

# Board of Crawford County Commissioners

## Commissioners' Journal

2017, [FIFTY-NINTH](#) MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS [Tuesday, August 8, 2017, 10:00 AM](#)

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Carl Wood served as the presiding officer.

Commissioners Tom Moody and Jeff Murphy were in attendance.

County Clerk Don Pyle was seated with the Board.

Chairman Wood led the pledge of allegiance.

### **UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA**

**On motion (17-280)** of Commissioner Moody and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the [August 4, 2017](#) minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### **SIGNING OF MOTIONS**

The County Clerk presented the following motions for Commissioners' signatures:

Motion 17	274	That the consent agenda be approved including: Approval of the <a href="#">August 1, 2017</a> minutes
Motion 17	275	To approve a 2.000 mil increase to 7.000 mils for the 2018 Proposed Budget for Crawford County Fire District #2
Motion 17	276	To approve the Fire District #1, Fire District #2, Fire District #3 and Fire District #4 2018 Budgets for publication with a hearing date set for <a href="#">August 22, 2017</a> at 10:00 AM

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Motion 17	277	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 17	278	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters involving Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson
Motion 17	279	To approve the 2018 County Budget for publication with a hearing date set for August 22, 2017 at 10:00 AM

### UNDER THE HEADING NEW BUSINESS

**PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS**  
**MESSAGES FROM THE COUNTY LOCAL BOARD OF HEALTH**  
**MESSAGES FROM THE PUBLIC**  
**MESSAGES FROM APPOINTED OFFICIALS**  
**MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**  
**MESSAGES FROM ELECTED OFFICIALS**  
**PROCLAMATION AND ORDERS OF THE BOARD**  
**NEW BUSINESS**

**Item One:** County Clerk Don Pyle addressed the Employee Policy Manual. He stated he contacted Pittsburg State University for a quote of having the manuals printed and bound. The college gave a price of \$675.00 for 300 manuals. Mr. Pyle explained that 300 manuals will be enough for every county employee to have a copy and a small supply for new employees when hired. Mr. Wood asked about adding extra pages if there should be changes to the policy. There was a discussion on different ways to compile the policies. The Commissioners approved having Pittsburg State University print and bind the manuals. Mr. Murphy stated that he would like the manual posted to the County Website.

Mr. Wood addressed running a driver's license report on new employees. The Commissioners discussed this issue and what charges would be involved. Mr. Pyle will check with Sheriff Peak on running the reports.

**Item Two:** Commissioner Murphy and District #1 Road Foreman Billy Kavanagh spoke about a box culvert at the intersection of 690<sup>th</sup> and 90<sup>th</sup> Streets east of Walnut. Mr. Murphy stated that the culvert is not wide enough for the farmers to get their machinery over. He explained that it is 12 feet wide at this time and would like to add 6 more feet in width. He discussed getting a quote from Mr. Steve Bright to do the work for a price of \$14,133. Mr. Murphy stated that this should be the total cost and there should be no additional costs. Mr. Moody stated that he feels that this is a project is worth looking into. Mr. Kavanagh discussed the traffic on this road. Mr. Murphy stated that after discussion he would rather widen the culvert to 20'. Mr. Murphy will talk to the engineer and keep the Commissioners updated on this issue.

**Item Three:** Mr. Murphy discussed purchasing a grapple bucket to clean out bridges for FEMA. Mr. Wood stated that he has looked at one and believes the cost would be around

## Board of Crawford County Commissioners

\$2,200. The Commissioners approved Mr. Murphy and Mr. Kavanagh to move forward with getting a price for the grapple bucket.

