-four (24) hours in advance of the meeting.

SECTION NINE: The Board of Commissioners of Crawford County shall receive recommendations from the ATAB on all major proposals and propositions relating to construction, reconstruction and improvement of roadways, trails and sidewalks. The ATAB shall make reports and recommendations to the Board of Commissioners of Crawford County on all matters referred to it within the time fixed by the Board of Commissioners of Crawford County.

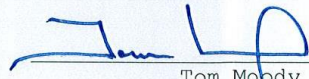
SECTION TEN: The authority and duties of the ATAB are:

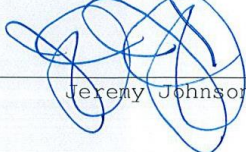
- a) Encourage and promote public participation at all meetings of the ATAB.
- b) To advise Board of Commissioners of Crawford County on matters related to all active transportation projects and connectivity within Crawford County;
- c) To assist the Board of Commissioners of Crawford County with promotion and public relations of new active transportation networks;
- d) To assist the Board of Commissioners of Crawford County with seeking grants and private funding for the development of active transportation

Board of Crawford County Commissioners

UPDATED, APPROVED AND GIVEN, by the Board of County Commissioners of Crawford County, Kansas under our hands at the Courthouse in Girard, Crawford County, Kansas this 9th day of June 2020.


Bruce Blair, Chairman


Tom Moody


Jeremy Johnson

ATTEST:


Donald P. Pyle, County Clerk

On motion (20-243) of Commissioner Moody and the second of Commissioner Johnson to adopt Resolution #2020-010, A Resolution Amending Resolution #2016-006, dated February 16, 2016, which created an Active Transportation Advisory Board.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

NEW BUSINESS

Item One: County Counselor Jim Emerson addressed the CDBG CV applications. He handed out information that he received in a packet from the state. He explained the recommended application to apply for funding that was included in the packet. He discussed the grantee information that was also included in the packet and stated that there is a training session conference call on June 11, 2020 that he and County Clerk Don Pyle will be attending. Commissioner Johnson stated that he would also be attending. Mr. Emerson explained the documents included in the packet. He stated that the grant will no longer be around \$300,000 and will be less than half that amount. The Commissioners and Mr. Emerson discussed the maximum amount of funds a business can apply for and how many businesses will be able to receive funding and a decision needs to be made on this issue, then the selected committee can review the applications and make recommendations. Mr. Emerson explained what needs to be completed before the applications are made available to the businesses. Ms. Jessica Ripper, Girard Area Chamber of Commerce President discussed the City of Girard's CDBG CV process. Mr. Emerson stated that he will have more information available after the training session on Thursday and the selection of the committee needs to be done as soon as possible.

Board of Crawford County Commissioners

Emergency Response – CDBG Application

Date:

COMPANY INFORMATION			
Legal Name of Business:		Type of Business:	
Primary Contact Person:		Mobile Phone:	
Email:		Business Phone:	
Website:		Social Media:	
Home Address of Owner:			
Project Site Address:			
Date business established:		# of Owners:	
NAICS Code (manufacturing):		Business EIN:	
Is your business a Hospitality based company?		Is the business located in the same city as the mailing address above?	
Business Structure (LLC, Sole Proprietorship, Inc.):		Does the applying business have a related operating or holding company?	Yes/No name:
Voluntary Demographics	GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female	VETERAN <input type="checkbox"/> YES <input type="checkbox"/> NO	RACE/ETHNICITY <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White
Total Working Capital Need:			
List any and all other funding you are currently seeking, including but not limited to Bank loans, SBA loans, Public or private loans, grant funding, etc.	<input type="checkbox"/> SBA	<input type="checkbox"/> City	<input type="checkbox"/> Network Kansas/HIRE
	<input type="checkbox"/> Chamber of Commerce	<input type="checkbox"/> Main Street	<input type="checkbox"/> Community Foundation
	<input type="checkbox"/> E-Community	<input type="checkbox"/> MCAC	<input type="checkbox"/> Banker/Financing
	<input type="checkbox"/> Other: _____		
Jobs Retained:	Full Time:		Part-Time
Average Wages:	Full Time wages:		Part-Time Wages:
Will Full or Part-Time jobs be retained as a result of the funds?	Yes/No/Unknow	What is your annual payroll?	Prior Year Revenues: Year: Revenue:
Does the business owner have a tax liability in arrears with the Kansas Department of Revenue or the IRS?	Yes/No/Unknow	Bank (or other organization) name:	

