

Board of Crawford County Commissioners

# Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS **Tuesday, December 26, 2023, 10:00AM**

**I. Meeting called to order**

- a. Pledge of Allegiance

**II. Business from a previous meeting**

a. **Approval of consent agenda**

- i. Consent agenda additions or deletions

1. Approval of the **December 19, 2023** minutes of the Board of County Commissioners.

a. **Signing of motions from the previous meeting**

Motion 23	516	That the consent agenda be approved including: Approval of the December 15, 2023 minutes
Motion 23	517	To approve the Contract for Services between Crawford County, Kansas, the Crawford County Convention and Visitors Bureau and the Pittsburg Area Chamber of Commerce for 2024 and authorize the Chairman to sign
Motion 23	518	To make it known that the board hereby issues a license to “sell at retail”, cereal malt beverages from the place of business as shown in the application APPLICANT: Donna Pichler “Pichler’s Chicken Annie’s” PREMISES: 1271 S 220 <sup>th</sup> St, Pittsburg, KS (For consumption on the premises) APPLICANT: Donna Pichler “Pichler’s Chicken Annie’s” PREMISES: 1271 S 220 <sup>th</sup> St, Pittsburg, KS (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: “Jo’s One Stop” PREMISES: 401 N 69 Hwy Arma, KS (For sale in original and unopened containers and not for consumption on the premises) APPLICANT: Pete’s of Erie Inc. “Pete’s #01” PREMISES: 1100 W Hwy 400, Mc Cune, KS 66753 (For sale in original and unopened containers and not for consumption on the premises)
Motion 23	519	To approve the ARPA Drawdown for December 2023
Motion 23	520	To adopt Resolution #2023-025, a Schedule E-1 to State & Municipal Lease/Purchase Agreement with Clayton Holdings LLC and authorize the Chairman to sign
Motion 23	521	To approve the letter of commitment with Varney & Associates, CPAs, LLC and authorize the Chairman to sign

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Motion 23	522	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship to discuss motor vehicle and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:01 AM
Motion 23	523	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss Non-Elected Personnel to discuss a county employee and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:20 AM

### I. New Business

- a. Proclamations and orders of the Board
- b. Messages from the Crawford County Local Board of Health
- c. **Scheduled public hearings and opening of announced bids**
  - i. Public Hearing on the 2023 Amended County Budget.
- d. **Messages from the public**
  - i. Mr. Justin Wall, A-Lert Roof Systems with brief presentation of his company.
- e. Messages from appointed officials
- f. Messages from elected officials
- g. Messages from other governmental entities
- h. **New Business**
  - i. **Ms. Ryan, Director of Fiscal Services**
    - 1. Presenting 2024 Cereal Malt Beverage Licenses
    - 2. Presenting Personal Property Tax Roll Corrections
    - 3. Presenting 16/20M Truck Tax Roll Corrections
  - ii. Mr. Emerson, County Counselor
  - iii. Mr. Blair, Commissioner
  - iv. Mr. Moody, Commissioner
  - v. Mr. Wood, Commissioner
- i. **Old Business**
  - i. Ms. Ryan, Director of Fiscal Services
  - ii. Mr. Emerson, County Counselor
  - iii. Mr. Blair, Commissioner
  - iv. Mr. Moody, Commissioner
  - v. Mr. Wood, Commissioner

### II. Future Business and Announcements

- a. **Future Business**
- b. **Announcements**
  - i. **December 29, 2023** – The Courthouse will close at 10:00 AM due to the year-end audit and the Motor Vehicle Department in the Courthouse and the Motor Vehicle Department in the Judicial Center in Pittsburg will be closed all day. The Register of Deeds Office will be open until 10:00 AM but no recordings will be done due to software updates.

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- ii. December 29, 2023** – The Regular Session of the Board of County Commissioners is cancelled.
- iii. January 1, 2024** – The Courthouse will be closed in observance of the New Year Holiday.

### **III. Motion for adjournment**

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 12:00 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the agenda. Thank you. If you are an individual with special needs, please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.

### **PENDING AGENDA ITEMS**

**January 12, 2024** – Mr. Don Brown, RenoDry USA addressing Courthouse basement.

**January 23, 2024** – Opening of Rock Bids.

**February 8, 2024** – County Day at the Capitol.