**Item Four:** Mr. Wood stated that everything is settled with the insurance company on the road and bridge buildings.

### UNDER THE HEADING OLD BUSINESS

**Item One:** County Clerk Don Pyle presenting the July 2017 Clerk's Report. Mr. Pyle stated that this report summarizes the total amounts spent by departments for payroll and bills during the month of July. Mr. Pyle also gave the Commissioners a copy of the June 2017 to July 2017 Clerk's Report of Changes in Expenditures for comparison. Mr. Pyle reviewed the changes with the Commissioners and discussed some of the reasons for the changes. There was a lengthy discussion on the charges for Sewer District #4 for grinder pumps. Mr. Coby Hinton and Ms. May Smith spoke to the Commissioner and explained the charges for that district. The Commissioners discussed the bills for Sewer District # 4 and asked that Mr. Hinton get a copy of all bills when received. The Commissioners talked about the company that is currently repairing the replacing the grinder pumps. The Commissioners asked Ms. Smith and Mr. Hinton to gather some additional information on Sewer District # 4 and return on Friday.

June 2017 to July 2017 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	06/30/2017	Difference	Notes
30	Ambulance Service	\$94,820.12	\$41,076.45	\$135,896.57	\$139,786.40	-\$3,889.83	
31	Comm. Corrections	\$39,267.43	\$22,218.50	\$61,485.93	\$51,649.42	\$9,836.51	Behavioral Health
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	( June \$4,000 E-Poll Books )
60	Treasurer Tech Fund	\$0.00	\$269.64	\$269.64	\$39.99	\$229.65	
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
100	General Fund	\$458,474.24	\$242,602.84	\$701,077.08	\$737,312.54	-\$36,235.46	(June Bills - \$13,200 Audit, \$19,630 Chiller Repairs
108	PHAP BC Pathway Grant	\$3,510.00	\$0.00	\$3,510.00	\$3,510.00	\$0.00	\$15,906 911 Software Maint )
109	PHAP Grant	\$10,510.52	\$0.00	\$10,510.52	\$10,673.61	-\$163.09	
110	Health Dept.	\$76,058.62	\$22,887.83	\$98,946.45	\$99,125.08	-\$178.63	
111	Health & Family	\$5,555.94	\$1,062.39	\$6,618.33	\$5,799.49	\$818.84	
114	Free To Know	\$8,672.76	\$94.97	\$8,767.73	\$8,676.58	\$91.15	
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
118	Case Management	\$4,006.48	\$0.00	\$4,006.48	\$4,010.31	-\$3.83	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
121	Family Connections	\$7,647.92	\$0.00	\$7,647.92	\$7,735.55	-\$87.63	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
140	R&B, Spec Brq, Weed	\$135,969.19	\$220,749.66	\$356,718.85	\$565,653.79	-\$208,934.94	\$18,469 Misc Repairs( June Bills - \$202k Asphalt, \$51k Dust Ctrl)
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
198	Consolidated 911	\$0.00	\$2,939.47	\$2,939.47	\$4,146.29	-\$1,206.82	
200	Employee Benefits	\$339,812.76	\$15,104.62	\$354,917.38	\$343,966.91	\$10,950.47	2nd Qtr unemployment-\$14,491.81
215	Fire District #1	\$4,453.94	\$6,675.91	\$11,129.85	\$22,285.04	-\$11,155.19	( June Bill - \$9,700 Bunker Gear )
220	Fire District #2	\$680.76	\$56,660.18	\$57,340.94	\$3,528.03	\$53,812.91	Paid off Fire Truck Loan - \$50,577
222	Fire District #3	\$0.00	\$3,058.69	\$3,058.69	\$550.19	\$2,508.50	\$2,200 Fire Coats & Pants
223	Fire District #4	\$0.00	\$2,938.68	\$2,938.68	\$2,658.15	\$280.53	
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
260	JJ RJA 11th Judicial	\$32,047.62	\$7,478.17	\$39,525.79	\$35,996.15	\$3,529.64	Travel expenses
261	Juvenile Justice JIAS	\$0.00	\$3,489.58	\$3,489.58	\$3,489.58	\$0.00	National Curriculum
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
264	Local Envrmntl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
398	Tourism & Convention	\$9,786.61	\$23,107.22	\$32,893.83	\$48,075.39	-\$15,181.56	( June Bill - \$13,400 Qtrly Pmt to PSU )
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$4,599.00	-\$4,599.00	
505	Sewer District #2	\$0.00	\$2,672.48	\$2,672.48	\$2,068.46	\$604.02	
516	Sewer District #4	\$216.92	\$2,579.84	\$2,796.76	\$216.92	\$2,579.84	Grinder pump repair
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$1,199.73	\$1,199.73	\$1,331.44	-\$131.71	
991	Mental Health Payroll	\$493,703.30	\$0.00	\$493,703.30	\$484,231.06	\$9,472.24	
992	Motor Vehicle Payroll	\$14,848.97	\$0.00	\$14,848.97	\$13,909.59	\$939.38	
		\$1,740,044.10	\$678,866.85	\$2,418,910.95	\$2,605,535.38	-\$186,624.43	

