

Board of Crawford County Commissioners

Commissioners' Journal

2018, TWENTY-SIXTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS Friday, April 13, 2018, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeff Murphy served as the presiding officer.

Commissioner Carl Wood was in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (18-128) of Commissioner Wood and the second of Commissioner Murphy that the consent agenda be approved including:

1. Approval of the April 6, 2018 minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	121	That the consent agenda be approved including: Approval of the April 3, 2018 minutes
Motion 18	122	To approve Crawford County Noxious Weed Director Ed Fields assisting Cherokee County 2 hours a week for 5 weeks to sell chemicals only
Motion 18	123	To adopt Resolution #2018-003, a Resolution to amend, change or modify the existing use on property and to request a Conditional Land Use to allow for a new development which would be used as an event center, music venue and bar and grill known as Circle B Ranch located at 631 S 170 th , Pittsburg, Kansas

Board of Crawford County Commissioners

Motion 18	124	To adopt Resolution #2018-004, A Resolution to accept and grant the proposed development to be known as "Trowbridge Estates 2 nd Addition" and to accept and grant the amendment of zoning from Agriculture to Suburban Residential for the proposed development located in part of the N1/2 of the NW1/4 of the NW1/4 in Section Eighteen (18), Township Thirty One (31) South, Range Twenty Five (25) East, Crawford County, Kansas
Motion 18	125	To make it known that the board hereby issues a license to "sell at retail", cereal malt beverages from the place of business as shown in the application APPLICANT: Lisa Goff "Lakeview Café" PREMISES: 2 W Lake Rd, Farlington KS 66734 (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: Lisa Goff "Lakeview Café" PREMISES: 2 W Lake Rd, Farlington KS 66734 (For consumption on the premises)
Motion 18	126	To accept the Letter of Resignation from Ms. Judy Smerchek as Washington Township Trustee
Motion 18	127	To approve the appointment of Ms. Laurie Graham to fill the unexpired term of Washington Township Trustee

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM THE PUBLIC

Item One: Southeast High School Students Kyler Spahn and Jake Burns and Advisor Brad Coots addressed the Commissioners regarding the Southeast High School USD 247 Technology Student Association National Championship in Atlanta, GA. Mr. Burns and Mr. Spahn addressed the Commissioners and thanked them for their support and donations to help their team attend prior National Championships. They also spoke about the costs involved in going to nationals and that the club must fund the whole trip and that some of the money has already been raised through fund raising activities. They informed the Commissioners how their team placed in last year's nationals. Mr. Coots explained how the club works and how the students qualified.

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Seven students from Southeast High School recently qualified to compete at the 2018 Technology Student Association National Conference in Atlanta, Georgia this summer. Due to the high cost of this trip, we will need to raise approximately \$7,000 to attend. Students are participating in fundraising for the next 2 weeks, as we need to let the state know that we can represent Kansas at the conference. Below are the students who placed at state and earned national qualifications in their various events:

Jake Burns, Kyler Spahn, & Eric Underwood: 1st - Digital Video Production

Jake Burns, Kyler Spahn, & Chad Lewis: 1st - On Demand Video

Julie Martin, Katie Bitner, & Anna Thompson - 2nd - Webmaster

Julie Martin, Chad Lewis, Katie Bitner, & Anna Thompson - 3rd - Digital Video Production

We appreciate your consideration in supporting these students. Without support from the community these students would not have an opportunity to prove they can compete at the national conference. If there is anything we can do to support your organization in the future, please let us know.

Sincerely,

Brad Coots
Southeast High School
Technology Education



THANK YOU SO MUCH FOR YOUR SUPPORT!!!

On motion (18-129) of Commissioner Wood and the second of Commissioner Murphy to approve a donation of \$500 to the USD 247 Technology Student Association for expenses to the National Championship in Atlanta, GA, from the General Fund.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

