

Board of Crawford County Commissioners

Commissioners' Journal

2020, THIRTY-NINTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS, Friday, May 15, 2020 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Bruce Blair served as the presiding officer. Commissioners Tom Moody and Jeremy Johnson were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (20-206) of Commissioner Moody and the second of Commissioner Blair that the consent agenda be approved including:

1. Approval of the **May 12, 2020** minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers 598456 to 598679 dated May 15, 2020 in the total amount of \$292,594.78, and
3. Authorizing the Chairman to sign the previous weeks vouchers.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

| | | |
|-----------|-----|--|
| Motion 20 | 204 | The consent agenda be approved including: Approval of the May 8, 2020 minutes |
| Motion 20 | 205 | To approve the 2020 Museum Funding as recommended by the Crawford County Convention and Visitors Bureau Advisory Board |

UNDER THE HEADING NEW BUSINESS MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

Item One: County Health Officer Rebecca Adamson addressed the Commissioners regarding the COVID 19 outbreak. Ms. Adamson stated that in the planning session at

Board of Crawford County Commissioners

9:00 AM the Crawford County order was discussed. Ms. Adamson requested the Commissioners approval of the order put forth by the Crawford County Health Officer and the Crawford County Board of Health to become effective May 18, 2020 at 12:00 AM.

Effective at 12:00am May 18, 2020: The following recommendations and orders are put forth by the Crawford County Health Officer and the Crawford County Board of Health in conjunction with Governor Laura Kelly's Executive Order 20-31.

1. Mass Gathering Limitations: 10 or less (per Governor Kelly's Executive order 20-31, reference Governor's order 20-31 for definition of mass gathering).
2. Business Restrictions: (The below recommendations and requirements are to be instituted in conjunction with Governor Laura Kelly's Executive order 20-31)
 - It is recommended that employers screen staff for fevers and any symptoms of COVID-19 with a questionnaire at workplace entrance and employees that are ill stay home and contact their medical provider for guidance.
 - It is recommended that employees wear masks at all times unless prohibited by other safety equipment
 - Move workspaces 6 feet apart to maintain proper social distancing between employees as much as possible.
 - It is recommended to stagger work shifts and keep work cohorts consistent to reduce burden of disease should a COVID 19 case occur in the workplace
 - Telecommuting/Working from home should be maximized and is still recommended.
 - Restaurants are encouraged to have customers make reservations to decrease congestion in lobbies.
 - Self-serve food items (such as salad bars/buffets) are not allowed
 - Provide shopping cart sanitation supplies
 - Consider 1-way flow of movement through store indicated by floor marks
 - Hand sanitizer should be readily available throughout the premises
 - Marks should be applied to the floor in the area adjacent to each cash register to indicate where to wait for check out
 - It is highly recommended that plexiglass or glass barriers be installed or remain if previously installed at checkout lanes
 - Enhanced cleaning should be done throughout the workday

Reference Governor Laura Kelly's Executive Order 20-31 in regard to businesses that shall be closed to the public.

3. Long-Term Care/Assisted Living Facilities:
 - Maintain social distancing as much as possible
 - Adjust the layout of common areas including dining facilities to maintain 6-feet between residents
 - Perform enhanced cleanings daily

Board of Crawford County Commissioners

- Screen all employees for fevers and any symptoms of COVID-19 before they begin their shift and employees that are ill stay home and contact their medical provider for guidance.

- Staff should wear masks at all times
- No outside visitors allowed

4. Licensed Childcare Facilities: Reference Governor Laura Kelly's Executive Order 20-31
5. Recreation Commission Activities (Sports): Reference Governor Laura Kelly's Executive Order 20-31
6. Parks, Public Spaces, and Playground Equipment: Reference Governor Laura Kelly's Executive Order 20-31
7. Public Swimming Pools: Reference Governor Laura Kelly's Executive Order 20-31
8. Real Estate: Reference Governor Laura Kelly's Executive Order 20-31
 - All parties are encouraged to wear a mask in public
 - Maintain 6-foot distancing from others at all times
9. Community Events, Activities, and Venues: (The below recommendations and requirements are to be instituted in conjunction with Governor Laura Kelly's Executive order 20-31)
 - The entity organizing the event is responsible for ensuring that all guidelines are being followed
 - Hand sanitizer should be readily available throughout the premises for the duration of the event

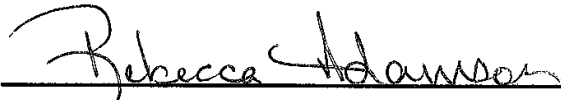
Reference Governor Laura Kelly's Executive Order 20-31 in regard to Activity and Venue restrictions.