# Board of Crawford County Commissioners

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2017. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 07/31/2017 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
30	Ambulance Service	\$65,612.28	\$29,207.84	\$94,820.12	\$41,076.45	\$135,896.57
31	Comm. Corrections	\$20,017.18	\$19,250.25	\$39,267.43	\$22,218.50	\$61,485.93
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	Treasurer Tech Fund	\$0.00	\$0.00	\$0.00	\$269.64	\$269.64
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$303,453.73	\$155,020.51	\$458,474.24	\$242,602.84	\$701,077.08
108	PHAP BC Pathways Grant	\$1,560.37	\$1,949.63	\$3,510.00	\$0.00	\$3,510.00
109	PHAP Grant	\$4,930.43	\$5,580.09	\$10,510.52	\$0.00	\$10,510.52
110	Health Dept.	\$38,616.84	\$37,441.78	\$76,058.62	\$22,887.83	\$98,946.45
111	Health & Family	\$3,782.46	\$1,773.48	\$5,555.94	\$1,062.39	\$6,618.33
114	Free To Know	\$4,535.27	\$4,137.49	\$8,672.76	\$94.97	\$8,767.73
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$2,183.15	\$1,823.33	\$4,006.48	\$0.00	\$4,006.48
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$4,675.06	\$2,972.86	\$7,647.92	\$0.00	\$7,647.92
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$93,362.60	\$42,606.59	\$135,969.19	\$220,749.66	\$356,718.85
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$2,939.47	\$2,939.47
200	Employee Benefits	\$0.00	\$339,812.76	\$339,812.76	\$15,104.62	\$354,917.38
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00	\$71,796.00	\$71,796.00
215	Fire District #1	\$3,693.85	\$760.09	\$4,453.94	\$6,675.91	\$11,129.85
220	Fire District #2	\$579.98	\$100.78	\$680.76	\$56,660.18	\$57,340.94
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$3,058.69	\$3,058.69
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$2,938.68	\$2,938.68
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$17,807.59	\$14,240.03	\$32,047.62	\$7,478.17	\$39,525.79
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$3,489.58	\$3,489.58
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrnmtl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$4,947.64	\$4,838.97	\$9,786.61	\$23,107.22	\$32,893.83
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$2,672.48	\$2,672.48
516	Sewer District #4	\$172.70	\$44.22	\$216.92	\$2,579.84	\$2,796.76
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$1,199.73	\$1,199.73
991	Mental Health Payroll	\$255,924.26	\$237,779.04	\$493,703.30	\$0.00	\$493,703.30
992	Motor Vehicle Payroll	\$9,946.46	\$4,902.51	\$14,848.97	\$0.00	\$14,848.97
		\$835,801.85	\$904,242.25	\$1,740,044.10	\$750,662.85	\$2,490,706.95

**Add-On Checks - See Detail on Monthly Reports**

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month
	Add-ons - See Detail on Reports	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Add On Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Board of Crawford County Commissioners

