

Board of Crawford County Commissioners

Commissioners' Journal

2018, **FIFTIETH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS **Tuesday, July 10, 2018, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeff Murphy served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (18-239) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **July 3, 2018** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	235	That the consent agenda be approved including: Approval of the July 3, 2018 minutes
Motion 18	236	To approve the Motion of Recommendation for a Conditional Land Use for the establishment of a deer processing facility at 1601 W 4 th St, Pittsburg, KS for Gilmore Enterprises with the stipulation that all waste/trash will remain inside the building contained in barrels with lids and only brought outside on trash day as recommended by the Crawford County Planning and Zoning Board
Motion 18	237	To approve the Motion of Recommendation for the rezoning of land located in part of the SW1/4 SE1/4 of Section 33 Township 30 South, Range 25 East from Agricultural to Commercial for the proposed use of a medical clinic for RENU Medical & Spa, LLC as recommended by the Crawford County Planning and Zoning Board

Board of Crawford County Commissioners

Motion 18	238	To approve County Clerk Don Pyle drafting a letter supporting the Convention and Visitors Bureaus bid for the 2020, 2021 and 2022 Shrine Bowls
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UNDER THE HEADING NEW BUSINESS MESSAGES FROM THE PUBLIC

Item One: Mr. Darin Anderson and Ms. Erin Anderson, Girard Girls 12u All Star Kansas Babe Ruth Champions requesting a donation for Regionals in Advance, Missouri. Mr. Anderson addressed the Commissioners and explained what the team accomplished to go to the Regionals and requested a monetary donation from the Commissioners to help pay expenses to attend the Regionals. Kinley Tucker addressed the Commissioners and told what position she played and Erin Anderson also informed the Commissioners where she played on the team. The Commissioners congratulated the team and approved donating \$500 to the team from the Special Parks and Recreation Fund to help with their expenses in traveling to Advance, Missouri.

On motion (18-240) of Commissioner Murphy and the second of Commissioner Moody to approve the donation of \$500 from the Special Parks and Recreation Fund to the Girard 12 and under All Star Kansas Babe Ruth Champions for travel expenses to Regionals in Advance, Missouri.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Ms. Lissa Rhodes, Arma Economic Development Director, addressing a proposed distribution center. Ms. Rhodes informed the Commissioners where the distribution center is currently at with Associated Grocers and the work she has been doing to get this established. She stated that the City of Arma has 30 acres available for the distribution center. Commissioners thanked Ms. Rhodes for all her hard work to try to get this program established. Ms. Rhodes explained the Census Tract and discussed the USDA low and no interest loans that are available.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Mr. Wayne Gudmonson and Mr. George Dockery, KDOT addressed the Commission. Mr. Gudmonson explained that the legislature passed a bill stating that KDOT can bond up to \$200,000,000 for Fiscal Year 2018 and additional \$200,000,000 for Fiscal Year 2019. He also stated that part of the bill sets up a task force. Mr. Gudmonson stated that he and Mr. Dockery are considered the Secretary of the bill today and that job is to meet with the partners of the delayed projects to see if those projects are still a priority. Mr. Gudmonson stated that Crawford County has 2 delayed projects on 69 Highway and explained the areas of these projects Mr. Gudmonson asked if these 2 delayed projects are still a priority for Crawford County and the Commissioners all agreed that these delayed projects are still a priority for Crawford County. Mr.

Board of Crawford County Commissioners

Gudmonson stated that the Commissioners' motion stating the delayed projects are still a priority for the county is not a guarantee that the money will be received. He explained what will take place now and stated that Task Force will hold meetings throughout the state and urged the Commissioners to attend the meeting for this region but explained that a place and date have not yet been set. Mr. Gudmonson stated that he will notify the Commissioners as soon as the meetings are finalized. There was a discussion on property being purchased and water and sewer lines being moved for these projects. Mr. Moody asked about the status of the dangerous intersection at US 69 Highway and 640th Ave in Arma and Mr. Gudmonson explained that there is a draft policy out and a week from Friday Mr. Gudmonson and Mr. Dockery will speak in Topeka on the draft policy for this intersection.

On motion (18-241) of Commissioner Wood and the second of Commissioner Moody to affirm to the Kansas Dept. of Transportation that the 2 delayed projects in Crawford County are still a priority for Crawford County Board of Commissioners.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

Item One: Public Hearing on Neighborhood Revitalization.