10. Education: Reference Governor Laura Kelly's Executive Order 20-31
11. Acute Care and Non-Acute Care Medical Facilities and Clinics:
 - Should follow CDC, CMS and State Licensing/Certifying guidelines specific to each facility (i.e. hospitals, day surgical centers, medical offices, urgent care facilities, walk-in clinics, dentists, chiropractors, eye doctors etc.)
12. Libraries: The below recommendations and requirements are to be instituted in conjunction with Governor Laura Kelly's Executive order 20-31


Board of Crawford County Commissioners

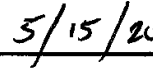
- Staff and visitors are encouraged to wear cloth masks
- Hand sanitizer is available to the public
- Enhanced cleaning is performed daily

. The Crawford County Health Officer in conjunction with the Crawford County Board of Health will reassess the above recommendations and orders at a minimum of once a week to ensure that orders are effective and to evaluate for necessary changes. Weekly evaluations will take place during Crawford County Commission meetings. Additional County planning sessions will be scheduled on an as needed basis. These meetings are open to the public. The above County Order will also be adjusted as needed to ensure that it coincides with State of Kansas Governor's orders should those change according to the State of Kansas plan to re-open.


Crawford County Health Officer


Date


Crawford County Board of Health


Date

On motion (20-207) of Commissioner Moody and the second of Commissioner Johnson to approve the Crawford County order put forth by the Crawford County Health Officer and the Crawford County Board of Health in conjunction with Governor Laura Kelly's Executive Order 20-31 to become effective May 18, 2020 at 12:00 AM and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Ms. Adamson said that in the order it states that the order will be reassessed weekly and it was decided to discuss the order in the regular session on Tuesday and a work session should not be necessary at this time.

Ms. Adamson discussed a T Shirt design for a fund raiser. The Commissioners approved of the design.

Ms. Adamson stated that she will have an employee remain at the front door of the Courthouse next week to monitor temperatures of anyone entering the Courthouse.

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC

Item One: Mr. John Kuefler addressed the Commissions regarding a Contact Tracing Solution. Mr. Kuefler stated that he is co-owner of a software development company located in Pittsburg called Dev2 LLC and also is an instructor at Pittsburg State

Board of Crawford County Commissioners

University. He displayed a power-point presentation on a contact tracing proposal that his company is working on in conjunction with the City of Pittsburg and Pittsburg State University for Crawford County. He stated that everyone is collecting data differently which will make it difficult to use that data in a meaningful way in the future. Mr. Kuefler stated that he feels that with visitor information being recorded on paper sheets, on spreadsheets and by other means it becomes hard to share that data and it can be lost easily and that could get into the wrong hands. He also discussed that we need some way to effectively track contacts in order to be able to reopen the economy. He described how the program works that he is currently developing for use by PSU, the City of Pittsburg and hopefully for the Crawford County Health Dept. He emphasized that the data will largely remain on the individual's phone and can be used later in the case that someone tests positive for the COVID 19 virus.

Mr. Kuefler stated that data sent to the database would all be anonymous and the user would only share their personal data if they wish to. Mr. Kuefler discussed that by having this developed locally and the data housed at PSU it might make the public more willing to use it. He also stated that employers are wanting this to be able to see which employees are coming into contact with each other in case someone tests positive. Ms. Rebecca Adamson had several questions that were answered by Mr. Kuefler. Mr. Kuefler and Ms. Adamson discussed several aspects of how to make this work well and provide proper notifications. Commissioner Johnson appreciated the collaboration of Mr. Kuefler with PSU and the City of Pittsburg. Mr. Kuefler stated that he hoped to get some sort of official endorsement of his platform for use in the county. The Commissioners asked Mr. Kuefler to work with Ms. Adamson.

