

Board of Crawford County Commissioners

Commissioners' Journal

2016, [NINETY-SECOND](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, December 13, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-451) of Commissioner Wood and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the **December 9, 2016** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	443	That the consent agenda be approved including: Approval of the December 6, 2016 minutes
Motion 16	444	To approve the Tax Roll Correction, correcting an error in the assessing of a 16/20M Truck owned by Derek Coates and to request an abatement in the amount of \$43.12 from the 2014 tax rolls and the amount of \$43.14 from the 2015 tax rolls and authorize the Chairman to sign
Motion 16	445	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in the application APPLICANT: Larry Zerngast "Chicken Mary's" PREMISES: 1133 E 600th Ave, Pittsburg KS 66762 (For consumption on the premises)

Board of Crawford County Commissioners

Motion 16	446	To approve Craw-Kan Telephone Cooperative installing the lines and hookups for speaker phones at the Commissioners' meeting desk and in the Commissioners' office
Motion 16	447	To approve this year having the Human Resource Department notifying the employees that have not completed the wellness screening or health assessment and extending the deadline by 5 days and to provide assistance to the employees
Motion 16	448	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners
Motion 16	449	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners
Motion 16	450	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Clerk Don Pyle

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

Item One: Dr. James Triplett, Chairman of the Board of the Chairman of the Board of solid waste. Mr. Triplett gave a report on programs through the SEK Recycling Center. He also stated that the Recycling Center has a very good working relationship with Waste Corporation. Mr. Triplett said that Mr. Jerry Babcock is the operations manager of the recycling center and he has implemented several programs to benefit the center. Mr. Triplett stated that the Commission donated \$7,500 to the recycling center last year to help them break even. He said the center is in the black this year and doing well. Dr. Triplett also spoke about the fork lift and the repairs needed to make it operable.

