

Board of Crawford County Commissioners

Commissioners' Journal

2016, **EIGHTY-THIRD** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Friday, November 4, 2016, 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Carl Wood and Jeff Murphy were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (16-396) of Commissioner Wood and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the **November 1, 2016** minutes of the Board of County Commissioners, and
2. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 16	390	That the consent agenda be approved including: Approval of the October 28, 2016 minutes
Motion 16	391	To approve the October 2016 Clerk's Report as presented
Motion 16	392	To cancel 2016 Unclaimed Accounts Payable checks
Motion 16	393	To approve the 2017 contract with Blue Cross & Blue Shield and authorize the Chairman to sign
Motion 16	394	To approve Agreement for Purchase of Services between Labette Community College and Crawford County for the period of November 2016 through October 2017 and authorize the Chairman to sign

Board of Crawford County Commissioners

Motion 16	395	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson
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UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

Item One: Mr. Troy Graham, Zoning Administrator discussing Pittsburg Land Bank. Mr. Graham stated that Mr. Mike Plank, previous Zoning Administrator was on the Board of Directors of the Pittsburg Land Bank and Mr. Graham would like to replace Mr. Plank since he is now the Zoning Administrator. Mr. Wood inquired about a county land bank and Mr. Graham discussed this and stated that he will research and start the process. Mr. Moody addressed the Grant property on 69 Bypass in Franklin and the poor condition the property is in. The Commissioners and Mr. Graham discussed how to clean up this property and discussed having a County Codes Court.

On motion (16-397) of Commissioner Wood and the second of Commissioner Moody to appoint Mr. Troy Graham, Crawford County Zoning Administrator to the Pittsburg Land Bank Board of Directors to replace former Zoning Administrator Mr. Mike Plank.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Ms. Liz Hart, Road & Bridge Coordinator presented a contract between Crawford County and Mission Construction for the bridge replacement. Ms. Hart stated that Cook, Flatt & Strobel wrote the contract. Ms. Hart discussed the inspection and the start date of the project and stated that the completion must be with 160 working days of the start date. Mr. Murphy would like to table this until he looks the contract over.

Item Three: Ms. Hart presented FFY 2019 High Risk Rural Roads project Funding Application for 230th St. She stated that it is for 230th St from 600th Avenue to 640th Avenue. Mr. Wood asked about other roads being applied for this funding. Ms. Hart stated that KDOT will be here within the next year to do a safety study which would have the county a list of roads that could be applied for in the future.

Board of Crawford County Commissioners

FFY 2019 HIGH RISK RURAL ROADS Project Funding Application

County Crawford County, KS

Local Route or Road Name 230th Street

Federal Route Number (if applicable) MCS 01933

Route Type: Major collector Minor Collector Local Road

Letting Type: KDOT LPA Force Account

Location description (Attach map showing project location):

See attached vicinity map and exhibit illustrating proposed improvements.
- 230th Street from 600th Avenue to 640th Avenue

Application Type: Systemic Site-Specific Local Road Safety Plan

Please provide at least 3 years of crash data for site-specific project locations.

Current ADT: +/- 1100 Vehicles/Day (current) Projected ADT: n/a Vehicles/Day (Year _____)

	2015	2014	2013	2012	2011	2010
Number of Fatal Crashes	0	0	0			
Number of Fatalities	0	0	0			
Number of Disabling Injury Crashes						
Number of Disabling Injuries						
Number of Injury Crashes	1	1	0			
Number of Injuries	3	2	0			
Number of Property Damage Only Crashes	4	2	6			

Data available from _____ to _____
mm/yyyy mm/yyyy

If an engineering study has been conducted, please attach a copy. Date: n/a

Board of Crawford County Commissioners

FFY 2019 HIGH RISK RURAL ROADS

Project Funding Application

(Continued)

Brief Description of Situation:

- See attached project narrative.

Proposed Countermeasures:

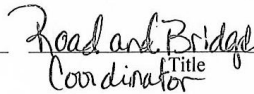
- See attached project narrative, improvement exhibit, and cost estimate.