Board of Crawford County Commissioners

Localized Contact Tracing App Proposal

Crawford County Commission Meeting – 5/15/2020

Background:

DevSquared LLC, a software development company in Pittsburg Kansas, in conjunction with Pittsburg State University and the City of Pittsburg are proposing the development of a contact tracing mobile and web application for use within Crawford Country.

Requests for the Crawford County Commission/Health Board

1. Officially recommend the use of this contact tracing solution by local businesses, individuals, and schools.
2. Make the contact tracing solution an official component of plans for future phases of the county's re-opening plan.
3. Approve utilization of the platform for contact tracing at the county health level and approve use of the app to be the official channel to request COVID-19 tests so that we can trace as effectively as possible.

Why?

- To be able to confidently move toward resuming normal activities in phases 2, 3 and phaseout of the governor's plan, we must have effective measures in place. Additionally, if we want any hope of being able to have school in the fall, we must be prepared to mitigate any COVID-19 outbreaks that occur.
- Contact tracing is one of the three primary methods that has been recognized as a potential effective way to fight against COVID-19. The other two methods are – large amounts of testing and a vaccine. We do not have any control over when or if a vaccine will become available, and we have very limited control on the availability of testing supplies. However – we can choose to implement a contact tracing solution that is specifically geared toward our community.
- While companies like Apple and Google are developing contact tracing solutions, a locally developed contact tracing solution would work best. It allows us to take our specific situations into account, whether that's consumer activity, business/employee activity, or schools/student activity.
 - Additionally, most of the contact tracing applications currently being developed by larger companies do not address all these needs – they only focus on proximity using experimental Bluetooth technology.

How?

- By forming a coalition of local expertise, we can create a contact tracing application that will allow Crawford County, starting in Pittsburg, to be aware of any potential COVID-19 outbreaks, and quickly mitigate them. We can also create trust in the community that this is a solution geared towards privacy and safety – not toward data collection or surveillance.

Board of Crawford County Commissioners

- DevSquared, in conjunction with local partners, has already started developing the app architecture needed. This architecture has been peer reviewed by a second development group at PSU for security best practices. Additionally, all data collected will be hosted securely at PSU.
- We will collect very limited personal data from users – a name and email or phone number. This data will be encrypted on the user’s device, and it will be physically impossible for us to identify them unless they choose to share their information with us.
- As consumers, employees, and students go about their daily activities, they will have opportunities to “check-in”. This will send us GPS information tied to their anonymized/encrypted information.
- If someone suspects they are ill with COVID-19, they will be able to notify the Crawford County Health department through the app. The health department can then directly communicate with the individual and facilitate a COVID-19 test if necessary.
- If the individual is positive for COVID-19, all people they’ve come into contact with in the past 14 days who have the app will be notified and can choose to self-isolate, or send their personal details to the health department if they think that is necessary.
- Businesses will also be able to use the platform to issue health-questionnaires to employees as a part of daily job duties.

Costs

- The entities involved are not seeking to make profits from this solution. For the good of our community, DevSquared is willing to absorb the costs of developing this solution, and PSU is willing to absorb the costs of hosting its database. The only potential revenue streams from this solution would be the following:
 - A nominal support fee to larger businesses that choose to adopt the app for contact tracing / health questionnaires for employees
 - Availability of ad space in the app for local businesses only

MESSAGES FROM ELECTED OFFICIALS

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

PROCLAMATION AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: Mr. Emerson presented information from KDOT and stated that they unveiled their first round of projects under the Eisenhower Transportation Program. He stated that K7 Highway from the Crawford County line and into Bourbon County to the intersection with Hwy. 69 was included in the first round to widen and add shoulders and this will help to make that road safer. He explained that this is not the full project that was recommended but it is a start and it is a \$14,000,000 project. Mr. Emerson stated that this is a 10-year program and KDOT will be announcing projects on a 2-year cycle.