MESSAGES FROM ELECTED OFFICIALS

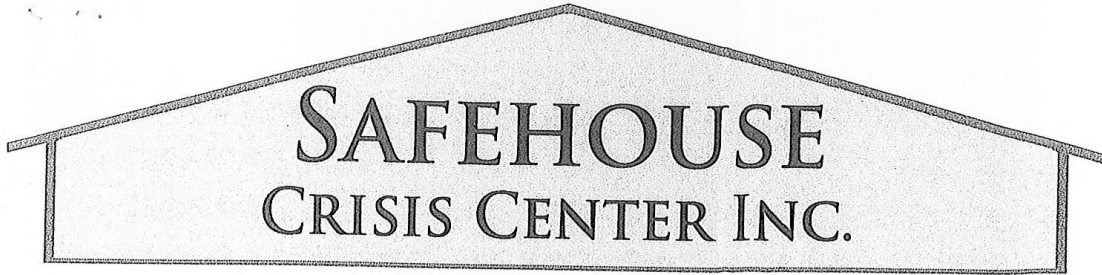
Board of Crawford County Commissioners

Item One: Representative Adam Lusker addressed the Commissioners and invited them to attend the dedication of the Bob Grant Bison Herd at State Park in Frontenac today at 1:30 PM with a reception to follow at the Parish Hall in Frontenac. He stated that the herd was named the Bob Grant Bison Herd by Kansas Law and that Mr. Grant had worked very hard to keep the bison in Crawford County. Mr. Lusker updated the Commissioners on the session and discussed the school finance bill. He also discussed a new noxious weed bill. He spoke about the situation with the dangerous intersection on the Arma Bypass and what was currently taking place with trying to lower the speed limit at that intersection. Representative Lusker spoke about the 69 Highway 4 lane from Bourbon county around the Arma Bypass. He answered questions Commissioner Wood had on the school finance bill.

PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Counselor Jim Emerson presented the Kansas Housing Resources Corporation Emergency Solutions Grant (ESG) Recipient Request for Reimbursement and Financial Status Report in the amount of \$7,426.00. Mr. Emerson stated that this is for January, February and March of 2018 and it is the 3rd request of this grant round.

Board of Crawford County Commissioners



Jim Emerson
County Counselor
Crawford County
P.O. Box 249
Girard, KS 66743-0249

April 3, 2018

Dear Mr. Emerson:

Please find enclosed the ESG Financial Status Report for the months of January, February, and March, 2018, for the signature of the Chair of the County Commissioners.

Please forward the FSR to James Chiselom at Kansas Housing Resources Corporation. Please be aware that this must be accompanied by a letter from the County with an Invoice on Letterhead, or a Cover Letter on Letter-Head, that contains the following:

- 1) The Grant number of the funds being requested.
- 2) The date of the request.
- 3) The amount being requested.
- 4) Name of the authorized person making the request.
- 5) The signature of the authorized person making the request.

Mr. Chiselom has informed us that the only time we need to send the paper backup is for the First Quarter.

If you have any questions or concerns, please feel free to contact me Susan Perry, (Fiscal Consultant), or Rebecca Brubaker, Executive Director), at (620) 231-8692.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Perry".

Susan Perry
Fiscal Consultant

Board of Crawford County Commissioners

KANSAS HOUSING RESOURCE CORPORATION EMERGENCY SOLUTIONS GRANT (ESG) RECIPIENT REQUEST FOR REIMBURSEMENT AND FINANCIAL STATUS REPORT		
RECIPIENT ORGANIZATION (CITY, COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		
CONTRACT NUMBER ESG - FFY2017	DATE REQUEST SUBMITTED April 3, 2018	CASH OUTLAYS FOR MONTH(S) OF January, February, and March, 2018
PART A. BUDGET CATEGORY		COMMENTS
A. ADMINISTRATION	\$0.00	
B. STREET OUTREACH	\$0.00	
C. EMERGENCY SHELTER	\$6,663.00	
D. HMIS	\$763.00	
E. HOMELESS PREVENTION	\$0.00	
F. RAPID RE-HOUSING	\$0.00	
F. SUB-TOTAL ESG FUNDS REQUESTED	\$7,426.00	
G. LOCAL MATCH OUTLAYS	\$7,426.00	
H. TOTAL PROJECT OUTLAYS	\$14,852.00	