On motion (18-242) of Commissioner Moody and the second of Commissioner Wood to open the public hearing on the Crawford County Neighborhood Revitalization Plan.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

No one was present that wished to comment regarding the Crawford County Neighborhood Revitalization Plan.

On motion (18-243) of Commissioner Moody and the second of Commissioner Murphy to close the public hearing on the Crawford County Neighborhood Revitalization Plan.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS NEIGHBORHOOD REVITALIZATION PLAN

The Board of County Commissioners of Crawford County, Kansas, (herein sometimes called "Governing Body") pursuant to the Kansas Neighborhood Revitalization Act, K.S.A. 12-17, 114 et. seq. does hereby adopt a Neighborhood Revitalization Plan (herein sometimes called "Plan") for the County of Crawford as follows:

PLAN

1. LEGAL DESCRIPTION OF AREA IN PLAN.
 - (a) A legal description of the real estate forming the boundaries of the area included within the Plan is the entire unincorporated area of Crawford County, Kansas, as set forth in K.S.A 18-119 and such statute is adopted herein by reference.
 - (b) Maps depicting the existing Parcels of real estate covered by this Plan have been prepared and are on file in the office of the County Appraiser of Crawford County and the same are adopted as a part of the Plan by reference.

2. ASSESSED VALUATION. The existing (i.e. July 2017) assessed valuation of the real estate included in the Plan, listing land and building values separately, is as follows:

Buildings	<u>\$45,524,130</u>
Land	<u>\$22,955,307</u>
Total	<u>\$68,479,437</u>

3. NAMES AND ADDRESSES OF OWNERS. A list of the names and addresses of the Owners of record of the real estate included within the Plan constitutes a part of the records in the office of the County Appraiser of Crawford County, and such list is adopted in and made a part of this Plan by reference.

4. ZONING CLASSIFICATIONS. The existing zoning classifications and zoning district boundaries and the existing land uses within the area included in the Plan are as set forth in the official zoning maps, records and resolutions and of the County of Crawford.

5. MUNICIPAL SERVICES. The Plan does not include any proposals for improving or expanding municipal services as described in K.S.A. 12-17,117(a)(5) and, if any proposals for any such improvements or expansions of municipal services are hereafter proposed by the

Board of Crawford County Commissioners

Governing Body, then any such proposal will be prepared and considered independently of this Plan.

6. REAL PROPERTY ELIGIBLE.

(a) The rehabilitation, renovation, alterations or additions to residential dwelling structures located anywhere within the unincorporated area of Crawford County will be eligible for the rebate. The minimum investment required to qualify for the Plan is \$10,000.

(b) Construction of new residential dwelling structures on a vacant lot is eligible to apply for Revitalization under the Plan based on their location. Eligible locations are designated in "Exhibit A".

(c) Rehabilitation, additions or new construction of any office, commercial or industrial structure as permitted by the Crawford County Zoning Regulations and within the unincorporated area of Crawford County will be eligible for the rebate. The minimum investment required to qualify for the Plan is \$10,000.

(d) Improvements to existing or construction of new residential accessory structures such as garages, workshops, and swimming pools, gazebos and storage buildings are eligible anywhere in the unincorporated area of Crawford County provided the \$10,000 minimum investment is met.

(e) A new residential dwelling structure placed on a lot where a residential dwelling structure was demolished will be eligible for the rebate anywhere within the unincorporated area of Crawford County. Demolition must be verified by the County Zoning Office.

7. CRITERIA FOR DETERMINATION OF ELIGIBILITY:

The criteria to be used by the Governing Body to determine what specific real property is eligible for Revitalization and for Property Tax Increment Rebates are as follows:

(A) Construction of an improvement must have begun on or after August 1, 2018, the effective date of this Plan.

(B) An application for rebate must be filed within sixty (60) days of the issuance of a building permit.

(C) In order to qualify for Revitalization, the minimum investment on an eligible Parcel of real estate is \$10,000.

(D) All new Construction and all Improvements to existing property must comply with all zoning and building codes, rules, and regulations in effect at the time the improvements are made, and to maintain its eligibility, such Parcel must continue

Board of Crawford County Commissioners

to remain in compliance with all zoning and sanitary codes, rules, and regulations during the entire period of time the Parcel remains eligible for Rebates.

(E) Any Parcel that is delinquent in the payment of any ad valorem property tax assessment or special assessment shall not be eligible for any Rebate. Any Owner of other property within the County who is delinquent in the payment of any ad valorem property tax assessment or special assessment shall not be eligible for any Rebate during the remainder of the time for which the Parcel was eligible.

