

AGENDA
CRAWFORD COUNTY PLANNING AND ZONING BOARD
PUBLIC HEARING: January 16, 2014
(5:30 p.m.)

- Item I: Call to Order with Flag Salute
- Item II: Roll Call by 2013 Chairman, Terry Fox
- Item III: Approval of the minutes from the October, 2013 meeting.
- Item IV : 2013 Chairman steps down and Vice-Chairman Murray Balk fulfills the duties as Chairman for 2014.
- Item V: Appointment of Vice Chairman for 2014.
- Item VI: Review of case Rolling Acres Second Subdivision
Norma Hall of 173 North Hwy 7, Girard, KS 66743
Section 13, Township 29 S, Range 23 E.

Part I: Consideration, presentation of request to rezone property from A-1 Agriculture to RR Rural Residential.

- a. Zoning Administrator presents facts about the case to the board.
- b. Representative &/or applicant to present facts about the case to the Planning and Zoning Board Members.
- c. Question and Answer session between board members and applicant/representative.
- d. Those present in favor of the requested use address the board (5 minute) time frame.
- e. Opposition addresses the board with facts (5 minute) time frame for presentation.
- f. Rebuttal by the application to the opposition.
- g. Closed to public – time allowing the Planning and Zoning Board to discuss the case amongst them.
- h. Chairman to call for a motion of recommendation to the Crawford County Commissioners on said request.
- i. After motion is made vote to be taken.
- j. Recommendation shall be sent to the County Commissioners and presentation of recommendations shall be made by the Zoning Administrator fourteen (14) days after the Planning and Zoning Boards public hearing.

Part II: Presentation of proposed development.

- a. Zoning Administrator presents facts about the case to the board.
- b. Representative &/or applicant to present facts about the case to the Planning and Zoning Board Members.
- c. Question and Answer session between board members and applicant/representative.
- d. Those present in favor of the requested use address the board (5 minute) time frame.
- e. Opposition addresses the board with facts (5 minute) time frame for presentation.
- f. Rebuttal by the application to the opposition.
- g. Closed to public – time allowing the Planning and Zoning Board to discuss the

- case amongst them.
- h. Chairman to call for a motion of recommendation to the Crawford County Commissioners on said request.
- i. After motion is made vote to be taken.
- j. Recommendation shall be sent to the County Commissioners and presentation of recommendations shall be made by the Zoning Administrator fourteen (14) days after the Planning and Zoning Boards public hearing

Item V: Old Business

Item VI: New Business and Announcements

Item VII: Chairman to entertain a motion to adjourn the public hearing.

(Landowners wishing to file a protest petition against the requested conditional use may obtain them in the Zoning Office during normal business hours. Emails and faxes can also be done.

PROCEDURES OF PUBLIC HEARING

- a. Response from agencies presented by the Zoning Administrator and any additional comments. Staff report.
- b. All presentations, remarks, questions, etc. shall be addressed to the Planning and Zoning Commission.
Each applicant shall have 15 minutes to make a formal presentation to said board. (If additional time is needed, it may be requested by applicant).
- c. The applicant OR designated representative will be heard first.
- d. Open to public comment. Person(s) shall address the Planning and Zoning Commission. As well, first presentation shall be limited to 15 minutes. (If additional time is needed, it may be requested by the one speaking)
(THE PLANNING COMMISSION REQUEST THAT SOMEONE BE APPOINTED AS SPOKESMEN IN BEHALF OF OTHERS. THIS IS TO ELIMINATE DUPLICATION OF REMARKS OR FACTS.)
- e. Rebuttal time for applicant(s) (TIME LIMIT OF 5 MINUTES).
- f. At this point, public comments are closed from further discussion.
Any comments expressed by the audience at this time shall be deemed out of order.
Any person found out of order shall be excused from the public meeting by the Chairman of the Board.
Planning Commission to discuss case, review facts and make recommendation.
This procedure will be for each case.
Note: Should the Planning and Zoning Board decide to table their decision on any case, the next public hearing would be the review date to return to the board.
- g. Recommendation from Planning & Zoning Board to be presented to the Governing Body by the Zoning Administrator as least 14 days following this public meeting.