Board of Crawford County Commissioners

DISTRICT 4 / SOUTHEAST



| Project Information | | | | Project Scoring | | | | | Project Notes |
|--------------------------------|---|-------------------------|-------|-----------------|---------------------|----------------------|----------------------|-----------------------|--|
| Map ID | Project Description | Scope | Miles | FY-25 Cost \$M | Eng. Score (50 pts) | Econ. Score (25 pts) | Local input (25 pts) | Total Score (100 pts) | Description |
| MODERNIZATION PROJECTS* | | | | | | | | | |
| 463 | K-7 Crawford County: Girard to Crawford/Bourbon county line | Widen and add shoulders | 11 | \$7 | 66 | - | 11 | 77 | The original scope for this project called for reconstructing this 11-mile stretch for \$46 M. Multiple rollover accidents have occurred along this stretch recently due to narrow lanes and minimal shoulders. KDOT staff worked with local officials to identify a practical improvement that could begin sooner. The existing pavement does not warrant full reconstruction at this time. This project will widen and add shoulders to the roadway to improve safety. |
| 464 | K-7 Bourbon County: Crawford/Bourbon county line to US-69 Jct | Widen and add shoulders | 10 | \$7 | 61 | - | 11 | 72 | The original scope for this project called for reconstructing this 10-mile stretch for \$42 million. KDOT staff worked with local officials to identify a practical improvement that could begin sooner. The existing pavement does not warrant full reconstruction at this time. This project will widen and add shoulders to the roadway to improve safety. |

*Modernization project scoring does not include economic scoring. The total score of 100 pts includes engineering (80 pts) and local input (20 pts). Projects are displayed on the map attached to this document.

Item Two: County Counselor Jim Emerson presented the RJA Signatory Approval for the FY2021 Kansas Department of Corrections Regional Collaboration Grant Funds Budget Summary and Budget Narrative. Mr. Emerson explained that this grant is part of Senate Bill 367 from 2016 which began a different approach to juvenile services. Mr. Emerson stated this round is being applied for with the 6th Judicial District Community Corrections, (Bourbon, Linn & Miami Counties) to hire a Fidelity Specialist. He explained the purpose of the Fidelity Specialist position and stated that the Regional Collaboration Grant Allocation is \$250,000 and RJA estimated applying for \$101,964 in grant funds.

Board of Crawford County Commissioners

Regional Collaboration Grant:

In 2016, Kansas passed the Juvenile Justice Reform Bill, a Bill intended to improve the way in which the state works with and assists the youth served by the juvenile justice system. As part of this reform, the Evidence-Based Programs Fund was developed to provide for reinvestment in community programs and practices. Research that led to the creation of the Bill found that communities lacked evidence-based programs, that services were costly and that, often, lengthy waitlists existed.

In keeping with one of the goals of the initial workgroup, to “improve outcomes for youth, families, and communities in Kansas,” the grant opportunities outlined in this document specifically focus on providing support to and help for juvenile offenders and their families. The Regional Collaboration grants are available to BOCCs in each judicial district to implement evidence-based programs and practices for juvenile offenders and families.

Applicants are encouraged to review the Office of Justice Program’s [Crime Solutions website](#) to ensure that their juvenile intervention proposal has a methodical and measurable approach to reducing juvenile recidivism.

The following is a brief description of what we intend to do with Regional Collaboration grant funds if awarded:

It is the goal of the 6th Judicial District Community Corrections (Bourbon, Linn and Miami Counties) and the Restorative Justice Authority to hire a Fidelity Specialist through Regional Collaboration funds.

The purpose of this position is to provide both agencies a staff person who is knowledgeable and experienced working with evidence-based programs that focus on cognitive skills. The sole purpose of this staff person will be to model, coach and provide continuous quality improvement for all staff implementing evidence-based programs or services for juvenile offenders. This position would assist staff with identifying and tracking needed outcomes, providing quality assurance, verify programs are being taught to fidelity and coach staff so they are knowledgeable and confident to provide quality programming and services to the youth and families we serve. The Fidelity Specialist would be trained in all programs listed below. This person would also fill in for staff providing programs and services when needed.

While evidence-based programs are best practice, they also create barriers and gaps in services for local districts implementing them. Barriers and gaps in services include but aren’t limited to training, cost, staff, lack of continuous quality improvement/coaching as well as modeling, fidelity and quality assurance.

We believe barriers and gaps in services would be resolved by hiring a Fidelity Specialist because this staff person would model, coach and provide continuous quality improvement. This position would assist staff with identifying and tracking needed outcomes, providing quality assurance, verify programs are being taught to fidelity and coach staff so they are knowledgeable and confident to provide quality programming and services to the youth and families we serve. The Fidelity Specialist would also be trained in all programs and could fill in for staff providing programs and services when needed.