(F) Properties eligible for tax incentives under any program shall be eligible to submit applications under only one program at a time.

(G) Eligibility for Rebates is subject to the adoption and approval of a Plan by each taxing district. See County Clerk for taxing districts who have adopted a Neighborhood Revitalization Plan.

(H) Only owners are eligible for tax rebates.

(I) In the event of a transfer of ownership of a Parcel during the eligible Rebate period, such Parcel and the subsequent Owner thereof will remain eligible for the Rebate during the remainder of the time for which the Parcel was eligible.

(J) Multiple qualified improvements to the same Parcel completed within one calendar year shall be treated as one improvement. In the event of multiple qualified improvements made to the same Parcel in different or succeeding years, which meet the required minimum requirements in any given year, and, therefore, create an additional qualification for and period of eligibility for a Rebate, the total Rebate in any succeeding year will be calculated and determined after the initial qualified Rebate is determined, and will be based upon the additional increase in the appraised value directly resulting from the succeeding qualified improvement.

(K) Tax rebates are based on the increase of appraised value due to the improvements as of January 1 following the year of 100% completion.

8. CONTENT OF APPLICATION FOR REBATE.

The content of an "Application for Rebate" as authorized under K.S.A 12-17,118 is as set forth in the document which is attached hereto as Exhibit B and entitled "Application for Rebate Neighborhood Revitalization Plan" and is hereby approved and adopted as a part of the Plan by reference.

9. APPLICATION PROCEDURE:

a. The applicant shall obtain an Application for Tax Rebate from the Crawford County Zoning Department.

Board of Crawford County Commissioners

- b. If required, secure a building permit prior to filing an Application.
- c. The applicant shall complete and sign Part I of the Application, sign and date the Application, and file all copies thereof in the office of the County Appraiser within sixty (60) days of the issuance of the building permit.
- d. The County Appraiser's Office shall verify the existing appraised value.
- e. Owner will complete Part Two and return it to the County Zoning Office at the time construction commences.
- f. After construction or renovation is complete Owner will complete Part Three of the Application and return it to the County Zoning Administrator who will notify the County Clerk and the County Appraiser, who will collectively certify the project is or is not in compliance with the eligibility requirements for a tax rebate. The County will notify the Owner immediately.
- g. In the January following, the County Appraiser shall conduct an on-site inspection of the construction project and determine the new valuation of the real estate and shall complete their portion of the application and shall report the new valuation to the County Clerk by June 1. The tax records on the project shall be revised by the County Clerk to reflect the change in valuation.
- h. Upon payment in full of the real estate tax for the subject property for the initial and each succeeding tax year period, extending through the specified rebate period and within thirty (30) day period following payment and submittal of a receipt by the applicant, a tax rebate in the amount of the tax increment will be made to the applicant.

10. CRITERIA TO BE USED WHEN CONSIDERING MERIT OF APPLICATIONS FOR REBATE. The standards or criteria to be used when reviewing Applications for Rebate for approval or disapproval thereof are as follows:

- (a) The Parcel must meet all criteria for eligibility as set forth in Section 7 above as of the date that the Application for Rebate is filed.
- (b) The Procedure for submission of an Application for Rebate as set forth in Section 9 above must have been fully and correctly complied with.
- (c) All ad valorem taxes and all special assessments levied against the Parcel and other properties owned by the Owner on which the Rebate is sought and all other properties owned by the Owner must not be delinquent prior to filing of the Application for Rebate.

Board of Crawford County Commissioners

- (d) In the case of multiple Owners of a property eligible for a Rebate, absent a written agreement providing otherwise, the Rebate will be made payable to all Owners of record.

11. MAXIMUM TAX REBATABLE; YEARS OF ELIGIBILITY.

- (a) The amount of the Rebate is the resulting increase in the ad valorem tax, if any, which is directly attributable to the Construction and Improvement to the qualified Parcel and the increase in assessed valuation directly resulting therefrom, in any given year during the period of eligibility.
- (b) A Parcel determined qualified for Rebates shall be entitled to such Rebates for a period of five (5) years provided the property declared qualified shall continuously maintain such qualification. Rebates do not include the State mill levy and any other non-participating tax entities.
- (c) The full amount of the tax due, including the increase in the ad valorem tax (property tax increment) resulting from the qualified Construction and Improvement shall be paid over to the Neighborhood Revitalization Fund in accordance with the provisions of the Neighborhood Revitalization Act to be distributed as provided by law and this Plan.