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<p>Please provide a description of the services provided by your business:</p>	
<p>Please provide a short description of how COVID-19 is negatively impacting the business (e.g. weekly sales average drop for restaurants, occupancy rate drop for hotels, etc).</p>	
<p>Describe how the use of the CDBG loan fund enhances the ability of this business to survive.</p>	
<p>What types of working capital will the funds be used for (e.g. commercial loan payments, commercial lease payments, utilities, payroll, accounts payable, etc.)?</p>	
<p>Please list any other business resource partners that the business is working with if any (e.g. small business development centers, Economic Development Organization, industry or trade services).</p>	

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STATE OF KANSAS DEPARTMENT OF COMMERCE EMPLOYEE CERTIFICATION FORM

Name of Company: _____ Project #: _____

Date Employed: _____

Family Income-Total income from all family members during the prior year from all sources. This includes but is not limited to wages, salary, interest, dividends, royalties, and farm income.

In the left column below, check off the box that indicates your family size. Using the income limits on the line corresponding to your family size, check off the appropriate income box on the right side.

FAMILY SIZE	Section 1: INCOME LIMITS			
	A (30%)	B (50%)	C (80%)	
1 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	<input type="checkbox"/> Income below Column A
2 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	<input type="checkbox"/> Income between Column A & B
3 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	<input type="checkbox"/> Income between Column B & C
4 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	<input type="checkbox"/> Income Above Column C
5 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	
6 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	
7 <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	
8+ <input type="checkbox"/>	_____ TO _____	_____ TO _____	_____	

RACE/ETHNICITY & DISABILITY STATUS

Do you have a handicap or disability? Yes No
 Are you Hispanic? Yes No
 Are you a female head of household? Yes No

RACE	
<input type="checkbox"/> White	<input type="checkbox"/> American Indian/Alaskan Native & White
<input type="checkbox"/> Black/African American	<input type="checkbox"/> Asian & White
<input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American & White
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> American Indian/Alaskan Native & Black/African American
<input type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input type="checkbox"/> Other

Does your employer offer a health care plan for this job? Yes No
 Were you unemployed before taking this job? Yes No

To the best of my knowledge, the above information is true and can be verified if requested by proper officials of the city/county or the State of Kansas. I also certify that I am authorized to work in the United States and can produce evidence of work authorization.

Job Title **Date**

Print Name **Signature Required**

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2020 CV GRANTEE INFORMATION

Contracts

- How to resolve conditions in letter
 - o Submit with contracts
 - o Due on or before July 2, 2020
- Execute state contract*
 - o Until contract executed this is only an award
 - o Signing of contracts
 - o Submit two original contracts to State*
 - Within 30 days of award letter
 - Due on or before July 2
- Start and end dates –
 - o June 15, 2020 to June 15, 2021
- 12 months to complete project, 50% of the funds should be expended in first 6 months
- Direct Deposit Forms*
- Authorized Signature Form*

Citizen Participation

- All documents are always available for public review
 - o At Grantee offices
 - o Only exception is LMI survey's
- All activities must take place at grantee's offices

Conflict of Interest

- Applies to procurement of supplies, equip., const. & services
- No waiver for:
 - o Mayor/Chairman
 - o Council or Commission
- Waivers can be granted for:
 - o Employees, Consultants, Immediate family members
- To request waiver, you must*
 - o Make public disclosure
 - o Hold Public Hearing
 - o Submit official minutes with attorney letter
- Must have a written Code of Conduct, with a penalties or sanctions clause

Procurement

- Grantee must adopt a written local procurement policy.
 - o It must include all four levels of procurement
 - Small Purchases
 - Competitive Bidding
 - Competitive Negotiations

