

Board of Crawford County Commissioners

Commissioners' Journal

2017, [FIFTH MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS [Friday, January 20, 2017, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioners Jeff Murphy and Tom Moody were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (17-022) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the [January 17, 2017](#) minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	016	That the consent agenda be approved including: Approval of the January 9, 2017 minutes and Approval of the accounts payable warrant numbers 570621 to 571090 dated January 13, 2017 in the total amount of \$251,344.67
Motion 17	017	To approve and accept the recommendations on the rock bids from Dennis Meier, Triad Engineering for Rock Purchases for 2017
Motion 17	018	To approve the Contract between the Kansas Department of Health and Environment and Crawford County for Collection and Disposal of Waste Tires in the amount of \$11,000 and authorize the Chairman to sign

Board of Crawford County Commissioners

Motion 17	019	To approve the Distribution of Intellectual Disabilities Funds for 2017 as presented
Motion 17	020	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 17	021	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that could be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

UNDER THE HEADING NEW BUSINESS

EXECUTIVE SESSION:

Item One: Commissioner Wood requested an executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel.

On motion (17-023) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Sheriff Dan Peak.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:15 AM and reconvened the Open Session at 10:34 AM with no action taken except to go back into open session.

Item Two: Commissioner Wood requested an executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel.

On motion (17-024) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Zoning Administrator Troy Graham.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

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The Commissioners went into Executive Session at 10:35 AM and reconvened the Open Session at 10:45 AM with no action taken except to go back into open session.

**PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS
MESSAGES FROM APPOINTED OFFICIALS
MESSAGES FROM ELECTED OFFICIALS
MESSAGES FROM THE PUBLIC
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
PROCLAMATION AND ORDERS OF THE BOARD
NEW BUSINESS**

Item One: Mr. Pyle and the Commissioners discussed tables and chairs for the new Commissioners' Conference Room.

Item Two: Mr. Pyle informed the Commissioners of the 2017 Global Manufacturing Summit to be held April 6-7, 2017 at the Pittsburg State University Bicknell Family Center for the Arts, 1701 S Broadway, Pittsburg, Kansas. Mr. Pyle stated that there are several excellent speakers in the agenda for this event.

Kansas Commerce Secretary Antonio Soave invites you to the

2017 Global Manufacturing Summit

April 6 - 7, 2017

Pittsburg State University

Bicknell Family Center for the Arts

1701 South Broadway

Pittsburg, Kansas 66762.

Keynote Speaker

Kansas Governor Sam Brownback

Noon - Thursday, April 6, 2017

Item Three: Mr. Jim Emerson, County Counselor presenting the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$4,400.00. Mr. Emerson explained that this is for October, November and December of 2016.

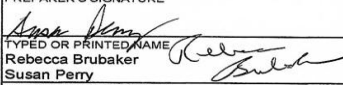
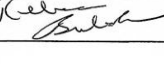
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KANSAS HOUSING RESOURCE CORPORATION EMERGENCY SOLUTIONS GRANT (ESG) RECIPIENT REQUEST FOR REIMBURSEMENT AND FINANCIAL STATUS REPORT		
RECIPIENT ORGANIZATION (CITY, COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		
CONTRACT NUMBER ESG - FFY2016	DATE REQUEST SUBMITTED January 9, 2017	CASH OUTLAYS FOR MONTH(S) OF October, November, & December, 2016
PART A. BUDGET CATEGORY		COMMENTS
A. ADMINISTRATION	\$0.00	
B. STREET OUTREACH	\$0.00	
C. EMERGENCY SHELTER	\$4,400.00	
D. HMIS	\$0.00	
E. HOMELESS PREVENTION	\$0.00	
F. RAPID RE-HOUSING	\$0.00	
F. SUB-TOTAL ESG FUNDS REQUESTED	\$4,400.00	
G. LOCAL MATCH OUTLAYS	\$0.00	
H. TOTAL PROJECT OUTLAYS	\$4,400.00	