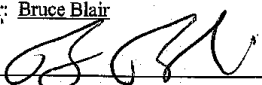
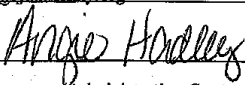
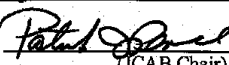
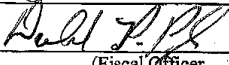
More importantly, we feel this position will take our staff, programs and services to the next level of quality.

Regional Collaboration Grant Allocation: \$250,000. We estimated applying for \$101,964.00 in grant funds.

Board of Crawford County Commissioners

A. ADMINISTRATIVE COUNTY OFFICIALS SIGNATURE PAGE

Instructions: One page per JD. Be sure to print the BOCC Chairperson name as well as obtain his/her signature and the date of signature. All four sections must be complete, using format shown. The Financial Officer must be different than the Administrative Contact, BOCC Chair and JCAB Chair.

| | |
|--|---|
| <p style="text-align: center;">A. Board of County Commission</p> <p>Administrative County: <u>Crawford County</u></p> <p>Mailing address: <u>Crawford County</u></p> <p>Mailing address: <u>P.O. Box 249</u></p> <p>City, zip: <u>Girard, KS 66743</u></p> <p>Telephone: <u>620-724-6115</u></p> <p>Fax: <u>620-724-6007</u></p> <p>E-mail: <u>N/A</u></p> <p>Judicial District #: <u>11th CR CO</u></p> <p>County Employer ID #: <u>48-6042132</u></p> <p>Name of BOCC Chair: <u>Bruce Blair</u></p> <p>Signature/Date: <u></u> (BOCC Chair)</p> | <p style="text-align: center;">B. Administrative Contact</p> <p>Angie Hadley, Program Coordinator</p> <p>Agency: <u>The Restorative Justice Authority</u></p> <p>Mailing address: <u>665 South 69 Highway</u></p> <p>City, zip: <u>Pittsburg, KS 66762</u></p> <p>Telephone: <u>620-235-7118 ext. 102</u></p> <p>Fax: <u>620-235-7107</u></p> <p>E-mail: <u>ahadley@rjaauthority.org</u></p> <p>Signature/Date: <u> 3-25-2020</u> (Administrative Contact)</p> |
| <p style="text-align: center;">C. Juvenile Corrections Advisory Board</p> <p style="text-align: center;">C. Juvenile Corrections Advisory Board</p> <p>Name: <u>Pat Pence</u></p> <p>Title: <u>JCAB Chair</u></p> <p>Mailing address: <u>611 Victorian Drive</u></p> <p>City, zip: <u>Pittsburg, KS 66762</u></p> <p>Telephone: <u>620-232-2575</u></p> <p>Fax: <u>N/A</u></p> <p>E-mail: <u>ppence@cox.net</u></p> <p>Signature/Date: <u></u> (JCAB Chair)</p> | <p style="text-align: center;">D. Financial Officer of Administrative County</p> <p>Name: <u>Don Pyle</u></p> <p>Title: <u>Crawford County Clerk</u></p> <p>Mailing address: <u>P.O. Box 249</u></p> <p>City, zip: <u>Girard, KS 66763</u></p> <p>Telephone: <u>620-724-6115</u></p> <p>Fax: <u>620-724-6007</u></p> <p>E-mail: <u>countyclerk@ckt.net</u></p> <p>Signature/Date: <u></u> (Fiscal Officer)</p> |

Submission of the application packet and signature by county officials serves as certification to KDOC- JS that the application is complete; all submitted program requests were reviewed and those review documents remain on file for review; all applicable laws, standards, Financial Rules, Guidelines, and Reporting Instructions for Grantees requirements and grant conditions are being adhered to by the Administrative County and their sub-grantees; the Financial Rules, Guidelines, and Reporting Instructions for Grantees and any training necessary have been provided to each sub-grantee by the Administrative County.