RECIPIENT ORGANIZATION (CITY/COUNTY) SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY							CONTRACT NUMBER ESG - FFY2017		
PART B. FINANCIAL STATUS REPORT									
REPORT AS OF 3/31/2018				CONTRACT PERIOD BEGINNING: July 01, 2017 to June 30, 2018					
COL. (1)	COL. (2)	COL. (3)	COL. (4)	COL. (5)	COL. (6)	COL. (7)	COL. (8)	COL. (9)	COL. (10)
BUDGET CATEGORY	ADMIN.	Street Outreach	Emergency Shelter	HMIS	Homeless Prevention	Rapid Re-housing	TOTAL ESG FUNDS	LOCAL MATCHING FUNDS	TOTAL PROJECT BUDGET
A. TOTAL PROJECT BUDGET							\$0.00		\$0.00
B. APPROVED BUDGET ADJUSTMENTS	\$635.00		\$21,000.00	\$2,500.00			\$24,135.00	\$24,135.00	\$48,270.00
C. ADJUSTED PROJECT BUDGET	\$635.00	\$0.00	\$21,000.00	\$2,500.00	\$0.00	\$0.00	\$24,135.00	\$24,135.00	\$48,270.00
D. CUMULATIVE CASH OUTLAYS (Line "F" from Previous report; -0- if first report)	\$635.00	\$0.00	\$8,280.00	\$1,476.00	\$0.00	\$0.00	\$10,391.00	\$10,391.00	\$20,782.00
E. CURRENT REIMBURSEMENT REQUEST (from totals on pg 3)	\$0.00	\$0.00	\$6,663.00	\$763.00	\$0.00	\$0.00	\$7,426.00	\$7,426.00	\$14,852.00
F. CUMULATIVE CASH OUTLAYS (Line "D" plus line "E")	\$635.00	\$0.00	\$14,943.00	\$2,239.00	\$0.00	\$0.00	\$17,817.00	\$17,817.00	\$35,634.00
G. UNLIQUIDATED OBLIGATIONS (A. Total Project Budget less F. Cash Outlays)	\$0.00	\$0.00	\$6,057.00	\$261.00	\$0.00	\$0.00	\$6,318.00	\$6,318.00	\$12,636.00
H. TOTAL CASH OUTLAYS & UNLIQUIDATED OBLIGATIONS (Lines "F" + "G")	\$635.00	\$0.00	\$21,000.00	\$2,500.00	\$0.00	\$0.00	\$24,135.00	\$24,135.00	\$48,270.00

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RECIPIENT ORGANIZATION (CITY/COUNTY)	TOTAL PAGE OF ALL SUB-RECIPIENTS	CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY		ESG - FFY2017
DETAILED BREAKDOWN OF EXPENDITURES SUMMARY (list expenditures by categories for which reimbursement is requested)		
A. ADMINISTRATION	D. HOMELESS PREVENTION	
Eligible Admin Expenses	Rental Assistance (short term)	\$0.00
Other	Rental Assistance (medium term)	\$0.00
TOTAL ADMINISTRATION (Amount should match Page 2, Line E, Col. 2)	Rental Assistance (arrears)	\$0.00
\$0.00	Housing Relocation & Stabilization Services/Financial Assistance	
B. STREET OUTREACH	Moving costs	\$0.00
Engagement	Rental application fees	\$0.00
Case management	Security deposits	\$0.00
Emergency Health / Mental Health	Last month's rent	\$0.00
Transportation	Utility deposits	\$0.00
Other (Specify)	Utility payments	\$0.00
TOTAL STREET OUTREACH (Amount should match Page 2, Line E, Col. 3)	Services	
\$0.00	Housing search & placement	\$0.00
C. EMERGENCY SHELTER	Housing stability case management	\$0.00
Essential Services	Mediation	\$0.00
Case management	Legal services	\$0.00
Life skills	Credit repair	\$0.00
Child care	TOTAL HOMELESS PREVENTION (Amount should match Page 2, Line E, Col. 6)	\$0.00
Health-Mental Health/Substance Abuse	D. RAPID RE-HOUSING	
Education Services	Rental Assistance (short term)	\$0.00
Employment/Job training	Rental Assistance (medium term)	\$0.00
Transportation	Rental Assistance (arrears)	\$0.00
Legal services	Housing Relocation & Stabilization Services/Financial Assistance	
Operations	Moving costs	\$0.00
Maintenance (minor or routine)	Rental application fees	\$0.00
Rent	Security deposits	\$0.00
Staff Costs	Last month's rent	\$0.00
Insurance	Utility deposits	\$0.00
Utilities	Utility payments	\$0.00
Food	Services	
Hotel/motel	Housing search & placement	\$0.00
Supplies	Housing stability case management	\$0.00
TOTAL EMERGENCY SHELTER (Amount should match Page 2, Line E, Col. 4)	Mediation	\$0.00
\$6,663.00	Legal services	\$0.00
D. HMIS	Credit repair	\$0.00
Hardware/Software	TOTAL RAPID RE HOUSING (Amount should match Page 2, Line E, Col. 7)	\$0.00
Data collection	TOTAL PROJECT OUTLAYS (REQUEST FOR REIMBURSEMENT)	\$7,426.00
Data quality/Data analysis	(Amount should match Page 2, Line E, Col. 8)	
Training		
TOTAL HMIS (Amount should match Page 2, Line E, Col. 5)		
\$763.00		