RECIPIENT ORGANIZATION (CITY/COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY							CONTRACT NUMBER ESG - FFY2016		
PART B. FINANCIAL STATUS REPORT									
REPORT AS OF 12/31/2016				CONTRACT PERIOD BEGINNING: July 01, 2016 to June 30, 2017					
COL. (1)	COL. (2)	COL. (3)	COL. (4)	COL. (5)	COL. (6)	COL. (7)	COL. (8)	COL. (9)	COL. (10)
BUDGET CATEGORY	ADMIN.	Street Outreach	Emergency Shelter	HMIS	Homeless Prevention	Rapid Re-housing	TOTAL ESG FUNDS	LOCAL MATCHING FUNDS	TOTAL PROJECT BUDGET
A. TOTAL PROJECT BUDGET							\$0.00		\$0.00
B. APPROVED BUDGET ADJUSTMENTS			\$17,973.00				\$17,973.00	\$17,973.00	\$35,946.00
C. ADJUSTED PROJECT BUDGET	\$0.00	\$0.00	\$17,973.00	\$0.00	\$0.00	\$0.00	\$17,973.00	\$17,973.00	\$35,946.00
D. CUMULATIVE CASH OUTLAYS (Line "F" from Previous report; -0- if first report)	\$0.00	\$0.00	\$5,927.00	\$0.00	\$0.00	\$0.00	\$5,927.00	\$17,973.00	\$23,900.00
E. CURRENT REIMBURSEMENT REQUEST (from totals on pg 3)	\$0.00	\$0.00	\$4,400.00	\$0.00	\$0.00	\$0.00	\$4,400.00	\$0.00	\$4,400.00
F. CUMULATIVE CASH OUTLAYS (Line "D" plus line "E")	\$0.00	\$0.00	\$10,327.00	\$0.00	\$0.00	\$0.00	\$10,327.00	\$17,973.00	\$28,300.00
G. UNLIQUIDATED OBLIGATIONS (A. Total Project Budget less F. Cash Outlays)	\$0.00	\$0.00	\$7,646.00	\$0.00	\$0.00	\$0.00	\$7,646.00	\$0.00	\$7,646.00
H. TOTAL CASH OUTLAYS & UNLIQUIDATED OBLIGATIONS (Lines "F" + "G")	\$0.00	\$0.00	\$17,973.00	\$0.00	\$0.00	\$0.00	\$17,973.00	\$17,973.00	\$35,946.00

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RECIPIENT ORGANIZATION (CITY/COUNTY)		TOTAL PAGE OF ALL SUB-RECIPIENTS		CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY				ESG - FFY2016
DETAILED BREAKDOWN OF EXPENDITURES SUMMARY (list expenditures by categories for which reimbursement is requested)				
A. ADMINISTRATION		D. HOMELESS PREVENTION		
Eligible Admin Expenses	\$0.00	Rental Assistance (short term)		\$0.00
Other	\$0.00	Rental Assistance (medium term)		\$0.00
TOTAL ADMINISTRATION (Amount should match Page 2, Line E, Col. 2)	\$0.00	Rental Assistance (arrears)		\$0.00
B. STREET OUTREACH		Housing Relocation & Stabilization Services/Financial Assistance		
Engagement	\$0.00	Moving costs		\$0.00
Case management	\$0.00	Rental application fees		\$0.00
Emergency Health / Mental Health	\$0.00	Security deposits		\$0.00
Transportation	\$0.00	Last month's rent		\$0.00
Other (Specify)	\$0.00	Utility deposits		\$0.00
TOTAL STREET OUTREACH (Amount should match Page 2, Line E, Col. 3)	\$0.00	Utility payments		\$0.00
C. EMERGENCY SHELTER		Services		
Essential Services		Housing search & placement		\$0.00
Case management	\$2,571.00	Housing stability case management		\$0.00
Life skills	\$0.00	Mediation		\$0.00
Child care	\$0.00	Legal services		\$0.00
Health-Mental Health/Substance Abuse	\$0.00	Credit repair		\$0.00
Education Services	\$0.00	TOTAL HOMELESS PREVENTION (Amount should match Page 2, Line E, Col. 5)		\$0.00
Employment/Job training	\$0.00	D. RAPID RE-HOUSING		
Transportation	\$0.00	Rental Assistance (short term)		\$0.00
Legal services	\$0.00	Rental Assistance (medium term)		\$0.00
Operations		Rental Assistance (arrears)		\$0.00
Maintenance (minor or routine)	\$414.00	Housing Relocation & Stabilization Services/Financial Assistance		
Rent	\$0.00	Moving costs		\$0.00
Staff Costs	\$0.00	Rental application fees		\$0.00
Insurance	\$0.00	Security deposits		\$0.00
Utilities	\$1,415.00	Last month's rent		\$0.00
Food	\$0.00	Utility deposits		\$0.00
Hotel/motel	\$0.00	Utility payments		\$0.00
Supplies	\$0.00	Services		
TOTAL EMERGENCY SHELTER (Amount should match Page 2, Line E, Col. 4)	\$4,400.00	Housing search & placement		\$0.00
D. HMIS		Housing stability case management		\$0.00
Hardware/Software	\$0.00	Mediation		\$0.00
Data collection	\$0.00	Legal services		\$0.00
Data quality/Data analysis	\$0.00	Credit repair		\$0.00
Training	\$0.00	TOTAL RAPID RE HOUSING (Amount should match Page 2, Line E, Col. 7)		\$0.00
TOTAL HMIS (Amount should match Page 2, Line E, Col. 5)	\$0.00	TOTAL PROJECT OUTLAYS (REQUEST FOR REIMBURSEMENT) (Amount should match Page 2, Line E, Col. 8)		
				\$4,400.00