Board of Crawford County Commissioners

Southeast Kansas Recycling Inc Profit and Loss January - November, 2016

	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Total
Income												
*Uncategorized Income	19.20											19.20
40000 Sales							200.00					200.00
400R00 Resale Shop Sales	572.00	2,818.55	3,745.50	3,501.45	3,169.77	2,726.00	2,382.75	3,502.99	2,632.10	2,745.62	2,933.75	30,530.48
401E00 Collection Fee EWaste	1,832.00	680.00	435.00	801.00	3,875.00	480.00	480.00	706.00	480.00	520.00	430.00	10,388.00
401G00 Collection Fee General	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	11,000.00
401H00 Collection Fee HHW	3,258.48	165.00		22.00	85.00	380.00	53.00	10.00	31.00	18.00	25.00	4,047.48
403E00 Sales EWaste	210.00	222.00	4,861.26	230.00	399.00	4,100.90	415.00	938.00	206.00	314.00	481.00	12,375.16
404H01 HHW Reimbursement			1,178.90		617.75		4,815.58	780.95		468.73	580.80	8,442.81
407P00 Sales Pallets	72.00											72.00
408G01 Sales Cardboard	907.50	2,012.25	1,988.62	1,770.20	1,534.50	1,802.89	2,384.00	1,782.01	3,600.03	2,298.73	3,167.74	23,028.47
408G02 Sales Paper	468.00	3,464.14	4,875.46	3,677.09	6,846.71	4,608.53	3,893.65	6,112.74	3,997.31	1,487.89	7,988.18	47,509.68
408G03 Sales Plastic	2,321.35			2,229.94			2,731.61					2,958.80
408G05 Sales Metal	33.08	1,473.69	1,803.76	2,211.28	3,163.72	1,484.66	2,139.78	3,080.25	2,274.52	590.74	3,748.97	22,004.43
408G06 Sales Clothes	2,867.30			2,648.24	2,634.84		3,464.24		3,607.20		3,309.78	18,315.58
408G07 Paper Processing	69.75	287.25	203.00	271.25	93.00	331.50	56.00	158.00	16.00	300.00	2,323.75	4,109.50
408GL04 Sales Glass-002			164.80			143.80						447.25
409G00 Route Sales General	540.00	635.00	610.00	610.00	610.00	645.00	290.00	310.00	620.00	595.00	585.00	6,050.00
41200 Large dropoff fee			557.62		1,936.00			1,602.00		534.00	590.00	5,179.62
41800 Membership dues	480.00	490.00	120.00	420.00	530.00	70.00	150.00		20.00			2,620.00
42100 Wholesale Sales		204.50		20.00	1,200.00	2,750.00				300.00		4,474.50
42200 Miscellaneous Sales		200.00										200.00
42400 Donations	856.00	1,125.21	908.00	884.00	1,134.00	797.00	1,028.00	802.00	1,658.00	783.00	1,498.00	11,441.21
43000 Other Income				39.19	10.00	20.00	87.05	82.10	20.00	679.36	20.00	967.70
49000 Invoice Adjustments	-1.84				-208.00				-80.57			-288.21
Services		100.00										100.00
Uncategorized Income								40.00				40.00
Total Income	\$ 16,285.02	\$ 14,677.59	\$ 22,449.72	\$ 20,333.62	\$ 28,333.29	\$ 21,110.28	\$ 26,860.86	\$ 21,024.04	\$ 20,120.44	\$ 12,865.07	\$ 31,856.63	\$ 233,516.36
Cost of Goods Sold												
60000 Cost of Sales				28.80								28.80
500G02 Cost of Paper							210.00	2,183.31	262.50	321.30	252.80	3,229.91
500G05 Cost of Sales Metal	400.00	600.00	600.00	700.00	500.00	600.00	400.00	600.00	345.64	400.00	400.00	5,545.64
500G06 Cost of Clothes	255.13	201.24	303.86	338.50	378.40	348.28	343.50	261.82	343.30	285.10	283.48	3,322.59
508E00 Cost of E Waste Recycling Fees				185.00								185.00
57000 Cost of Sales-Salaries and Wag	7,514.46	8,282.83	13,434.13	8,648.93	8,708.93	8,394.52	8,779.51	13,356.25	9,124.13	8,849.75	8,896.00	103,889.44
570E00 Salaries E	92.50	555.00	555.00	370.00	370.00	370.00	185.00	555.00	370.00	370.00	370.00	4,162.50
570H00 Salaries H	147.50	205.00	250.00	198.50	205.00	102.50	0.00	301.25	102.50	234.00	205.00	1,951.25