12. DURATION OF PLAN; CONTINUATION OF REBATES ON QUALIFIED PROPERTY.

- (a) Unless hereafter repealed prior thereto, this Plan shall remain in full force and effect for a period of five (5) years from and after August 1, 2018, however the program may be reviewed annually at with time County staff may propose modifications and extensions. The program will be reviewed in the fifth year to determine if an extension is beneficial to the continuation of the Plan.
- (b) Unless otherwise provided by any law of the State of Kansas hereafter enacted, any and all real property which shall have qualified for Revitalization and for Rebates prior to the final termination date of the Plan shall continue to and remain qualified for Rebates, notwithstanding the fact that other real property described in Section 1 above, which has not theretofore qualified for participation under the Plan, will no longer be eligible to do so.

13. AMENDMENT OR REPEAL.

- (a) This Plan may at any time hereafter, in whole or in part, be amended, supplemented, or repealed using the procedures set forth in subparagraph (b) of this section.

Board of Crawford County Commissioners

- (b) Prior to amending, supplementing, or repealing this Plan, or any part thereof, the Governing Body shall first conduct a public hearing upon the feasibility of any such amendment or repeal after first publishing notice of any such hearing at least once each week for two (2) consecutive weeks in the official county newspaper of Crawford County. Such notice shall set forth the specific change or changes proposed, or a summary thereof, and shall advise of the time and place at which such proposed supplement; amendment or repeal shall be heard.

Exhibit A

The following locations in Crawford County are eligible for new construction on vacant lots:

- ✓West 4th Street Sewer District Boundary
- ✓Franklin Sewer District Boundary
- ✓Farlington Sewer District Boundary (Town of Farlington only)

The following unincorporated areas of Crawford County are eligible for new construction on vacant lots (areas defined by County Commission using GIS/Subdivision records):

- ✓ Opolis
- ✓ Radley(North and South)
- ✓Chicopee
- ✓Monmouth
- ✓Langdon Lane
- ✓Beulah
- ✓Englevale
- ✓Brazilton
- ✓Dunkirk
- ✓Camp 50 area
- ✓Croweburg
- ✓Ringo

Mr. Emerson went through the plan with the Commissioners. Mr. Emerson discussed contacting the other entities involved to see if they would be willing to rebate their portion of the taxes. He stated that those entities would have to sign an interlocal agreement to agree to rebate their portion of the taxes. Mr. Murphy was answered that as soon as this agreement is approved landowners can apply for a rebate for the county portion of the taxes. Mr. Emerson explained what will take place if a change is made to the plan.

Board of Crawford County Commissioners

BOARD OF COUNTY COMMISSIONERS
CRAWFORD COUNTY, KANSAS
GIRARD, KANSAS

RESOLUTION NO. 2018-012

**A RESOLUTION APPROVING THE DESIGNATION OF
NEIGHBORHOOD REVITALIZATION AREAS AND ADOPTING
THE 2018 NEIGHBORHOOD REVITALIZATION PLAN.**

WHEREAS, K.S.A. 12-17,114 *et. seq.* (the “Act”) authorizes the governing body of any city or county to designate areas as neighborhood revitalization areas within such jurisdiction, and to adopt a plan (“Plan”) for the revitalization of such areas;

WHEREAS, the Board of County Commissioners of Crawford County, Kansas intends to designate the unincorporated area of the County as a neighborhood revitalization area, except for new residential construction on a vacant lot which is only allowed in certain areas of the County, and adopt a Plan for the unincorporated area of the County.

WHEREAS, the Act provides that prior to designating areas as neighborhood revitalization areas and adoption of a Plan, the governing body shall, by resolution, direct and order a public hearing thereon, and to give notice of the hearing by at least two publications, once each week for two consecutive weeks in the official newspaper; and

WHEREAS, notice of the July 10, 2018 public hearing was provided for by publication in the Morning Sun on June 21, 2018 and June 28, 2018; and

WHEREAS, a public hearing regarding designating areas as neighborhood revitalization areas and adoption of a Plan was held on July 10, 2018; and

WHEREAS, the Governing Body hereby desires to approve the designation of the Neighborhood Revitalization Areas and adopt the 2018 Neighborhood Plan, as shown in Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Crawford County, Kansas:

Board of Crawford County Commissioners


SECTION 1. Findings. The governing body hereby finds that the conditions described in K.S.A. 12-17,115(c) exist within Crawford County, Kansas and by reason thereof the Governing Body adopts the 2018 Neighborhood Revitalization Plan, in substantially the form as shown in Exhibit A attached hereto.