RECIPIENT ORGANIZATION (CITY/COUNTY)		CONTRACT NUMBER	
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2016	
PART C. CERTIFICATION STATEMENT		PART D. FOR KANSAS HOUSING RESOURCES CORPORATION ONLY	
<p>I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.</p>	DATE REIMBURSEMENT REQUEST RECEIVED		AMOUNT AUTHORIZED FOR PAYMENT
	AUTHORIZED BY (ESG COORDINATOR)		DATE SUBMITTED TO FISCAL FOR PAYMENT
	VOUCHER NUMBER AND DATE		DATE CHECK MAILED TO RECIPIENT ORGANIZATION
	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		
TYPED OR PRINTED NAME			
TYPED OR PRINTED TITLE			
DATE			
PREPARED BY			
PREPARER'S SIGNATURE			
 TYPED OR PRINTED NAME Rebecca Brubaker			
 TYPED OR PRINTED TITLE Executive Director Fiscal Consultant			
TELEPHONE NUMBER			
620-231-8692			

On motion (17-025) of Commissioner Moody and the second of Commissioner Wood to approve the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$4,400.00 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Four: Mr. Jim Emerson, County Counselor presenting a Memorandum of Understanding 2017 Extension between The Crawford County Attorney's Office, The Board of Crawford County Commissioners, The City of Pittsburg, Kansas and The Pittsburg Police Department. Mr. Emerson stated that this memorandum extension is for the Assistant County Attorney that is housed in the City of Pittsburg Police Department.

Board of Crawford County Commissioners

He stated that the City of Pittsburg pays the wages for the prosecutor and the County is responsible for the benefits. Mr. Moody inquired about the secretary for this prosecutor and there was a discussion about benefits for the secretary and whether or not it is full time for part time position. Mr. Emerson will check into this.

MEMORANDUM OF UNDERSTANDING 2017 Extension

Between

THE CRAWFORD COUNTY ATTORNEY'S OFFICE,
THE BOARD OF CRAWFORD COUNTY COMMISSIONERS,

THE CITY OF PITTSBURG, KANSAS,

and

THE PITTSBURG POLICE DEPARTMENT

That the Crawford County Attorney's Office, the Board of Crawford County Commissioners, the City of Pittsburg, and the Pittsburg Police Department entered into a memorandum of understanding (MOU) to fund a full time assistant county attorney to prosecute drug cases originating within the city limits of Pittsburg, Crawford County, KS.

The original provisions of the MOU are set to expire on December 31, 2016. All parties, by signing this document, agree to extend the original MOU for the calendar year 2017.

This agreement incorporates the provisions of the original MOU entered into between the parties. None of the original provisions of the MOU are modified in this extension, unless specifically stated below.

This extension of the MOU is at-will and may be modified by mutual consent of the authorized officials of the Crawford County Attorney's Office, the City of Pittsburg, the Board of Crawford County Commissioners and the Pittsburg Police Department at any time during its effective dates.

Modification of Agreement: This agreement shall *automatically renew* on the 1st of January every year, unless notice is provided to all parties that it intends not to enter into this MOU for the following calendar year. The notice terminating the MOU shall be in writing and provided to all the parties in this agreement no later than November 1st of every year.

This MOU shall become effective upon signature of all authorized officials.