Total 57000 Cost of Sales-Salaries and Wag	\$ 7,764.46	\$ 9,042.83	\$ 14,239.13	\$ 9,217.43	\$ 9,283.93	\$ 8,867.02	\$ 8,964.51	\$ 14,212.50	\$ 9,596.63	\$ 9,453.75	\$ 9,471.00	\$ 110,103.19
57001 Cost of Sales Vacation	134.13	202.25	82.00	0.00	144.00	144.00	511.00	82.00	0.00	246.00	0.00	1,545.38
570010 Payroll Tax Expense - COS	686.76	732.04	1,133.61	731.42	748.51	744.37	789.89	1,128.18	780.98	757.03	739.00	8,952.79
57002 Bonus	120.00	80.00	120.00	100.00	120.00	120.00	40.00	160.00	120.00	120.00	120.00	1,220.00
57003 Holiday	740.00	0.00	0.00	0.00	0.00	351.50	302.00	6.00	366.00	0.00	0.00	1,799.50
571R00 Resale Sales Taxes Paid	377.81			587.52			796.65					1,760.98
575E00 Cost of Sales-Freight EWaste			625.00	165.00		485.00						1,275.00
660G00 Supplies Expense - General			51.38									51.38
Total Cost of Goods Sold	\$ 10,488.29	\$ 10,858.36	\$ 17,164.98	\$ 12,033.67	\$ 11,175.84	\$ 11,680.17	\$ 12,336.55	\$ 18,627.81	\$ 11,815.05	\$ 11,583.18	\$ 11,246.26	\$ 138,960.16
Gross Profit	\$ 4,816.73	\$ 3,819.23	\$ 5,284.74	\$ 8,299.95	\$ 17,157.45	\$ 9,450.11	\$ 13,324.11	\$ 2,396.23	\$ 8,305.39	\$ 1,281.89	\$ 20,410.37	\$ 94,556.20
Expenses												
*Uncategorized Expenses					11.75		200.00	19.94				231.59
62000 Bank Charges							2.25	2.25				4.50
62500 Accounting Fees	90.95	39.95	468.45	242.45	239.95	295.70	243.85	240.95	240.95	150.00	240.95	2,494.25
63000 Legal Fees							40.00					40.00
68000 Supplies Expense	3,981.98	961.68	2,114.30	1,237.64	1,297.33	1,756.22	859.65	726.21	1,540.13	614.33	992.74	16,082.19
68500 Phone/Internet Expense	180.85	180.85	162.74	160.82	160.82	160.82	160.82	324.25	215.84	199.08		1,858.89
687E00 Utilities - 501 S. Joplin	279.76	389.99	478.98	301.57	227.38	119.77	157.80	189.94	177.87	176.93	113.15	2,604.72
687G00 Utilities - 616 S. Joplin	446.35	436.61	443.92	451.67	492.49	361.38	519.04	590.40	563.42	577.53	421.12	5,305.93
687H00 Utilities - 611 S. Joplin	38.22	41.76	38.85	37.02	40.68	34.18	36.00	35.07	33.20	34.70	33.59	403.27
68800 Trash Removal		517.92	258.37	258.41	129.83		657.01	262.49	262.97			2,607.97
67000 Postage and Shipping Expense	19.80		19.80	19.80	20.79		18.80		18.80		120.80	237.19
68000 Equipment Rental Expense						300.00		100.00	200.00	187.66		787.66
68500 Maintenance Expense		998.24	593.66	60.48		557.13	58.55		341.99	684.29		3,292.34
69000 Printing Expense										159.25		159.25
70500 Conferences Expense				617.75								617.75
715P00 Mortgage Loan Payment	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	1,066.08	11,726.88
717B00 Board liability Insurance						110.00			110.00			220.00
717H01 HHW Hazard Insurance							4,815.58					4,815.58
72000 Payroll Tax Expense					161.16		56.70					217.86
89000 Other Expense		131.94		383.00		159.38	442.80	82.10	1,587.69	4,149.28	250.00	7,166.19
890E00 Other Expense EWaste			4,740.00					4,380.00				9,120.00
890GL00 Other Expense GLASS-001						81.94						81.94
890H00 Other Expense - HHW			154.74							468.73		623.47
Insurance	2,993.00	1,478.00	2,256.00	1,588.00	1,588.00	1,478.00	1,588.00	1,588.00	1,478.00	1,588.00	1,588.00	19,211.00
Total Expenses	\$ 9,076.79	\$ 6,223.00	\$ 12,794.57	\$ 6,403.69	\$ 5,436.26	\$ 6,480.80	\$ 10,923.03	\$ 9,998.28	\$ 7,836.94	\$ 10,046.86	\$ 6,068.40	\$ 89,908.42
Net Operating Income	-\$ 4,260.06	-\$ 2,403.77	-\$ 7,499.83	-\$ 1,896.26	-\$ 11,721.19	-\$ 2,969.61	-\$ 2,401.08	-\$ 7,202.06	-\$ 468.45	-\$ 8,763.97	-\$ 16,320.97	-\$ 4,647.78

