

Board of Crawford County Commissioners

Commissioners' Journal

2016, [NINETY-FIFTH MEETING](#)

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, December 27, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Carl Wood served as the presiding officer. Commissioner Jeff Murphy was in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Vice Chairman Wood led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-476) of Commissioner Murphy and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **December 20, 2016** minutes of the Board of County Commissioners.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	469	That the consent agenda be approved including: Approval of the December 16, 2016 minutes
Motion 16	470	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in the application APPLICANT: Mary Ellen Gebhardt "Gebhardt's Chicken Dinners" PREMISES: 124 N 260th St, Mulberry KS 66756 (For consumption on the premises)
Motion 16	471	To approve the payment of the Kansas Association of Counties membership for 2017 in the amount of \$7,563.32

Board of Crawford County Commissioners

Motion 16	472	To approve the Contract between Capitol Strategies and Crawford County for Lobbying Services for 2017 and Authorize the Chairman to sign
Motion 16	473	To approve the Purchase of a Ditching Machine out of the Equipment Reserve Fund
Motion 16	474	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 16	475	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Clerk Don Pyle

UNDER THE HEADING NEW BUSINESS PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

Item One: Public Hearing on 2016 Crawford County Amended Budget. Vice Chairman Wood opened the Public Hearing.

There was no public comment.

On motion (16-477) of Commissioner Murphy and the second of Commissioner Wood to close the Public Hearing on the 2016 Crawford County Amended Budget.

Yeas: Commissioners Wood and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Mr. Pyle stated the budget amendments are done to allow the spending of money that is already in the funds. He stated it is also to transfer the bond and interest balance of funds into the risk management fund. Mr. Wood was answered that the budget will be raised by about \$190,000. Mr. Pyle had a breakdown of the miscellaneous department which listed each expenditure in that fund. He explained the miscellaneous fund breakdown to the Commissioners. There was a discussion on the expenses for the courthouse boiler, the sewer districts, the Judicial Center roof and the courthouse sidewalk project that were taken out of the miscellaneous department of the General Fund. There was also a discussion on the courthouse elevator and the amount of time left on the lease purchase agreement. Mr. Wood discussed the road and bridge budget amendment. The Commissioners discussed the tourism budget amendment.

Board of Crawford County Commissioners

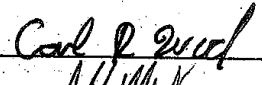
Amended Certificate For Calendar Year 2016

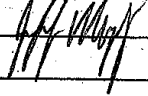
To the Clerk of Crawford, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
Crawford County
certify that: (1) the hearing mentioned in the attached publication was held; (2) after the Budget Hearing this Budget was duly approved and adopted as the maximum expenditure for the various funds for the year.

Table of Contents:		Page No.	2016 Amended Budget		
			Amount of 2015 Tax that was Levied	Adopted 2016 Expenditures	Proposed Amended 2016 Expenditures
Fund	K.S.A.				
General	79-1946	1	4,157,690	8,453,535	8,643,016
Debt Service	10-113	2		67,137	123,344
Road & Bridge	79-1946	3	2,848,676	4,321,785	4,434,642
Ambulance	65-6113	4	253,789	1,485,374	1,582,985
Employee Benefits	12-16, 102	5	3,279,060	3,783,000	3,828,330
Tourism & Convention		6		350,000	386,000
Treasurer's Tech Fund		7		7,000	10,000
Clerk's Tech Fund		8		7,000	15,000
Risk Management		9		4,000,000	4,050,000
Totals		xxxxxxxx	10,539,215	22,474,831	23,073,317
Summary of Amendments		10			

Attested date: 12/27/2015


County Clerk





Assisted by: _____

Address: _____

Email: _____

Governing Body

Board of Crawford County Commissioners

**Notice of Budget Hearing for Amending the
2016 Budget**
The governing body of
Crawford County

will meet on the day of December 27, 2016 at 10:00 AM at Crawford County Courthouse for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Crawford County Clerk's Office and will be available at this hearing.

Summary of Amendments

Fund	2016 Adopted Budget			2016
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	Proposed Amended Expenditures
General	17.411	4,157,690	8,453,535	8,643,016
Debt Service			67,137	123,344
Road & Bridge	11.929	2,848,676	4,321,785	4,434,642
Ambulance	1.063	253,789	1,485,374	1,582,985
Employee Benefits	13.732	3,279,060	3,783,000	3,828,330
Tourism & Convention			350,000	386,000
Treasurer's Tech Fund			7,000	10,000
Clerk's Tech Fund			7,000	15,000
Risk Management			4,000,000	4,050,000
			0	0

Donald Pyle
Official Title: Crawford County Clerk

Page No. 10

On motion (16-478) of Commissioner Wood and the second of Commissioner Murphy to approve the 2016 Crawford County Amended Budget as published.

Yeas: Commissioners Wood and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Item Two: Public Hearing on the 2016 Crawford County Fire District Number One amended budget. Vice Chairman Wood opened the public hearing.