Board of Crawford County Commissioners


Angie Hadley, RJA Program Coordinator

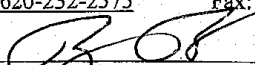
3-25-2020
Date


Pat Pence, JCAB Chair

3-26-2020
Date

Address: 611 Victorian Drive, Pittsburg, KS 66762

Phone: 620-232-2575 Fax: N/A Email: pipence@cox.net


Bruce Blair, Board of Crawford County Commissioners Chairperson (Host County Only) Date

Address: P.O. Box 249, Girard, Kansas 66743

Phone: 620-724-6115 Fax: 620-724-6007 Email: N/A

County: Crawford County

Board of Crawford County Commissioners

FY21 thru FY23 Reinvestment Grant | KDOC-Juvenile Services

Revised 2-6-2021

SIGNATORY APPROVAL

FY 2021 Kansas Department of Corrections
Reinvestment Grant Funds
Budget Summary and Budget Narrative

Agency Name: The Restorative Justice Authority

Director/Administrative Contact

I hereby certify by my signature that I have developed my agency's FY 2021 Budget Summary and Budget Narrative attached hereto, and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas Statutes, regulations, and Kansas Department of Corrections Standards.

Angie Hadley
Name (typed or printed)

Angie Hadley
Signature

3-25-2020
Date

Advisory Board Chairperson

I hereby certify by my signature below that the Corrections Advisory Board has approved the attached FY2021 Budget Summary and Narrative

Pat Pence
Name (typed or printed)

Pat Pence
Signature

3-26-2020
Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached FY 2021 Budget Summary and Narrative

Bruce Blair
Name of Chairperson (Typed or Printed)

Crawford County
County
Bruce Blair
Signature

Date

COUNTY FISCAL OFFICER (Sponsoring County)

I hereby certify by my signature below that the County Fiscal Officer has approved the attached FY 2021 Budget Summary and Narrative

Don Pyle
Name of Fiscal Officer (Typed or Printed)

Don Pyle
Signature

4/28/2020
Date

On motion (20-208) of Commissioner Moody and the second of Commissioner Johnson to approve the Restorative Justice Authority FY2021 Kansas Department of Corrections Regional Collaboration Grant and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

Item Three: Mr. Emerson addressed the reopening of the Courthouse. He stated that everyone appreciates having a Health Department employee at the front door screening anyone coming into the Courthouse. He said that the courthouse had only one individual with a temp of over 100 and that person was asked to leave. Mr. Emerson stated that he would like to continue with the screening and with the same hours at the Courthouse in Girard and with the Motor Vehicle Office at the Judicial Center in Pittsburg to remain closed and to reevaluate these issues next Friday.

Item Four: Commissioner Moody stated that he was contacted by the City of Frontenac asking for assistance with a road issue on 210th Street between 570th Avenue and 580th Avenue which is known as the Bacon Plant Road. He explained that the east side of that mile is in the City of Frontenac and the west side is in the City of Pittsburg and the road is in bad shape. He said that he contacted Pittsburg City Manager Daron Hall and informed Mr. Hall of his conversation with the City of Frontenac and asked him if he would be interested in having the county overlay the mile and split the expense with the City of Frontenac. He stated that he had Asphalt Foreman Randy Chiartano get an estimate of the costs and Mr. Chiartano stated the total cost would be approximately \$87,000 for the one mile. Mr. Moody will contact both cities this afternoon to see if they are in agreement with this.

OLD BUSINESS:

Item One: Mr. Emerson updated the Commissioners in reference to a Labette County valuation appeal to the Supreme Court on oil wells and leases. He stated that he contacted the Labette County Counselor and was informed that Labette County is seeking a \$1,000 donation to help support the valuation appeal. Mr. Emerson stated that the lawsuit will not affect Crawford County much but it is good to support other counties.

On motion (20-209) of Commissioner Blair and the second of Commissioner Moody to approve a donation to Labette County in the amount of \$1,000 to help support the valuation appeal to the Supreme Court on oil wells and leases.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Emerson stated that he spoke to an employee from Waste Corp and that employee is getting him detailed information on the accounts the county has with them.

Item Three: Mr. Emerson addressed the Fence Viewing that was discussed at Tuesday's meeting. He presented a draft of a notice to send to the parties involved. Mr. Emerson asked if all three Commissioners want to be the viewers and they agreed. He explained that he will also be present along with Surveyor Ron Albertini. Commissioner Moody suggested having the viewing around the 1st of June after a Commission Meeting. Mr. Emerson will finalize the letter.