SECTION 2. Designation of Area. Pursuant to K.S.A. 12-17,116, the governing body designates the unincorporated area of Crawford County, Kansas a Neighborhood Revitalization Area. For new residential construction on vacant lots specific areas are designated as set forth in the Plan.

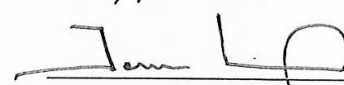
SECTION 3. Execution of Interlocal Agreements. The Chairman is authorized to execute, in the name of Crawford County, Kansas, Interlocal Agreements with Crawford County School Districts, Fire Districts and any other taxing districts besides incorporated cities.

SECTION 4. Effective Date. This Resolution shall be effective upon approval and adoption by the Governing Body and publication in the official County newspaper.

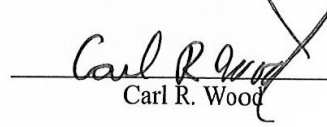
ADOPTED APPROVED AND GIVEN under our hands at the Courthouse in Girard, Crawford County, Kansas, this 10th day of June, 2018.



Jeff Murphy, Chairman

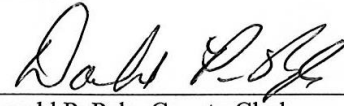


Tom Moody



Carl R. Wood

ATTEST:



Donald P. Pyle, County Clerk

On motion (18-244) of Commissioner Wood and the second of Commissioner Murphy to adopt Resolution #2018-012, a Resolution Approving the Designation of Neighborhood Revitalization Areas and Adopting the 2018 Neighborhood Revitalization Plan.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

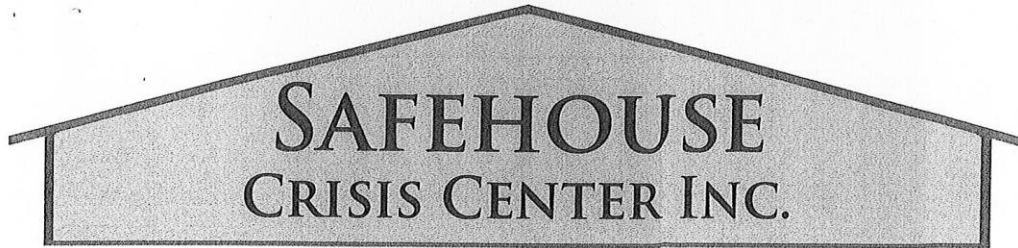
Absent or not voting:

The motion prevailed.

**MESSAGES FROM ELECTED OFFICIALS
MESSAGES FROM APPOINTED OFFICIALS
PROCLAMATION AND ORDERS OF THE BOARD
NEW BUSINESS**

Board of Crawford County Commissioners

Item One: County Counselor Jim Emerson presented the Kansas Housing Resources Corporation Emergency Solutions Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$6,317.00. Mr. Emerson stated that this is for April, May and June of 2018 and it is the 4th and final request of this grant cycle.



Jim Emerson
County Counselor
Crawford County
P.O. Box 249
Girard, KS 66743-0249

July 3, 2018

Dear Mr. Emerson:

Please find enclosed the ESG Financial Status Report for the months of April, May, and June, 2018, for the signature of the Chair of the County Commissioners.

Please forward the FSR to James Chiselom at Kansas Housing Resources Corporation. Please be aware that this must be accompanied by a letter from the County with an Invoice on Letterhead, or a Cover Letter on Letter-Head that contains the following, and must be to Mr. Chiselom by July 14, 2018:

- 1) The Grant number of the funds being requested.
- 2) The date of the request.
- 3) The amount being requested.
- 4) Name of the authorized person making the request.
- 5) The signature of the authorized person making the request.

Mr. Chiselom has informed us that the only time we need to send the paper backup is for the First Quarter.

If you have any questions or concerns, please feel free to contact me Susan Perry, (Fiscal Consultant), or Rebecca Brubaker, Executive Director), at (620) 231-8692.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Perry".

