

AGENDA
CRAWFORD COUNTY PLANNING AND ZONING BOARD
PUBLIC HEARING: May 16, 2013
(5:30 p.m.)

- Item I: Call to Order with Flag Salute
- Item II: Roll Call by 2013 Chairman, Terry Fox
- Item III: Approval of the minutes from the April 4, 2013 meeting.
- Item IV: Chairman announcing case for the evening and procedures for the public hearing.
(Noting handout of procedures provided with agendas).
- Item V: Review of Application:
WATER DISTRICT #1.
Conditional Use: A new structure to be used as a Meeting Facility.
911 Address: South 250th Street, Pittsburg, KS. Section 26/Township 30S/Range 25E
- a. Zoning Administrator presents facts about the case to the board, notes any and all comments received in her office prior to the public meeting.
 - b. Representative &/or Applicant makes presentation to the board.
 - c. Anyone wishing to speak in favor of the case shall be heard first.
 - d. Anyone wishing to speak against requested use is heard next.
(person/persons, expressing the same concerns are asked to appoint one person to address the board to limit repeated comments. The Chairman shall allow five (5) minutes to each person addressing the board.
 - e. Rebuttal by the representative &/or applicant.
 - f. Closed to public comment to allow the board to discuss case.
 - g. Chairman to call for a motion of recommendation to the Crawford County Commissioners on said request.
 - h. After motion is made vote to be taken.
 - i. Recommendation shall be sent to the County Commissioners and presentation of recommendations shall be made by the Zoning Administrator fourteen (14) days after the Planning and Zoning Boards public hearing.
- Item VI: Old Business
- Item VII: New Business and Announcements
- Item VIII: Chairman to entertain a motion to adjourn the public hearing.

(Landowners wishing to file a protest petition against the requested conditional use may obtain them in the Zoning Office during normal business hours. Emails and faxes can also be done.

PROCEDURES OF PUBLIC HEARING

- a. Response from agencies presented by the Zoning Administrator and any additional comments. Staff report.
- b. All presentations, remarks, questions, etc. shall be addressed to the Planning and Zoning Commission.
Each applicant shall have 15 minutes to make a formal presentation to said board. (If additional time is needed, it may be requested by applicant).
- c. The applicant OR designated representative will be heard first.
- d. Open to public comment. Person(s) shall address the Planning and Zoning Commission. As well, first presentation shall be limited to 15 minutes. (If additional time is needed, it may be requested by the one speaking)
(THE PLANNING COMMISSION REQUEST THAT SOMEONE BE APPOINTED AS SPOKESMEN IN BEHALF OF OTHERS. THIS IS TO ELIMINATE DUPLICATION OF REMARKS OR FACTS.)
- e. Rebuttal time for applicant(s) (TIME LIMIT OF 5 MINUTES)
- f. At this point, public comments are closed from further discussion.
Any comments expressed by the audience at this time shall be deemed out of order. Any person found out of order shall be excused from the public meeting by the Chairman of the Board.
Planning Commission to discuss case, review facts and make recommendation.
This procedure will be for each case.
Note: Should the Planning and Zoning Board decide to table their decision on any case, the next public hearing would be the review date to return to the board.
- g. Recommendation from Planning & Zoning Board to be presented to the Governing Body by the Zoning Administrator as least 14 days following this public meeting.

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