Board of Crawford County Commissioners

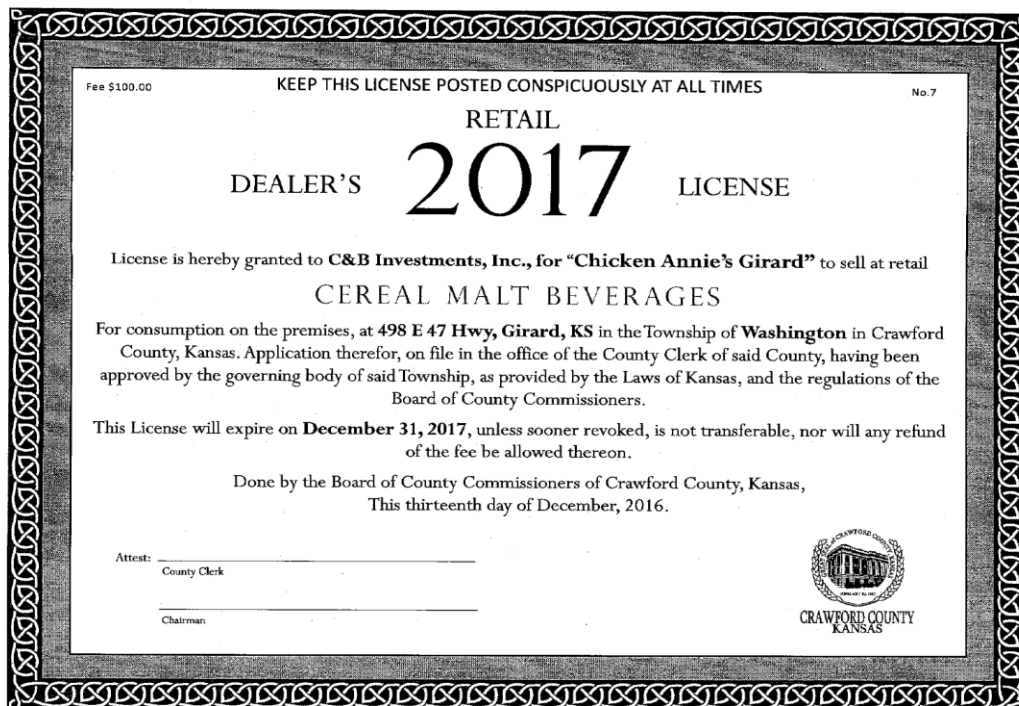
MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Randy Chiartano informed the Commissioners that he is looking at a drum roller or steel roller. The commissioners asked him to keep them informed as he looks at new and used rollers.

Item Two: Greg Hite spoke about the specs on the dump trucks. He stated that the specs and bid sheets will be sent out with deadline date. The Commissioners want all of the road foremen to have a copy of the bid sheets and specs.

MESSAGES FROM THE PUBLIC PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Clerk Don Pyle presented two applications for 2017 Cereal Malt Beverage Licenses for W Esposito Enterprises LLC “Weeges 1 Stop”, to allow them to sell cereal malt beverages in original and unopened containers and not for consumption on the premises and for C & B Investments Inc. for “Chicken Annie’s Girard” to allow them to sell cereal malt beverages for consumption on the premises. Mr. Pyle stated that notices have been sent to the Sheriff, Zoning Administrator, County Attorney and the Township Clerk and that they had been given 10 days to respond and that no responses had been received.



Board of Crawford County Commissioners

The motion prevailed.

Item Two: Commissioner Murphy discussed a request from the City of McCune to haul rock to be placed at a business in McCune. The City wanted the County to order and place the rock at this private business. He stated that the rock is for a private business but that the City will purchase the rock. The Commissioners discussed the issue and worried that this could be seen as taking work from private rock haulers. They felt it would be better if the City arranged for the purchase and hauling of this rock themselves.

UNDER THE HEADING OLD BUSINESS

Item One: County Clerk Don Pyle addressed amending the 2016 Crawford County Budget. There was a discussion of the budgets that need to be amended.

State of Kansas
Amendment

2016

Notice of Budget Hearing for Amending the

2016 Budget

The governing body of

Crawford County

will meet on the day of December 27, 2016 at 10:00 AM at Crawford County Courthouse for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Crawford County Clerk's Office and will be available at this hearing.