Susan Perry
Fiscal Consultant

409 N. Walnut Pittsburg, KS 66762 Crisis Line 800-794-9148 Office 620-231-8692 Fax 620-231-8693
1317 W 8th St Coffeyville, KS 67337 Crisis Line 888-320-7218 Office 620-251-0030 Fax 620-251-0632

A provider of shelter and advocacy services to victims of domestic violence, sexual assault, and stalking.
www.crisisresourcecenter.org



Board of Crawford County Commissioners

KANSAS HOUSING RESOURCE CORPORATION EMERGENCY SOLUTIONS GRANT (ESG) RECIPIENT REQUEST FOR REIMBURSEMENT AND FINANCIAL STATUS REPORT		
RECIPIENT ORGANIZATION (CITY, COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		
CONTRACT NUMBER ESG - FFY2017	DATE REQUEST SUBMITTED July 3, 2018	CASH OUTLAYS FOR MONTH(S) OF April, May, and June, 2018
PART A. BUDGET CATEGORY		COMMENTS
A. ADMINISTRATION	\$0.00	
B. STREET OUTREACH	\$0.00	
C. EMERGENCY SHELTER	\$6,056.00	
D. HMIS	\$261.00	
E. HOMELESS PREVENTION	\$0.00	
F. RAPID RE-HOUSING	\$0.00	
F. SUB-TOTAL ESG FUNDS REQUESTED	\$6,317.00	
G. LOCAL MATCH OUTLAYS	\$6,318.00	
H. TOTAL PROJECT OUTLAYS	\$12,635.00	

RECIPIENT ORGANIZATION (CITY/COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY							CONTRACT NUMBER ESG - FFY2017		
PART B. FINANCIAL STATUS REPORT									
REPORT AS OF 3/31/2018					CONTRACT PERIOD BEGINNING: July 01, 2017 to June 30, 2018				
COL. (1)	COL. (2)	COL. (3)	COL. (4)	COL. (5)	COL. (6)	COL. (7)	COL. (8)	COL. (9)	COL. (10)
BUDGET CATEGORY	ADMIN.	Street Outreach	Emergency Shelter	HMIS	Homeless Prevention	Rapid Re-housing	TOTAL ESG FUNDS	LOCAL MATCHING FUNDS	TOTAL PROJECT BUDGET
A. TOTAL PROJECT BUDGET							\$0.00		\$0.00
B. APPROVED BUDGET ADJUSTMENTS	\$635.00		\$21,000.00	\$2,500.00			\$24,135.00	\$24,135.00	\$48,270.00
C. ADJUSTED PROJECT BUDGET	\$635.00	\$0.00	\$21,000.00	\$2,500.00	\$0.00	\$0.00	\$24,135.00	\$24,135.00	\$48,270.00
D. CUMULATIVE CASH OUTLAYS (Line "F" from Previous report; -0- if first report)	\$635.00	\$0.00	\$14,943.00	\$2,239.00	\$0.00	\$0.00	\$17,817.00	\$17,817.00	\$35,634.00
E. CURRENT REIMBURSEMENT REQUEST (from totals on pg 3)	\$0.00	\$0.00	\$6,056.00	\$261.00	\$0.00	\$0.00	\$6,317.00	\$6,318.00	\$12,635.00
F. CUMULATIVE CASH OUTLAYS (Line "D" plus line "E")	\$635.00	\$0.00	\$20,999.00	\$2,500.00	\$0.00	\$0.00	\$24,134.00	\$24,135.00	\$48,269.00
G. UNLIQUIDATED OBLIGATIONS (A. Total Project Budget less F. Cash Outlays)	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
H. TOTAL CASH OUTLAYS & UNLIQUIDATED OBLIGATIONS (Lines "F" + "G")	\$635.00	\$0.00	\$21,000.00	\$2,500.00	\$0.00	\$0.00	\$24,135.00	\$24,135.00	\$48,270.00