Project Cost Estimate (please attach a detailed estimate if available):

	Participating	Non-Participating	Phase Total
PE (Design)	\$18,000		\$ -
Utilities	\$0		\$ -
ROW	\$0		\$ -
Construction	\$330,000		\$ -
CE (Inspection)	\$0		\$ -
			Project Total
TOTAL	\$ 348,000 -	\$ -	\$ 348,000 -



Signature



Title

11/11/16

Date

Board of Crawford County Commissioners

HIGH RISK RURAL ROAD FUNDING APPLICATION

SYSTEMIC IMPROVEMENTS TO 230TH STREET FROM 600TH AVE TO 640TH AVE

CRAWFORD COUNTY, KANSAS

PROJECT NARRATIVE

Brief Description of Situation:

This four-mile stretch of asphalt roadway is approximately 19'-20' in width. The current posted speed limit is 45 mph. The primary safety concerns with this roadway include an edge drop off, steep ditch foreslopes, and heavy brush cover at the backslope of the ditch. The edge drop off in certain locations along this stretch of roadway exceeds 8". In addition to these items, open strip-mine pits are adjacent to the roadway in several locations. KDHE has performed various safety improvements in this area over the years. The proposed improvements to be funded by the HRRR program would only serve to greater improve the safety of this corridor.

Proposed Countermeasures:

The primary countermeasures of this project will be to perform tree removal and ditch grading adjacent to the traveled way. The brush clearing will remove roadside obstructions. The ditch grading will 'cut' material from the existing backslope of the ditch and 'fill' the same material adjacent to the roadway, providing for a wider and safer foreslope. Once the ditch excavation and embankment are complete, a 2' wide aggregate safety edge will be installed for the length of the roadway. The final safety measure will be to install white edge line pavement markings. Excavations will be restored to adequate vegetation cover by seeding and mulching. An exhibit is attached to this application packet illustrating the project limits and general locations of brush clearing.

Crawford County operates a very capable road and bridge maintenance crew. If this project is selected for funding, the County would like to pursue the work via Force Account. The County crews have performed this exact scope of work on a 1-mile section of this same roadway, from 590th to 600th. Pictures of this improvement are attached for reference to demonstrate their capabilities.

The Cost Estimate provided is based off of expected unit prices should a 3rd party contractor bid the scope of work. Crawford County is very confident their crews could perform the work for an amount significantly less than the dollar figure shown in the estimate, essentially consisting of material and equipment costs.

Since the work is being proposed to be performed via Force Account, the Construction Engineering required will also be performed by County personnel, therefore this cost is listed as \$0 on the application form.

The layout and associated estimate are based on aerial photography and were performed by Professional Engineering Consultants, P.A. in June 2015.

Board of Crawford County Commissioners

ESTIMATE OF PROBABLE COST

HIGH RISK RURAL ROAD FUNDING APPLICATION

For 230th St - From 600th to 640th

CRAWFORD COUNTY, KANSAS

Professional Engineering Consultants, P.A.

May 29, 2015

BMC

ITEM	DESCRIPTION	UNIT	NO. OF UNITS	UNIT PRICE	TOTAL
1	Mobilization	Lump Sum	1	\$ 15,000.00	\$ 15,000.00
2	Clearing & Grubbing	Acres	8.5	\$ 3,200.00	\$ 27,200.00
3	Common Excavation	Cu. Yd.	12,000	\$ 3.00	\$ 36,000.00
4	Embankment	Cu. Yd.	9,000	\$ 5.00	\$ 45,000.00
5	Aggregate Safety Edge (AB-3)	Tons	3,650	\$ 25.00	\$ 91,250.00
6	Fence (Barbed Wire)	Ln. Ft.	3,480	\$ 2.50	\$ 8,700.00
7	Erosion Control	Lump Sum	1	\$ 20,000.00	\$ 20,000.00
8	Permanent Seeding	Acres	8.5	\$ 500.00	\$ 4,250.00
9	Mulching	Acres	8.5	\$ 500.00	\$ 4,250.00
10	Pavement Marking (Paint)(White)(6")	Ln. Ft.	42,830	\$ 0.50	\$ 21,415.00
11	Traffic Control	Lump Sum	1	\$ 5,000.00	\$ 5,000.00