Summary of Amendments

Fund	2016 Adopted Budget			2016 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
General	17.411	4,157,690	8,453,535	8,643,016
Debt Service			67,137	123,344
Road & Bridge	11.929	2,848,676	4,321,785	4,434,642
Ambulance	1.063	253,789	1,485,374	1,582,985
Employee Benefits	13.732	3,279,060	3,783,000	3,828,330
Tourism & Convention			350,000	386,000
Treasurer's Tech Fund			7,000	10,000
Clerk's Tech Fund			7,000	15,000
Risk Management			4,000,000	4,050,000
			0	0

Donald Pyle
Official Title: Crawford County Clerk

On motion (16-453) of Commissioner Wood and the second of Commissioner Moody to approve the Publication for the Amended Budget for 2016 for Crawford County with a Hearing Date of December 27, 2016.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: County Clerk Don Pyle addressed amending the 2016 Crawford County Fire District #1 Budget. There was a discussion of the need for this amendment.

Board of Crawford County Commissioners

State of Kansas
Amendment

2016

Notice of Budget Hearing for Amending the 2016 Budget

The governing body of
Crawford County

will meet on the day of December 27, 2016 at 10:00 AM at Office of the Crawford County Clerk for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at
and will be available at this hearing.

Summary of Amendments

Fund	2016 Adopted Budget			2016 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Fire District #1	5.000	137,760	213,294	219,294
			0	0

Donald Pyle
Official Title: Crawford County Clerk

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On motion (16-454) of Commissioner Wood and the second of Commissioner Murphy to approve the Publication for the Amended Budgets for 2016 for Crawford County Fire District Number 1 with a Hearing Date of December 27, 2016.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

Item Three: Mr. Murphy stated that personnel evaluations went well. He stated that Mike Peak needs to be contacted and scheduled for an evaluation. The commissioners asked that a work session be scheduled at 9:30 AM on December 16, 2016, for this evaluation.

EXECUTIVE SESSION:

Item One: Commissioner Carl Wood requested an executive session for a period of not more than 30 minutes to discuss matters that would be Deemed Privileged in the Attorney-Client relationship.

On motion (16-455) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss matters that would be Deemed Privileged in the Attorney-Client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

Board of Crawford County Commissioners

The motion prevailed.

The Commissioners went into Executive Session at 11:36 AM and reconvened the Open Session at 11:48 AM with no action taken except to go back into open session.

Item Two: Commissioner Carl Wood requested an executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel.

On motion (16-456) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Zoning Assistant May Smith.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:50 AM and reconvened the Open Session at 11:55 AM with no action taken except to go back into open session.

Item Three: Commissioner Carl Wood requested an executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel.

On motion (16-457) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss personnel matters involving Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and County Clerk Don Pyle.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:56 AM and reconvened the Open Session at 12:11 PM with no action taken except to go back into open session.

Item Four: Commissioner Carl Wood requested an executive session for a period of not more than 15 minutes to discuss matters that would be Deemed Privileged in the Attorney-Client relationship.

On motion (16-458) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be Deemed Privileged in the Attorney-Client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Board of Crawford County Commissioners

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 12:12 PM and reconvened the Open Session at 12:19 PM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: December 16, 2016, 9:30 AM – Work Session for employee evaluation.

Item Two: December 20, 2016 – Opening of Rock Bids.

ANNOUNCEMENTS:

Item One: Monday, December 26, 2016 – The Courthouse will be closed in observance of the Christmas holiday.

Item Two: Monday, January 2, 2017 – The Courthouse will be closed in observance of the New Year's Holiday.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Moody to adjourn the [December 13, 2016](#) meeting of the Board of Crawford County Commissioners at 12:20 PM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

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Board of Crawford County Commissioners

This submission completed at the Crawford County Courthouse in Girard.
Taken BKW 12/13/2016, Amended DPP 12/15/16