Board of Crawford County Commissioners

RECIPIENT ORGANIZATION (CITY/COUNTY)		TOTAL PAGE OF ALL SUB-RECIPIENTS		CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY				ESG - FFY2017
DETAILED BREAKDOWN OF EXPENDITURES SUMMARY (list expenditures by categories for which reimbursement is requested)				
A. ADMINISTRATION		D. HOMELESS PREVENTION		
Eligible Admin Expenses	\$0.00	Rental Assistance (short term)		\$0.00
Other	\$0.00	Rental Assistance (medium term)		\$0.00
TOTAL ADMINISTRATION (Amount should match Page 2, Line E, Col. 2)	\$0.00	Rental Assistance (arrears)		\$0.00
B. STREET OUTREACH		Housing Relocation & Stabilization Services/Financial Assistance		
Engagement	\$0.00	Moving costs		\$0.00
Case management	\$0.00	Rental application fees		\$0.00
Emergency Health / Mental Health	\$0.00	Security deposits		\$0.00
Transportation	\$0.00	Last month's rent		\$0.00
Other (Specify)	\$0.00	Utility deposits		\$0.00
TOTAL STREET OUTREACH (Amount should match Page 2, Line E, Col. 3)	\$0.00	Utility payments		\$0.00
C. EMERGENCY SHELTER		Services		
Essential Services		Housing search & placement		\$0.00
Case management	\$3,658.00	Housing stability case management		\$0.00
Life skills	\$0.00	Mediation		\$0.00
Child care	\$0.00	Legal services		\$0.00
Health-Mental Health/Substance Abuse	\$0.00	Credit repair		\$0.00
Education Services	\$0.00	TOTAL HOMELESS PREVENTION (Amount should match Page 2, Line E, Col. 6)		\$0.00
Employment/Job training	\$0.00	D. RAPID RE-HOUSING		
Transportation	\$0.00	Rental Assistance (short term)		\$0.00
Legal services	\$0.00	Rental Assistance (medium term)		\$0.00
Operations		Rental Assistance (arrears)		\$0.00
Maintenance (minor or routine)	\$245.00	Housing Relocation & Stabilization Services/Financial Assistance		
Rent	\$0.00	Moving costs		\$0.00
Staff Costs	\$0.00	Rental application fees		\$0.00
Insurance	\$0.00	Security deposits		\$0.00
Utilities	\$2,153.00	Last month's rent		\$0.00
Food	\$0.00	Utility deposits		\$0.00
Hotel/motel	\$0.00	Utility payments		\$0.00
Supplies	\$0.00	Services		
TOTAL EMERGENCY SHELTER (Amount should match Page 2, Line E, Col. 4)	\$6,056.00	Housing search & placement		\$0.00
D. HMIS		Housing stability case management		\$0.00
Hardware/Software	\$0.00	Mediation		\$0.00
Data collection	\$87.00	Legal services		\$0.00
Data quality/Data analysis	\$87.00	Credit repair		\$0.00
Training	\$87.00	TOTAL RAPID RE-HOUSING (Amount should match Page 2, Line E, Col. 7)		\$0.00
TOTAL HMIS (Amount should match Page 2, Line E, Col. 5)	\$261.00	TOTAL PROJECT OUTLAYS (REQUEST FOR REIMBURSEMENT) (Amount should match Page 2, Line E, Col. 8)		\$6,317.00

RECIPIENT ORGANIZATION (CITY/COUNTY)		CONTRACT NUMBER	
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2017	
PART C. CERTIFICATION STATEMENT		PART D. FOR KANSAS HOUSING RESOURCES CORPORATION ONLY	
<p>I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.</p>	DATE REIMBURSEMENT REQUEST RECEIVED	AMOUNT AUTHORIZED FOR PAYMENT	
	AUTHORIZED BY (ESG COORDINATOR)	DATE SUBMITTED TO FISCAL FOR PAYMENT	
	VOUCHER NUMBER AND DATE	DATE CHECK MAILED TO RECIPIENT ORGANIZATION	
	OTHER (NOTE REASONS FOR VARIANCES AND/OR OTHER INFORMATION REGARDING PAYMENT)		
SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
TYPED OR PRINTED NAME			
TYPED OR PRINTED TITLE			
DATE			
PREPARED BY			
PREPARER'S SIGNATURE			
TYPED OR PRINTED NAME			
TYPED OR PRINTED TITLE			
TELEPHONE NUMBER			
620-231-8692			

Board of Crawford County Commissioners

On motion (18-245) of Commissioner Murphy and the second of Commissioner Moody to approve the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$6,317.00 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

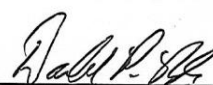



Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: County Clerk Don Pyle presenting an application for a 2018 Cereal Malt Beverage License for George C Brown Post 26 for "Girard American Legion Stand Fairgrounds" to allow them to sell cereal malt beverages for consumption on the premises for a special event (Crawford County Fair) during the dates beginning at 8:00 AM on August 1, 2018 and ending at 11:59 PM on August 4, 2018. Mr. Pyle stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerk and that they had been given 10 days to respond and that no responses had been received.