APPROVED, DATED AND AGREED TO BY THE FOLLOWING:

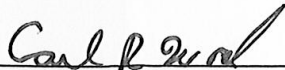


Michael Gayoso, Jr.
Crawford County Attorney
Date: November 15, 2016

Daron R. Hall
City of Pittsburg Manager
Date: _____

Board of Crawford County Commissioners

Mendy Hulvey
City of Pittsburg Chief of Police
Date: _____



Carl R. Wood, Chairman
Board of Crawford County Commissioners
Date: 1-20-17

Chuck Munsell
City of Pittsburg Mayor
Date: _____

On motion (17-026) of Commissioner Moody and the second of Commissioner Wood to approve the Memorandum of Understanding 2017 Extension between The Crawford County Attorney's Office, The Board of Crawford County Commissioners, The City of Pittsburg, Kansas and the Pittsburg Police Department and authorize the Chairman to sign.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Five: Mr. Emerson, County Counselor informed the Commissioners that a \$35,000 transfer from the General Fund to the Risk Management Fund was done on January 13, 2017. He explained that there will be one more weekly claims report that has to be paid before a deposit is made and stated that another transfer of \$33,000 from the General Fund to the Risk Management fund will be needed. Mr. Murphy inquired about asking Mental Health for funds to help with these claims. A discussion was held on the Mental Health claims for 2016.

On motion (17-027) of Commissioner Wood and the second of Commissioner Moody to approve the transfer of \$33,000 from the General Fund to the Risk Management Fund.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

On motion (17-028) of Commissioner Wood and the second of Commissioner Moody to approve the prior transfer of \$35,000 from the General Fund to the Risk Management Fund done on January 13, 2017.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

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The motion prevailed.

Item Six: Mr. Murphy read a letter to the County Commissioners from Mr. Fred Geifer thanking them for the care of the County Roads.

Item Seven: Mr. Murphy addressed the County Website and asked Mr. Pyle to bring up the website for the Commissioners to view. Mr. Murphy stated that he is happy with the website and was wondering about creating a County Facebook page and posting the news items to that account. Mr. Moody is concerned about negative comments and is very happy with the website. Mr. Moody was also concerned with the negativity of Facebook in general. Mr. Murphy will speak with Brandon Spaur and have him check into creating a Facebook account that would not allow comments to be posted on it.

Item Eight: Mr. Murphy stated that Mr. Chris Weiner, Girard City Administrator, asked him about purchasing rock from the County. Mr. Wood stated that we need to speak with the rock vendors on this issue and suggested piggy backing the pricing with the county. Mr. Emerson will contact Mr. Weiner.

Item Nine: Mr. Wood stated that Emergency Management Director Jason VanBecelaere wants a work session on Tuesday at 9:00 AM about radio towers contracts and repairs.

Item Ten: Mr. Wood stated that the ditching machine is here and it will be attached to the tractor used for a backup mower.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Murphy asked Mr. Pyle about the response on employee evaluations and Mr. Pyle will check on this and get back with the commissioners.

Item Two: Mr. Murphy asked about the 25 cent raise for County Employees.

On motion (17-029) of Commissioner Wood and the second of Commissioner Moody to approve a 25 cent per hour pay raise for County Employees beginning with the pay period that begins on January, 23, 2017.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

EXECUTIVE SESSION:

Item Three: Commissioner Wood requested an executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

On motion (17-030) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more

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than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:26 AM and reconvened the Open Session at 11:36AM with no action taken except to go back into open session.

OLD BUSINESS continued

Item Three: Mr. Pyle stated that he discussed the pay raise with the fiscal office and he felt that the 25 cent raise should begin with the January 31, 2017 paycheck. Mr. Pyle stated that the raise was budgeted for the full year and that it should be included on all twelve paychecks for the year including the checks that will be payable on January 31.

On motion (17-031) of Commissioner Wood and the second of Commissioner Moody to rescind Motion 17-029.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

On motion (17-032) of Commissioner Wood and the second of Commissioner Moody to approve a 25 cent pay raise for all County Employees to start with the paychecks payable on January 31, 2017.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: January 24, 2016 – 9:00 AM Work Session with Emergency Management Director Jason VanBecelaere to discuss radio towers contracts and repairs.

Item Two: January 24, 2016 – Mr. Mike Davis, Miami County Chief Building Inspector and Mr. Troy Graham, Crawford County Zoning Administrator addressing Codes Court.

ANNOUNCEMENTS:

Board of Crawford County Commissioners

Item One: January 25, 2016 – Local Government Day in Topeka. All three Commissioners may be in attendance.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Murphy to adjourn the [January 20, 2017](#) meeting of the Board of Crawford County Commissioners at 11:45 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 1/20/17 11:45 AM/amended BKW 1/23/17 1:45 PM](#)