There was no public comment.

On motion (16-479) of Commissioner Murphy and the second of Commissioner Wood to close the Public Hearing on the 2016 Crawford County Fire District Number One Amended Budget.

Yeas: Commissioners Wood and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

The Commissioners and Mr. Pyle discussed the reasons for the budget amendment.

Board of Crawford County Commissioners

2016

Amended Certificate For Calendar Year 2016

To the Clerk of Crawford, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
Crawford County
certify that: (1) the hearing mentioned in the attached publication was held; (2) after the Budget Hearing this Budget was duly approved and adopted as the maximum expenditure for the various funds for the year.

Table of Contents:			2016 Amended Budget		
			Page No.	Amount of 2015 Tax that was Levied	Adopted 2016 Expenditures
Fund	K.S.A.				
Fire District #1	19-3610	1	137,760	172,100	213,294
Totals		XXXXXXXXXX	137,760	172,100	213,294
Summary of Amendments		2			

Attested date: 12/27/16

Donald Pyle
County Clerk

Carl Wood
[Signature]

Assisted by: _____

Address: _____

Email: _____

Governing Body

Notice of Budget Hearing for Amending the 2016 Budget The governing body of Crawford County

will meet on the day of December 27, 2016 at 10:00 AM at Office of the Crawford County Clerk for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at
and will be available at this hearing.

Summary of Amendments

Fund	2016 Adopted Budget			2016 Proposed Amended
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	Expenditures
Fire District #1	5.000	137,760	213,294	219,294
			0	0

Donald Pyle
Official Title: Crawford County Clerk

Page No. 2

On motion (16-480) of Commissioner Murphy and the second of Commissioner Wood to approve the 2016 Crawford County Fire District Number One Amended Budget as published.

Yeas: Commissioners Wood and Murphy

Board of Crawford County Commissioners

Nays:

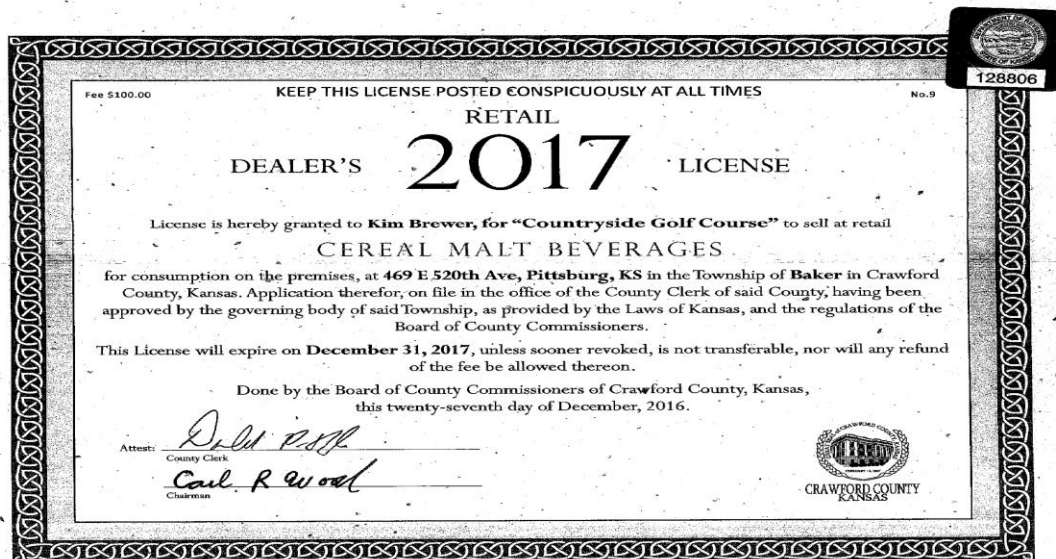
Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

**MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
MESSAGES FROM ELECTED OFFICIALS
MESSAGES FROM APPOINTED OFFICIALS
MESSAGES FROM THE PUBLIC
PROCLAMATION AND ORDERS OF THE BOARD
NEW BUSINESS**

Item One: County Clerk Don Pyle presented an application for a 2017 Cereal Malt Beverage License for Kim Brewer for “Countryside Golf Course” to allow them to sell cereal malt beverages for consumption on the premises. Mr. Pyle stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerk and that they were given 10 days to respond and that no responses had been received.



On motion (16-481) of Commissioner Murphy and the second of Commissioner Wood to make it known that the matter of issuing a license to the applicant(s) listed below was discussed and considered by the Board, and there being no objection filed as provided by law and the Board knowing of no reason why a license should not be issued, the board hereby issues a license to “sell at retail”, cereal malt beverages in broken case lots from the place of business as shown in the application as designated and described on the application as herein before set out, and that the County Clerk be hereby authorized and directed to execute the proper license which shall be signed by the Vice Chairman of the Board of County Commissioners and the County Clerk of Crawford County, Kansas.