Fee \$50.00	KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES	No. 14
DEALER'S	RETAIL 2018	LICENSE
License is hereby granted to Geo C Brown Post 26 Girard American Legion Fairgrounds to sell at retail CEREAL MALT BEVERAGES		
For consumption on the premises special event beginning at 8:00 a.m. on August 1, 2018 and ending on August 4, 2018 at 11:59 p.m., at 249 E 47 Hwy Girard KS in the Township of Crawford in Crawford County, Kansas. Application therefor, on file in the office of the County Clerk of said County, having been approved by the governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.		
This License will expire on August 4, 2018, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.		
Done by the Board of County Commissioners of Crawford County, Kansas, this tenth day of July, 2018.		
Attest: County Clerk		
Chairman		

On motion (17-246) of Commissioner Murphy and the second of Commissioner Moody to make it known that the matter of issuing a license to the applicant(s) listed below was discussed and considered by the Board, and there being no objection filed as provided by law and the Board knowing of no reason why a license should not be issued, the board hereby issues a license to "sell at retail", cereal malt beverages in broken case lots from

Board of Crawford County Commissioners

the place of business as shown in the application as designated and described on the application as herein before set out, and that the County Clerk be hereby authorized and directed to execute the proper license which shall be signed by the Chairman of the Board of County Commissioners and the County Clerk of Crawford County, Kansas.

APPLICANT: George C Brown Post 26 “Girard American Legion Stand Fairgrounds”

PREMISES: 249 E 47 Hwy, Girard, KS

DATE: Beginning at 8:00 AM on August 1, 2018 and ending at 11:59 PM on August 4, 2018.

(For consumption on the premises)

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: Mr. Pyle stated that he received the estimated renewal rates from BC/BS and stated that Ms. Cristi Mitchell would like to come speak with the Commissioners on July 17, 2018 about the renewal. The Commissioner decided to schedule a work session on July 17, 2018 at 9:00 AM to discuss the BC/BS estimated renewal rates with Representative Cristi Mitchell.

Item Four: Mr. Wood asked about Budget estimates and Mr. Pyle stated that he is working to finalize them. Mr. Pyle displayed some of the budget information and went through it with the Commissioners. The Commissioners scheduled a budget work session at 9:00 AM on July 20, 2018.

Item Five: Mr. Pyle stated that Mr. Josh Lawson from the Bukaty Company would like to meet with the Commissioners on Friday, July 13, 2018 and the Commissioners decided to schedule a work session at 9:00 AM on July 13, 2018 with Mr. Josh Lawson, Bukaty Company Benefits Consultant

Item Six: Commissioner Murphy discussed the road at the back of the fairgrounds and stated that it needs to be rocked and graded. The other Commissioners agreed.

Item Seven: Commissioner Moody discussed the status of a fence viewing and Mr. Emerson stated that he will check on the status.

UNDER THE HEADING OLD BUSINESS

Item One: The Commissioner discussed the inspection on the bucket truck.

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 5 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

Board of Crawford County Commissioners

On motion (18-247) of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 12:06 PM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:01 PM and reconvened the Open Session at 12:06 PM with no action taken except to go back into open session.

Item Two: IT Director Jim Vinze requested an executive session for 10 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

On motion (18-248) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners, County Counselor Jim Emerson and IT Director Jim Vinze and to reconvene by 12:19 PM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:09 PM and reconvened the Open Session at 12:16 PM with no action taken except to go back into open session.

Item Three: IT Director Jim Vinze requested an executive session for 10 minutes to discuss Non-Elected Personnel.

On motion (18-249) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and IT Director Jim Vinze and to reconvene by 12:26 PM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:16 PM and reconvened the Open Session at 12:23 PM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Board of Crawford County Commissioners

Item One: July 13, 2018 – 9:00 AM Work Session with Mr. Josh Lawson, Bukaty Company Benefits Consultant.

Item Two: July 13, 2018 – Ryan Insurance Agency reviewing insurance loss runs.

Item Three: July 13, 2018 – Mr. Mac Young, District Court Administrator presenting the 2018 11th Judicial District Court Budget.

Item Four: July 13, 2018 – City of Pittsburg and City of Frontenac discussing Sewer Study.

Item Five: July 17, 2018 – 9:00 AM Work Session with BC/BS Representative Ms. Cristi Mitchell to discuss estimated renewal rates.

Item Six: July 17, 2018 – 10:00 AM Public Hearing on proposed assessments for street improvements for Deer Creek Acres.

Item Seven: July 20, 2018 – 9:00 AM Work Session to discuss 2019 Budget.

**ANNOUNCEMENTS:
UNDER THE HEADING MOTION TO ADJOURN
MOTION TO ADJOURN**

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Murphy to adjourn the [July 10, 2018](#) meeting of the Board of Crawford County Commissioners at 12:26 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.
[Taken BKW 7/10/18 12:26 PM/amended BKW 7/12/18 2:00 PM](#)