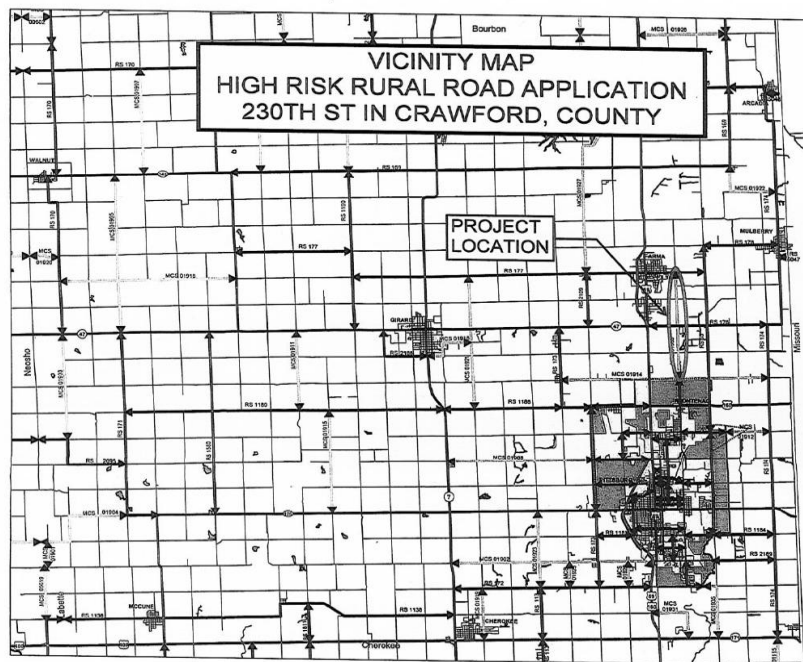
Prepared By Brian Coomes, P.E.

Professional Engineering Consultants, P.A.

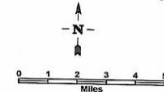
Total Construction Cost = \$ 278,065.00

Contingencies (+/- 20%) = \$ 51,935.00

Total Project Cost = \$ 330,000.00



Crawford County



FUNCTIONAL CLASSIFICATION 5 - 10 YEAR FUTURE

- Interstate
- Other Freeway/Expressway
- Other Principal Arterial
- Minor Arterial
- Major Collector
- Minor Collector
- Local Road
- City Limits
- Urban Boundaries
- Proposed Urban Boundary

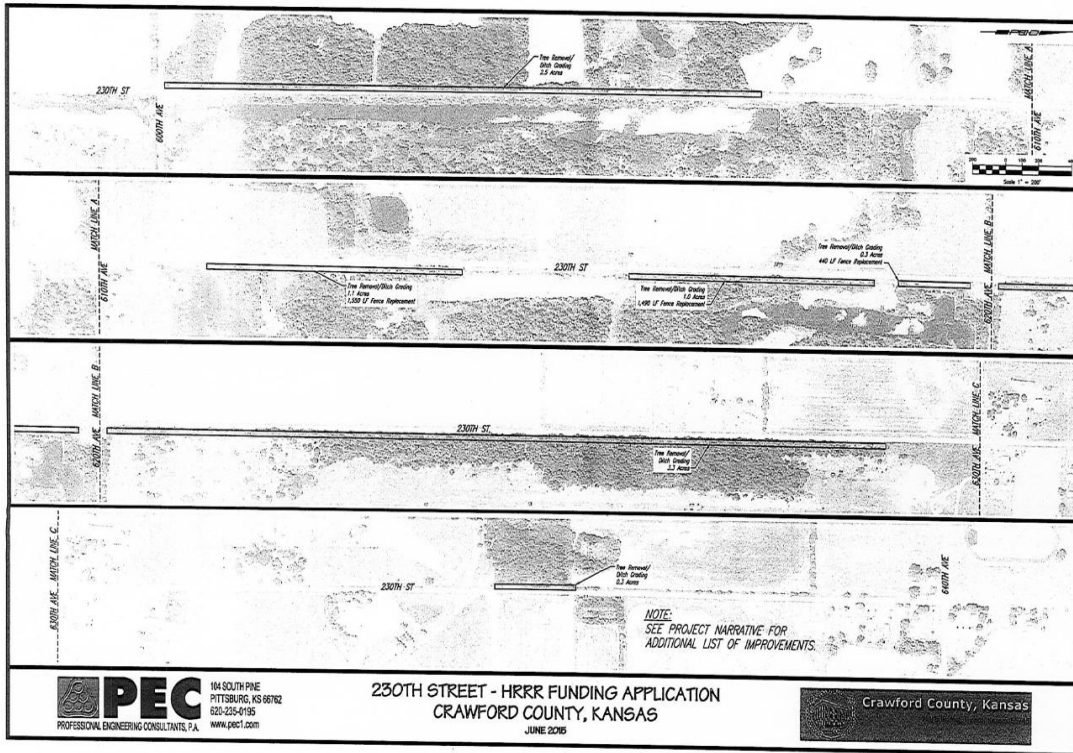
COUNTY APPROVAL 11-07-03
F.H.W.A. APPROVAL 08-30-06