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- Non-Competitive Negotiations
- Grantee cannot adopt CDBG policy for project, nor can CDBG stated in the policy
- The policy is how the grantee performs each level of procurement
- Non-Competitive negotiations will be used for food purchases

Monitoring

- Should expect a pre-monitoring from administrator
- Checklist available in grantee handbook
- Most projects will require only one monitoring on site or by working file
 - Each file should have each invoice and proof of payment that matches the invoice
 - Job certification and copy of payroll from the date first funds are disbursed
- A letter will be sent to outline any concerns
 - Grantee will have 30 days to resolve any deficiencies
- How to resolve deficiencies*
- Project cannot be closed until
 - Final monitoring has been held without any concerns

Environmental

- Environmental review completed by administrator
- **HOWEVER – The grantee is ultimately responsible. If something is not accurate and incomplete but signed by the Mayor/Chairman, it is on your shoulders! Please make sure it is explained and you understand what you are signing.**
- Determination of Level of Review
 - Submitted with applications
 - Some applications with meal programs may need to be corrected as a condition
- A Determination of Level of Review will need to be submitted prior to distribution of each Economic Development project. Funds to be awarded for working capital, inventory, utilities, or supplies are categorically excluded not subject to (CENST) §58.34(4).
- The Meals Program should fall under categorically excluded not subject to (CENST) §58.34(3), assuming grantee will be purchasing food, insurance or operating costs including utilities.

Financial Management

- GRANTEE cannot release responsibility of financial management for any reason
- Use budgets attached to contracts
 - All budgets were changed from what was submitted. The one attached to your contract is the one we will be using for the project.
- Any funds expended prior to March 1, 2020 are ineligible
- Must have a local ledger set up to do Request for Payment (RFP) and quarterly's

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- This is a ledger that the grantee maintains
 - An administrator ledger or one that are the same is not acceptable
 - If only one ledger it will result in a finding and no additional funds disbursed!
- How to fill out request for payment and disbursement form*
 - More than \$3,000 less than \$200,000
 - Must have copies of bills to be paid before drawing funds. And those should be attached to the draw.
- 3-day rule to expend funds once received

Quarterly Reports*

- Completed by administrator but must be in grantee's file
- Reporting for each quarter ends – December, March, June, September
- Due by January 10, April 10, July 10, and October 10. **THERE WILL BE EXCEPTIONS TO THIS RULE.**
- Accuracy of reports – must include full addresses and DUNS numbers
- List all contracts - CDBG and/or Local funds
- Detail in activity which occurred last quarter and next quarter
- **First Quarterly is due on October 10, 2020 for quarter ending September 30**

Civil Rights

- Demographics
- Fair housing activities

Labor Standards – Not applicable

Acquisition – Not applicable

Close Out*

- Projects are closed when completed
- 90 days from contract end date or project completion to close out project
- 10% of admin. or \$2,000 if no admin held until close out forms approved
- All close out forms show all \$ expended even final draw.
- No more than 10% of CDBG grant allowed for admin. for projects underspent

* Notes what is submitted to Commerce

ADDITIONAL INFORMATION ON EACH PROGRAM

MEALS

- No new Services
- Only can be used if no other sources of funding
- Cannot pay for any equipment, vehicles, freezers or hard assets
- ONLY salaries for paid employees, rent, utilities or inventory is eligible

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- If currently using, or have used PPP funds to pay employees, cannot use CDBG-CV funds for salaries
- Cannot be used for seeds for community gardens

BUSINESS GRANTS

- Must have an application from Business
- Job certification form from each employee retained in company, 51% must be LMI. This is required before any funds are disbursed per company. Please submit with determination of level of review
- Environmental Release must be received before any funds are disbursed. Can be submitted by email, however, original must be submitted to Commerce.
- FTE status is determined by company from hours worked in a week
- Close out forms are due on all individual grants made to companies
- Must document/certify there are no duplication of benefits
- If other funds become available, company must pay back grant provided through CDBG-CV
- Jobs must be retained only. No new businesses or services.
- Must have invoices before drawing funds. Must provide documentation they were paid after drawing funds
- These are grant funds, so no collateral or promissory notes are required.
- Farmers/Ranchers not eligible since there are funds available through USDA
- Any company that does not follow requirements will have to pay back grant.
- A city council person can apply for ED funds from the County, if they apply for a Conflict of Interest waiver.
- If a business received a EIDL is a loan, they cannot use CV funds to repay the loan. Also, they are not eligible at all
- Once ED funds are awarded, the business is ineligible for any additional funds.