2017 Cereal Malt Beverage License

APPLICANT: Kim Brewer “Countryside Golf Course”

Board of Crawford County Commissioners

PREMISES: 469 E 520th Ave, Pittsburg KS 66762
(For consumption on the premises)

Yeas: Commissioners Wood and Murphy

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

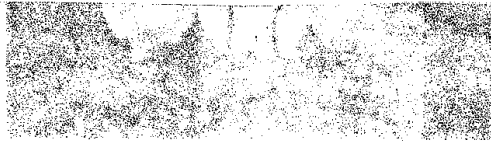
The motion prevailed.

Item Two: Mr. Pyle presented the Commissioners with a thank you note from Cato Historical Preservation Society thanking the Commissioners for their continued support.

Board of Crawford County Commissioners



These young teachers were presenters for "Cato's Celebration for Kids". Pictured is Anna Portwood Swank, Jaime Thompson, and his wife, Elizabeth Portwood Thompson. They made a presentation in the one-room rock schoolhouse which was built in 1869. School groups were in the schoolhouse for two rotations.



Dear Mr. Tyle,
We want to thank
you & the Board of
Commissioners for your
continued support to
Cato. Sincerely,
Smile (P. 10/12) 1/99

EXECUTIVE SESSION:

Item One: County Appraiser John Macary requested an executive session for 15 minutes to matters discuss matters involving Non-Elected Personnel.

On motion (16-482) of Commissioner Wood and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more

Board of Crawford County Commissioners

than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson, County Appraiser John Macary and Assistant Appraiser Zach Edwards.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

The Commissioners went into Executive Session at 10:44 AM and reconvened the Open Session at 10:59 AM with no action taken except to go back into open session.

NEW BUSINESS continued

Item Three: Commissioner Murphy stated he received a call from Sherman Township Trustee Nick Sell in reference to Sewer District #4 and the sewer rate increases. He stated that Mr. Sell questioned the need for fire departments and other government agencies to pay the monthly sewer fees. The Commissioners discussed other sewer districts and governmental entities paying the monthly fee. The Commissioners felt it would be less confusing if all those organizations pay the regular monthly sewer fee.

Item Four: Commissioner Murphy stated he would like a floor mat in the main door of the Road & Bridge Office to keep the new carpet in good shape. Commissioner Wood agreed.

Item Five: Commissioner Murphy stated that since Mr. Bill Brady from Capitol Strategies is coming to the Commissioner Meeting on January 6, he would like to have our local legislators here. Mr. Pyle will contact the legislators.

Item Six: Commissioner Murphy stated he would like to see if the Department Heads have completed the evaluations on their employees. He would also like to check the policy in reference to Elected Officials and their employee evaluations. Mr. Pyle will email the Department Heads and Elected Officials to see the status of the employee evaluations. The Commissioners stated that they do not want to review the evaluations. They would just like to know if they have been completed and if not, when the anticipated completion date will be.

Item Seven: Commissioner Murphy addressed the end of year cash audit on December 30, 2016. There was a discussion on what business can be conducted during the audit and whether or not to keep the offices open all day. There was a discussion on what time to lock courthouse doors since the auditors begin at 10:00 AM. Commissioner Murphy and Commissioner Wood decided that the courthouse will be open for regular hours from 8:00 AM to 4:30 PM on that day and all offices are expected to be open for regular business on that day except for those that are affected by the cash audit that is performed by our auditors in the Treasurer's Office. If an employee would like the day off they will need to use a vacation day.

Board of Crawford County Commissioners

Item Eight: A presentation was shown on a Trail King bottom dump loader on Purple Wave. The Commissioners discussed bidding on it. The Commissioner discussed a tilt low boy trailer as well.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Murphy discussed the C-Tech high tunnel greenhouse use and the assistance that is needed in completing the projects. There was a discussion on building the green house and who will be paying the costs for the greenhouse. They discussed other issues taking place next year at the C-Tech School. Mr. Murphy asked about the utilities for the greenhouse and Mr. Wood stated that he will present it to the C-Tech board.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: January 3, 2017 – Ms. Janis Goedeke, Mr. Rick Pfeiffer and Mr. Brad Stroud presenting Grant Report.

Item Two: January 6, 2017 – Mr. Bill Brady from Capitol Strategies LLC at 10:30 AM.

Item Three: January 9, 2017 – Swearing in Ceremony for the Newly Elected County Officials with the Crawford County Board of Commissioners Reorganization Meeting to follow immediately.

ANNOUNCEMENTS:

Item One: Monday, January 2, 2017 – The Courthouse will be closed in observance of the New Year's Holiday.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Murphy and the second of Commissioner Wood to adjourn the [December 27, 2016](#) meeting of the Board of Crawford County Commissioners at 11:49 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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This submission completed at the Crawford County Courthouse in Girard.
[Taken BKW 12/27/16 11:49 AM/amended BKW 12/29/2016 10:32 AM](#)