**Unposted Checks - See Detail on Montly Reports**

Unposted - See Detail on Reports				\$7,648.20	\$7,648.20
				\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$7,648.20
				\$7,648.20	\$7,648.20

Unpost Total

**GRAND TOTALS for Warrant Account**

**\$2,483,058.75**

**Disbursements**

Dept #	Dept. Name				Total Expenses
					\$0.00
<b>Total Disbursements</b>					<b>\$0.00</b>

The following warrant numbers are inclusive in the amounts expended above:

7/14/17	Accounts Payable Numbers	575060-575338
7/14/17	Payroll Numbers	0
7/14/17	Disbursement Numbers	0
7/14/17	Account Payable Add-on Numbers	575059
7/14/17	Payroll Add-on Numbers	0
7/31/17	Accounts Payable Numbers	0
7/31/17	Payroll Numbers	0
7/31/17	Disbursement Numbers	0
7/31/17	Account Payable Add-on Numbers	0
7/31/17	Payroll Add-on Numbers	0

The above listed report of the County Clerk of Crawford County, Kansas dated July 31, 2017 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ that the said report be confirmed and listed in the County Warrant Register for 2017. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2017, and listed in the said record book.

Motion carried by the following roll call vote:  
 Ayes: Commissioners: Wood, Moody, and Murphy  
 Nays:

Dated at Girard, Kansas this 8th Day of August, 2017

Chairperson Carl R. Wood  
 Member [Signature]  
 Member [Signature]  
 Attest [Signature]

**On motion (17-281)** of Commissioner Moody and the second of Commissioner Murphy to approve the July 2017 Clerk's Report as presented.

**On a Roll Call Vote.**

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Pyle stated he forwarded an email to the Commissioners from Purple Wave Auction Service that listed several skid loaders for sale.

**Item Three:** Mr. Pyle spoke about a request for a letter of support from the Commissioners for Coordinated Transit District #10. He explained the district to the Commissioners and what is needed in the letter. Mr. Pyle stated he will work on the letter of support and bring it back to the Commissioners.

# Board of Crawford County Commissioners

August 01, 2017

County Commissioners  
Crawford County  
P. O. Box 68  
Girard, KS 66743

To whom it may concern,

The deadline for transportation providers to submit grant proposals for transportation funding for Fiscal Year 2017-18 is again approaching. The transportation providers of Coordinated Transit District #10 (CTD) need your continued support to assist us in obtaining the funding needed to continue our transportation services in your area.

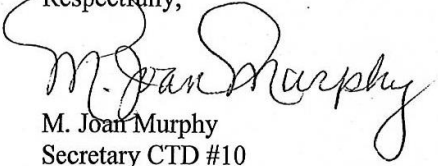
Each year transit providers from CTD#10 attach a letter of support from your County Commissioners to our grant proposals. We ask for this to be in the form of a letter stating your need & support for transportation services in your area.

We ask that the letter of support be on your letterhead and have the signatures of the County Commissioners. We also ask that the response be returned by 10/01/16. Once completed, please send to:

M. Joan Murphy  
Secretary-Coordinated Transit District #10  
134 E. Washington #B  
Howard, KS 67349

Thank you in advance for your continued support.

Respectfully,



M. Joan Murphy  
Secretary CTD #10

**Item Four:** Mr. Moody asked about the status of the Fairgrounds and Mr. Murphy stated that everything is completed that was planned to be finished at this time. It was discussed that they may try to address some drainage issues in the near future.

## EXECUTIVE SESSION

### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:

**Item One:** August 22, 2017 – 10:00 AM Public Hearings on the 2018 Fire District Budgets and the 2018 County Budget.

# Board of Crawford County Commissioners

## ANNOUNCEMENTS:

### UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

#### Item One: Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Murphy to adjourn the [August 8, 2017](#) meeting of the Board of Crawford County Commissioners at 11:05 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**

[Taken BKW 8/8/17 11:05 AM / amended BKW 8/10/17 3:00 PM](#)