ATTACHED:

Contracts with budgets
Authorized signature form
Meal environmental review, if applicable
Bank Forms
Sample business application
Job Certification Form
Basis for FTE on jobs
Close out form on jobs

Please refer to the CDBG Grantee Handbook and CDBG Economic Development Handbook for information and forms.

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JOB CERTIFICATIONS FOR ECONOMIC DEVELOPMENT PROJECTS

I. Job Retention

Job retention is determined by income level only at time of award and any reasonable turnover in two years. Retention jobs are those jobs that would be lost, by company certification, if the company had not been funded. Jobs are certified at the award stage and at the end of the project for any jobs that may have been replaced.

II. Job Creation

Taken by: Income level at time of employment.

III. Base Employment

Base employment is the number of current employees on the payroll, not counted as retentions, that would keep their job if the grant were not funded. These do not have to be income-qualified.

IV. Jobs in Excess of Requirement

The agreement (state contract), should state that at a minimum, at least 51 percent of all jobs created or retained (**including any in excess of the number specified which result from the assisted activity**) must benefit low- and moderate-income persons.

FTE's (Full-Time Equivalent) will be figured by the following formula by the Department.

40 Hour Week

0 - 5 hours	0 Person
6 - 15 hours	1/4 Time Person
16 - 25 hours	1/2 Time Person
26 - 35 hours	3/4 Time Person
36 - 40 hours	Full-Time Employee

Board of Crawford County Commissioners



Crawford County

K A N S A S

Crawford County CDBG-CV Grant Fund Committee

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the County Commission and made available to the press and public

Name: _____

Home Address: _____

Mailing Address: _____

Occupation: _____

Business Address: _____

Home Telephone: _____

Business Telephone: _____

E-mail: _____

Do you reside in Crawford County outside of Pittsburg, Girard, and Frontenac? ____

If yes, for how long? _____

Current occupation (within last 12 months): _____

Business interest in the last 12 months: _____

Previous committee/commission experience: _____

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Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee and how you feel that you may contribute: _____

Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Date: _____

If you have any questions regarding the appointment procedure, please contact the County Clerk by phone at (620)724-6115 or by email at countyclerk@ckt.net.

Please return your completed application on or before Friday, June 19th, 2020, to the County Clerk by email at countyclerk@ckt.net, or by mail to:

Crawford County Clerk
111. E. Forest
PO Box 249
Girard, KS 66743

Item Two: Commissioner Johnson addressed the protest in Pittsburg yesterday. Sheriff Smith stated that it went very well and was peaceful. He stated that the voices were heard and it was all very positive.

OLD BUSINESS:

Item One: Commissioner Blair discussed 2 bills received from Crawford County Rural Water District #2 that are connected to the Crawford County Sewer District #3 Force Main Relocation Project. He explained that there were several waterline breaks during the project. He also stated that there was a ditch issue and a resident's basement flooding and stated that the water district pumped out the basement at a charge of \$100. Mr. Blair

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said that the sewer project is already closed and the contractor was not aware of these charges. The Commissioners approved paying \$100 for pumping a basement and \$2,581.35 for water line repairs to Crawford County Rural Water District #2.

