

Board of Crawford County Commissioners

Commissioners' Journal

2018, [NINTH MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS [Friday, February 2, 2018, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Jeff Murphy served as the presiding officer. Commissioners Carl Wood and Tom Moody were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (18-041) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the [January 30, 2018](#) minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	33	That the consent agenda be approved including: Approval of the January 26, 2018 minutes
Motion 18	34	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in the application APPLICANT: Jo's One Stop LLC "Jo's One Stop" PREMISES: 401 N 69 Hwy, Arma, KS 66712 (For sale in original and unopened containers and not for consumption on the premises)

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Motion 18	35	To approve the Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Frontenac Aluminum LLC and to request an abatement in the amount of \$1,253.52 from the 2016 tax rolls and authorize the Vice-Chairman to sign
Motion 18	36	To approve the Tax Roll Correction, correcting an error in the assessing of 16/20M Truck owned by the Jeffrey & Sabrina L Murphy and to request a refund in the amount of \$30.50 from the 2015 tax rolls and the amount of \$25.54 from the 2016 tax rolls and authorize the Vice-Chairman to sign.
Motion 18	37	To approve the distribution of the Intellectual Disabilities Fund for 2018 as presented
Motion 18	38	To approve and accept the recommendations on the rock bids from Dennis Meier, Triad Engineering for Rock Purchases for 2018
Motion 18	39	To approve the appointment of Ms. Maradeth Frederick as Crawford County Code Courts Judge
Motion 18	40	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Maintenance Supervisor Robert Gorentz

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Jason VanBecelaere, Emergency Management Director opened radio bids. Mr. VanBecelaere stated the sealed bids were received by County Counselor Jim Emerson. He said that 3 companies were sent bid sheets and only 2 companies returned bids. Mr. VanBecelaere read the bids aloud:

TBS - \$530.00 per radio for mobile radios with programming included. \$370.00 per radio for hand-held radios with an additional \$48.00 apiece for microphones for the hand-held radios. Prices good thru 2019.

CDL - \$650.00 per radio for mobile radios with programming included. \$538.20 per radio for hand-held radios with microphones included. Prices good thru 2018.

Mr. VanBecelaere explained all the details that were included on the bids.

The Commissioners requested that Mr. VanBecelaere and Mr. Emerson review the bids and return on Tuesday with a recommendation. The Commissioners scheduled a work session on Tuesday, February 6, 2018 at 9:30 AM with Emergency Management Director Jason VanBecelaere to discuss financing for the radios and the bids.

Item Two: Mr. Jim Vinze, IT Director discussing Cyber Insurance. Mr. Vinze stated that he has done a lot of research and feels that the county does need some additional cyber coverage. He stated that with his research he has created some specs and the

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Commissioners decided that this insurance coverage needs to go out for bids. Mr. Vinze stated that he will get with Mr. Emerson to get this process going.

MESSAGES FROM ELECTED OFFICIALS
MESSAGES FROM THE PUBLIC
PROCLAMATION AND ORDERS OF THE BOARD
NEW BUSINESS

Item One: Mr. Pyle presented the Commissioners with some thank you notes received from organizations that received Parks and Recreation Funds, Historical Funds and Elderly Funds.

Item Two: County Clerk Don Pyle presenting the January 2018 Clerk's Report. Mr. Pyle stated that this report summarizes the total amounts spent by departments for payroll and bills during the month of January. Mr. Pyle also gave the Commissioners a copy of the December 2017 to January 2018 Clerk's Report of Changes in Expenditures for comparison. Mr. Pyle reviewed the changes with the Commissioners and discussed some of the reasons for the changes. There was a discussion on the premiums for property, casualty and work comp insurance paid to Ryan Insurance and Mr. Pyle stated that these premiums are paid once yearly.