Functional Classification
Map of
Crawford County 19
KANSAS
PREPARED BY THE
KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF TRANSPORTATION PLANNING
IN COOPERATION WITH THE
U. S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

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Board of Crawford County Commissioners



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KANSAS DEPARTMENT OF TRANSPORTATION - BUREAU OF LOCAL PROJECTS

PROJECT PROGRAMMING REQUEST

<input checked="" type="checkbox"/> New Project		<input type="checkbox"/> Amend Existing Project		Date: 11/6/16	
Program Year: 2019		Funding Program: HRRR (High Risk Rural Roads)			
KDOT District: 4		MPO: N/A		MPO TIP #:	
County: Crawford	City: Frontenac	Route / Corridor: MCS 01933	Functional Classification: 6 = Minor Collector		
Project Sponsor / Lead Agency Crawford					
Project Mgr / Contact: Liz Hart		Phone: 620-724-8215	E-mail Address: lizh@ckt.net		
Project Title: Systemic Improvements to 230th Street from 600th Ave to 640th Ave					
Project Length: 4.000 miles		Desired Letting Date: May 2017			
Letting Type: <input type="checkbox"/> KDO		<input type="checkbox"/> LPA		<input checked="" type="checkbox"/> Force Account	
Location, Project Limits, Description, Scope of Work A four-mile stretch of asphalt roadway located on 230th Street between 600th Ave and 640th Ave. Removal of trees and ditch grading adjacent to the traveled way, providing for a wider and safer foreslope. Addition of a 2' wide aggregate safety edge and pavement markings.					
Purpose and Need The primary safety concerns with this roadway include an edge drop off, steep ditch foreslopes, and heavy brush cover at the backslope of the ditch. The edge drop off in certain locations along this stretch of roadway exceeds 8". Open strip-mine pits are adjacent to the roadway in several locations.					
Project Benefits The improvements would serve to greatly improve the safety of travel between Arma and Frontenac.					
RR within 1/2 mile?	RR Company Name	No. of Tracks	Existing Crossing Protection		
No					

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP), to collect and record total costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that include any non-participating, pre-construction local agency costs for preliminary engineering (plan design), rights of way and utility adjustments. Please show your estimate of the cost for all work phases below:

Project Cost Estimate			
	Participating	Non-Participating	Total
PE (Design)	\$ 18,000.00	\$ -	\$ 18,000.00
Utilities	\$ -	\$ -	\$ -
ROW	\$ -	\$ -	\$ -
CE (Inspection)	\$ -	\$ -	\$ -
Construction Total	\$ 330,000.00	\$ -	\$ 330,000.00
Signing and Pavement Marking	\$ 21,415.00	\$ -	\$ 21,415.00
Fencing	\$ 8,700.00	\$ -	\$ 8,700.00
Seeding	\$ 8,500.00	\$ -	\$ 8,500.00
Roadside Improvement	\$ 291,385.00	\$ -	\$ 291,385.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Project Totals	\$ 348,000.00	\$ -	\$ 348,000.00

Board of Crawford County Commissioners

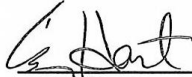
KANSAS DEPARTMENT OF TRANSPORTATION - BUREAU OF LOCAL PROJECTS
PROJECT PROGRAMMING REQUEST

BE IT RESOLVED: That sufficient funds from Crawford

are now, or will be available and are hereby pledged to the Secretary in the amount and at the time required for the supplementing of federal funds available for the completion of this project. Prior to Federal Authorization, any project expenditures made by the LPA are ineligible for federal funding and remain the responsibility of the LPA. Upon cancellation of the project by the LPA, the LPA shall reimburse the Secretary within thirty (30) days after receipt of statement of cost incurred by the Secretary prior to cancellation.