Crawford Co. Rural Water District #2

255 N. 200 St. Arma, KS 66712

Phone: 620-347-8301

1/28/20

Billed to: Crawford County Commission
PO Box 248
Girard, KS 66743

RE: Franklin Sewer Project

Labor: Pump basement @ Earl Whited **\$100.00**
Property
407 W. 3rd Franklin, KS 66735

Board of Crawford County Commissioners

CCRWD #2
255 N. 200 St.
Arma, KS 66712

(copy)

To: Heck & Wicker Construction
1900 Southern Blvd
Parsons, KS 67357

Bill Date: 5/20/2020

	<u>Date</u>	<u>Job</u>		<u>Hours</u>	<u>Rate</u>	<u>Total</u>
<u>Labor</u>						
1)	12/27/19	Wicker hit meter on Vinardi	Brandon	0.5	\$50.00	\$25.00
			Chuck	3	\$50.00	\$150.00
			Don Vinardi	2	\$65.00	\$130.00
2)	1/2/20	Wicker hit line at 3rd & Cottonwood	Brandon	1	\$50.00	\$50.00
			Chuck	1	\$50.00	\$50.00
3)	1/3/20	Uncoupled line for Wicker/recouple	Brandon	2	\$50.00	\$100.00
			Chuck	2	\$50.00	\$100.00
4)	1/13/20	Repair line/tracer between Hibdon and Hibdon pond	Brandon	3	\$50.00	\$150.00
			Chuck	3	\$50.00	\$150.00
5)	1/23/20	Trophy shop line hit, repair tracer and 2 inch main	Brandon	6	\$50.00	\$300.00
			Chuck	6	\$50.00	\$300.00
6)	1/24/20	Fix drop to trophy shop	Brandon	3	\$50.00	\$150.00
			Chuck	3	\$50.00	\$150.00
7)	2/20/20	Dirt collapsed by Hibdon pond	Brandon	1.5	\$50.00	\$75.00
			Chuck	3	\$50.00	\$150.00
8)	3/1/20	Dirt collapsed by trophy shop	Chuck	3.5	\$50.00	\$175.00
9)	3/3/20	Dirt collapsed by trophy shop	Chuck	2	\$50.00	\$100.00
						\$2,305.00
<u>Parts</u>						
		Meter pit		1	\$62.50	\$62.50
		2" Drive-on coupler		9	\$15.25	\$137.25
		2" 200PSI PVC		42	\$0.50	\$21.00
		1" Sch 40 PVC		14	\$0.40	\$5.60
		2" x 1" Fast tap		1	\$50.00	\$50.00
						\$276.35
Total Parts & Labor						\$2,581.35

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On motion (20-244) of Commissioner Moody and the second of Commissioner Johnson to approve a total payment of \$2,681.35 to Crawford County Rural Water District #2 due to issues from the Crawford County Sewer District #3 Force Main Relocation Project.

Yeas: Commissioners Moody and Johnson

Nays:

Present but not voting: Commissioner Blair

Absent or not voting:

The motion prevailed.

Item Two: Commissioner Blair stated that he spoke to Asphalt Foreman Randy Chiartano and the crews are going to start patching soon.

Item Three: Commissioner Blair discussed an issue on 170th St between North & South Radley which is a paved road in Commissioner Moody's district. He stated that there is a pond that is flooding and the water is getting closer to the road. He said that it has been cleaned out but he believes the problem is a beaver issue. The Commissioners decided to have someone look into the problem.

EXECUTIVE SESSION

Item One: Commissioner Tom Moody requested an executive session for 10 minutes to discuss Non-Elected Personnel.

On motion (20-245) of Commissioner Moody and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss an employee under Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:46 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:36 AM and reconvened the Open Session at 11:46 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: June 12, 2020 – 8:30 AM Work Session to review and sign June mid-month bills and payroll vouchers.

Item Two: June 12, 2020 – Work Sessions with Department Heads regarding 2021 Budget Requests beginning at 9:00 AM.

ANNOUNCEMENTS:

Item One: The Courthouse in Girard is open to the public from 8:00 AM to 4:00 PM until further notice. The Motor Vehicle office at the Judicial Center in Pittsburg will

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remain closed but residents may use the drop box at the Security Desk at the Judicial Center for motor vehicle and tax payments to be processed at the courthouse.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [June 9, 2020](#) meeting of the Board of Crawford County Commissioners at 11:48 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken by BKW 6/9/2020 11:48 AM/amended BKW 6/11/2020 12:07 PM](#)