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Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2018. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 01/31/2018 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	End of Month Accounts Payable	Monthly total Account Payable	Total Expenses For Month
30	Ambulance Service	\$30,014.46	\$75,153.12	\$105,167.58	\$18,470.97	\$54,300.73	\$159,468.31
31	Comm. Corrections	\$16,507.83	\$20,839.17	\$37,347.00	\$11,862.63	\$11,862.63	\$49,209.63
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	Treasurer Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$526.99	\$526.99
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$154,763.65	\$318,648.37	\$473,412.02	\$180,688.02	\$428,667.05	\$902,079.07
107	Lower Eight Preparation	\$0.00	\$0.00	\$0.00	\$2,667.00	\$2,667.00	\$2,667.00
108	PHAP BC Pathways Grant	\$1,945.16	\$1,564.84	\$3,510.00		\$0.00	\$3,510.00
109	PHAP Grant	\$6,053.22	\$5,393.39	\$11,446.61		\$0.00	\$11,446.61
110	Health Dept.	\$43,628.18	\$42,085.58	\$85,713.76	\$11,386.76	\$31,928.15	\$117,641.91
111	Health & Family	\$1,752.45	\$3,843.60	\$5,596.05	\$664.09	\$1,251.13	\$6,847.18
114	Free To Know	\$3,704.92	\$4,646.90	\$8,351.82	\$126.91	\$126.91	\$8,478.73
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$1,917.87	\$2,241.14	\$4,159.01	\$0.00	\$0.00	\$4,159.01
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$3,006.95	\$4,957.53	\$7,964.48	\$0.00	\$0.00	\$7,964.48
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brq, Weed	\$39,373.56	\$88,998.45	\$128,372.01	\$23,844.45	\$338,162.75	\$466,534.76
141	Special Bridge Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$290,387.76	\$290,387.76
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$2,929.10	\$2,929.10
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$1,166.85	\$3,136.68	\$3,136.68
200	Employee Benefits	\$360,895.43	\$0.00	\$360,895.43	\$0.00	\$14,203.70	\$375,099.13
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
215	Fire District #1	\$838.08	\$3,401.79	\$4,239.87	\$6,425.03	\$10,151.52	\$14,391.39
220	Fire District #2	\$103.38	\$593.82	\$697.20	\$3,666.48	\$3,666.48	\$4,363.68
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$2,193.68	\$3,377.85	\$3,377.85
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$6,784.88	\$7,247.82	\$7,247.82
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	RJA reinvestment	\$2,420.58	\$2,039.99	\$4,460.57		\$0.00	\$4,460.57
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$13,554.54	\$16,709.14	\$30,263.68	\$5,164.89	\$5,969.18	\$36,232.86
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrnntl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$99.00
398	Tourism & Convention	\$4,380.70	\$5,097.15	\$9,477.85	\$20,356.97	\$20,356.97	\$29,834.82
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$5,310.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$0.00	\$2,010.78	\$3,188.35
516	Sewer District #4	\$0.00	\$0.00	\$0.00	\$0.00	\$2,474.30	\$2.40
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$292.00	\$661.64	\$1,067.43
991	Mental Health Payroll	\$234,569.10	\$226,498.13	\$461,067.23	\$0.00	\$0.00	\$461,067.23
992	Motor Vehicle Payroll	\$4,893.22	\$9,746.17	\$14,639.39	\$0.00	\$0.00	\$14,639.39
		\$924,323.28	\$832,458.28	\$1,756,781.56	\$295,761.61	\$1,235,277.58	\$2,992,059.14

Add-On Checks - See Detail on Monthly Reports

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	End of Month Accounts Payable	Monthly Total Accounts Payable	Total Expenses For Month
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Add-ons - See Detail on Reports	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Add On Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Unposted Checks - See Detail on Montly Reports

Unposted - See Detail on Reports					\$392.63	\$392.63	\$392.63
						\$0.00	\$0.00
Unpost Total	\$0.00	\$0.00	\$0.00	\$392.63	\$392.63	\$392.63	\$392.63

GRAND TOTALS for Warrant Account

\$2,991,666.51

Disbursements

Dept #	Dept. Name	Accounts Payable			Total Expenses
Total Disbursements					\$0.00

The following warrant numbers are inclusive in the amounts expended above:

1/12/18	Accounts Payable Numbers	579315-579527
1/12/18	Payroll Numbers	579528-579533
1/12/18	Disbursement Numbers	0
1/12/18	Account Payable Add-on Numbers	0
1/12/18	Payroll Add-on Numbers	0
1/312018	Accounts Payable Numbers	579534-579816
1/312018	Payroll Numbers	579817-579967
1/312018	Disbursement Numbers	0
1/312018	Account Payable Add-on Numbers	579968
1/312018	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated January 31, 2018 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner Wood and seconded by Commissioner Moody that the said report be confirmed and listed in the County Warrant Register for 2017. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2017, and listed in the said record book.

Motion carried by the following roll call vote:
 Ayes: Commissioners: Wood, Moody, and Murphy
 Nays:

Dated at Girard, Kansas this 2 Day of January, 2018

Chairperson [Signature]
 Member [Signature]
 Member [Signature]
 Attest [Signature]

On motion (18-042) of Commissioner Wood and the second of Commissioner Moody to approve the January 2018 Clerk's Report as presented.