RECIPIENT ORGANIZATION (CITY/COUNTY)	CONTRACT NUMBER
SAFEHOUSE CRISIS CENTER - CRAWFORD COUNTY	ESG - FFY2017
PART C. CERTIFICATION STATEMENT	PART D. FOR KANSAS HOUSING RESOURCES CORPORATION ONLY
<p>I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.</p>	DATE REIMBURSEMENT REQUEST RECEIVED
	AUTHORIZED BY (ESG COORDINATOR)
	VOUCHER NUMBER AND DATE
SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	AMOUNT AUTHORIZED FOR PAYMENT
TYPED OR PRINTED NAME	DATE SUBMITTED TO FISCAL FOR PAYMENT
TYPED OR PRINTED TITLE	DATE CHECK MAILED TO RECIPIENT ORGANIZATION
DATE	OTHER (NOTE REASONS FOR VARIANCES AND/OR OTHER INFORMATION REGARDING PAYMENT)
PREPARED BY	
PREPARER'S SIGNATURE	
TYPED OR PRINTED NAME	
TYPED OR PRINTED TITLE	
TELEPHONE NUMBER	

On motion (18-130) of Commissioner Wood and the second of Commissioner Murphy to approve the Kansas Housing Resource Corporation Emergency Solutions Grant (ESG)

Board of Crawford County Commissioners

Recipient Request for Reimbursement and Financial Status Report in the amount of \$7,426.00 and authorize the Chairman to sign.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Item Two: Commissioner Wood stated that he spoke to Shop Foreman Greg Hite and there are some issues with some of the graders and he would like to have Mr. Hite attend a meeting to discuss the repairs with the Commissioners.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Murphy addressed the culvert bids. It was decided to accept the bid from Welborn Sales for the metal culverts and discuss the plastic culverts on Tuesday.

On motion (18-131) of Commissioner Murphy and the second of Commissioner Wood to approve and accept the bid from Welborn Sales for metal culverts in 2018.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

Item Two: Mr. Murphy addressed Neighborhood Revitalization. The Commissioners scheduled a Work Session for 9:00 AM, April 20, 2018 to discuss Neighborhood Revitalization.

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 10 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

On motion (18-132) of Commissioner Murphy and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 10 minutes discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

The Commissioners went into Executive Session at 10:57 AM and reconvened the Open Session at 11:16 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

Board of Crawford County Commissioners

FUTURE BUSINESS:

Item One: April 17, 2018 – 9:00 AM Work Session with Innovative Solar Systems to discuss a solar farm.

Item Two: April 20, 2018 – 9:00 AM Work Session to discuss Neighborhood Revitalization.

Item Three: April 20, 2018 – 10:00 AM Public Hearing on Vacating Platted Alleys in the Original Town of Beulah

ANNOUNCEMENTS:

Item One: April 17, 2018 – City-County Luncheon at Pittsburg Fire Station co-hosted by Crawford County and the City of Pittsburg.

Item Two: Thursday, April 19, 2018 – County Commissioners & Highway Officials 2018 Annual Meeting in Chanute, Kansas beginning at 8:30 AM.

Item Three: Thursday, April 19, 2018 – City of Pittsburg 2018 State of the City Luncheon at Memorial Auditorium from 11:30 AM to 1:00 PM.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Wood and the second of Commissioner Murphy to adjourn the [April 13, 2018](#) meeting of the Board of Crawford County Commissioners at 11:20 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Murphy and Wood

Nays:

Present but not voting:

Absent or not voting: Commissioner Moody

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

Board of Crawford County Commissioners



This submission completed at the Crawford County Courthouse in Girard.

[Taken BKW 4/13/18 11:30 AM/amended BKW 4/16/18 2:30 PM](#)