Please sign below in accordance with your local policy.

Recommended for Approval:


Project Manager

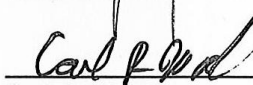
Appropriate Local Officials


Chair, County Commissioner

ATTEST:


County Clerk

County Commissioner


County Commissioner

On motion (16-398) of Commissioner Wood and the second of Commissioner Moody to approve the FFY 2019 High Risk Rural Roads project Funding Application for 230th St.

Yeas: Commissioners Moody, Wood and Murphy

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: Mr. Pyle stated that Tuesday is Election Day and would like to remind voters that previously voted at the Elk's Lodge should now vote at the Baker Township Fire Station West on 200th St (Lone Star Road). He said that notices were mailed to all the voters from that location informing them of the change. He stated that all regular polling places will be open Election Day from 7:00 AM to 7:00 PM. Mr. Pyle said that advanced voting in person is taking place in the County Clerk's Office and had a large amount of voters voting in the office. He also said that he is expecting a good turnout for Election Day.

Item Two: Mr. Wood discussed demos from different companies on track hoes.

Item Three: Mr. Moody would like an update from the Noxious Weed Director, Ed Fields. Mr. Pyle will contact Mr. Fields.

Board of Crawford County Commissioners

Item Four: Conference call at 10:30 AM with Gallagher Group on BC/BS claim summary. Mr. Pyle presented a new claims summary from Gallagher Group. Mr. Bob Clement was speaking on the conference call with two of his colleagues present. Mr. Clement explained the claims analysis to the Commissioners and explained how they compile the information from Blue Cross/Blue Shield. He answered all of the questions the Commissioner's had.

Item Five: Mr. Pyle and the Commissioners discussed the dental insurance for the County.

UNDER THE HEADING OLD BUSINESS

Item One: Mr. Murphy discussed the purchase of an arch culvert.

EXECUTIVE SESSION:

Item One: County Counselor Jim Emerson requested an executive session for a period of not more than 15 minutes to discuss matters involving Attorney-Client privilege and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-399) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:10 AM and reconvened the Open Session at 11:18 AM with no action taken except to go back into open session.

Item Two: Commissioner Moody requested an executive session for a period of not more than 10 minutes to discuss matters involving Attorney-Client privilege and to include the Board of County Commissioners and County Counselor Jim Emerson.

On motion (16-400) of Commissioner Moody and the second of Commissioner Murphy to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss matters that would be deemed privileged in the attorney-client relationship and to include the Board of County Commissioners and County Counselor Jim Emerson.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

The Commissioners went into Executive Session at 11:19 AM and reconvened the Open Session at 11:22 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: November 8, 2016 – 9:00 AM Work Session on employee policy manual.

ANNOUNCEMENTS:

Item One: November 8, 2016 – General Election Day with polls open from 7:00 AM to 7:00 PM.

Item Two: November 11, 2016 – The Courthouse will be closed in observance of Veteran’s Day and there will no Commission Meeting on that day.

Item Three: November 14, 2016 – Board of Canvassers Meeting at 9:00 AM with the Meeting of the Board of Commissioners to follow immediately.

Item Four: November 15, 2016 – The Regular Meeting of the Board of Commissioners is cancelled.

Item Five: November 15, 16 and 17, 2016 – All three Commissioners will be attending KAC.

UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Wood to adjourn the [November 4, 2016](#) meeting of the Board of Crawford County Commissioners at 11:24 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

Board of Crawford County Commissioners



This submission completed at the Crawford County Courthouse in Girard.

Taken BKW 11/4/2016 11:24 AM/ amended BKW 11/7/16 3:38 PM