On a Roll Call Vote.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Three: County Counselor Jim Emerson presented 2 quotes for the fencing at the county barn in Girard that Mike Peak gave him. Mr. Emerson stated that the quotes are for material only and not for installation. The Commissioners discussed putting the fencing out for bids.

Item Four: Mr. Emerson stated that the EMS Department is getting ready to do another remount and just wanted to make sure the Commissioners were aware and that a check will have to be issued through the fiscal office.

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Item Five: Mr. Murphy asked Mr. Greg Hite, Shop Foreman to address mowers. Mr. Hite discussed the quotes for new mowers with the Commissioners. Mr. Moody asked about a mower in his district and Mr. Hite stated that it is not as bad as the mowers in Mr. Murphy's district but it is going to need to be replaced in the near future. There was a discussion on different types of mowers and what is needed. Mr. Hite gave the pricing on the quotes and there was a discussion of the state contract for mowers. Mr. Murphy stated that he will research the state contract further. Mr. Wood stated that he will check on the funds available right now in the Equipment Reserve Fund. Mr. Hite explained the options that were included in the quotes that were received.

Mr. Hite also discussed a bucket truck listed on Purple Wave and Mr. Pyle displayed a picture of the bucket truck. Mr. Hite stated that the truck is located in McPherson, Kansas and the bid is up on February 20, 2018. Mr. Hite discussed the mileage on the truck and the current bid price. The Commissioners decided to wait until the closing bid date gets nearer and at that time decide whether or not to send Mr. Hite to look at the truck. Mr. Hite will also continue looking for other bucket trucks.

Mr. Hite and the commissioners also discussed prices on truck seats.

Item Six: Mr. Murphy addressed culvert bids. He presented a breakdown of the culvert list to the other Commissioners. Mr. Wood stated he would like to review this list before putting the culverts out for bid.

Item Seven: Mr. Murphy discussed having a water fountain installed in the courthouse. The other Commissioners agreed and Mr. Murphy will have Maintenance Supervisor check on prices for water fountains.

Item Eight: Commissioner Moody stated that he was contacted by Ms. Mary Kay Caldwell from the SEK Humane Society who is seeking the county's assistance with some drainage issues at the shelter and also requesting a load of rock from the county. Mr. Moody stated that he will have Mr. Randy Chiartano check into the drainage issues and the need for rock at the humane society and organize the work needed.

Item Nine: Commissioner Wood addressed new employees that will be driving County Vehicles and having checks ran on their Driver's Licenses. Sheriff Peak explained how the checks on the licenses are done. It was decided that all new applicants for the County will have a check ran on their Driver's License.

Item Ten: Mr. Wood addressed employees on work comp and wanted to know if the county is reimbursed by the insurance company for the 1st seven days the employee is off work. The Commissioners decided they will address Mr. Ray Ryan on this question.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Murphy asked about the Girard Sewer System issue at the County Jail. Mr. Murphy stated that the City of Girard made has made an offer and Sheriff Peak stated that he feels the City's offer is not out of line. Mr. Pyle displayed the offer and explained that the offer is to split the cost of the grinder pump evenly at \$43,500 per entity and the

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City will give the county a \$250 per month abatement on their sewer bill at the jail over a 5-year period. The Commissioners discussed the offer. The Commissioners decided they would like to discuss a counter offer with the City of Girard before making any decisions.

EXECUTIVE SESSION:

Item One: County Counselor Jim Emerson requested an executive session for 5 minutes to discuss non-elected personnel.

On motion (18-043) of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 5 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:20 AM and reconvened the Open Session at 11:24 AM with no action taken except to go back into open session.

Mr. Pyle discussed placing an advertisement in the Chamber Magazine.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

Item One: February 6, 2018 – 9:30 AM Work session with Mr. Jason VanBecelaere to discuss the radio bids and financing radio purchases.

Item One: February 6, 2018 – Mr. Ray Ryan, Ryan Insurance reviewing insurance claims.

Item Two: February 9, 2018 – Work Session with IMA Consulting immediately following the regular session.

Item Three: February 16, 2018 – Mr. Wayne Gudmonson KDOT District 4 Engineer and Ms. Kristy Kelly, KDOT Community Affairs Manager discussing the Federal Fund Exchange Program.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

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On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [February 2, 2018](#) meeting of the Board of Crawford County Commissioners at 11:30 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

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This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 2/2/18 11:00 AM/amended BKW 2/5/18 2:00 PM](#)