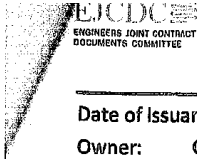
Board of Crawford County Commissioners

Item Four: Mr. Emerson readdressed the close out packet on the Crawford County Sewer District #3 Force Main Relocation Project. He stated that Sewer Operator Coby Hinton has reviewed and approved the drawings as constructed and the contractor has approved and signed the drawings as constructed. He stated that the contractor also signed a statement about an issue with a water line. Mr. Emerson stated that that we are ready to proceed with the close out and the approval Change Order #6 from Heck & Wicker, Inc. in the amount of \$-408.67 and the Final Contractor's Application for Payment No. 5 from Heck & Wicker, Inc via Earle's Engineering & Inspection in the amount of \$29,061.84.

| EJCDC ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE | | | Contractor's Application for Payment No. 5 | |
|---|--|--|---|--|
| Application Period: April 1 to April 30, 2020 | | | Application Date: 4/30/2020 | |
| To (Owner): Crawford County Sewer District #3. | From (Contractor): Heck & Wicker, INC. | Via (Engineer): Earle's Engineering and Inspection | | |
| Project: Force Main Replacement | Contract: | | | |
| Owner's Contract No.: | Contractor's Project No.: | Engineer's Project No.: 19-304 | | |
| Application For Payment | | | | |
| Change Order Summary | | | | |
| Approved Change Orders | | | | |
| Number | Additions | Deductions | | |
| 1 | \$9,526.30 | | | |
| 2 | \$0.00 | \$0.00 | | |
| 3 | \$3,490.00 | \$0.00 | | |
| 4 | \$0.00 | \$0.00 | | |
| 5 | \$0.00 | \$0.00 | | |
| 6 | \$0.00 | \$408.67 | | |
| 7 | | | | |
| 8 | | | | |
| TOTALS | \$13,016.30 | \$408.67 | | |
| NET CHANGE BY CHANGE ORDERS | \$12,607.63 | | | |
| | | | 1. ORIGINAL CONTRACT PRICE \$ 2414,710.20 2. Net change by Change Orders \$ 12,607.63 3. Current Contract Price (Line 1 + 2) \$ 2427,317.83 4. TOTAL COMPLETED AND STORED TO DATE \$ 2427,317.83 (Column F on Progress Estimate) 5. RETAINAGE: a. 5% X Work Completed \$ 0.00 b. 5% X \$0.00 Stored Material \$ 0.00 c. Total Retainage (Line 5a + Line 5b) \$ 0.00 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 2427,317.83 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Applications) \$ 2398,255.99 8. AMOUNT DUE THIS APPLICATION \$ 29,061.84 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) \$ 0.00 | |
| Contractor's Certification The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective. | | | Payment of: \$ <u>29,061.84</u> (Line 8 or other - attach explanation of the other amount) | |
| | | | is recommended by: <u>Jim R. Zibert, P.E. (Engineer)</u> 5-MAY-2020 Jim R. Zibert, P.E. (Engineer) (Date) | |
| | | | Payment of: \$ <u>29,061.84</u> (Line 8 or other - attach explanation of the other amount) | |
| | | | is approved by: <u>[Signature]</u> 5/15/2020 (Owner) (Date) | |
| By: <u>[Signature]</u> Date: <u>5/16/2020</u> | | | Approved by: <u>n.a.</u> Funding Agency (if applicable) (Date) | |

Summary

Board of Crawford County Commissioners



Change Order No. 6

| | | |
|--|---------------------------|-------------------------------|
| Date of issuance: | | Effective Date: <u>5/4/20</u> |
| Owner: <u>Crawford County</u> | Owner's Contract No.: | |
| Contractor: <u>Heck & Wicker, Inc.</u> | Contractor's Project No.: | |
| Engineer: <u>Earles Engineering & Inspection, Inc.</u> | Engineer's Project No.: | <u>19-304</u> |
| Project: <u>Crawford County Sewer District #3 – Force Main</u> | Contract Name: | <u>Force Main Relocate</u> |

The Contract is modified as follows upon execution of this Change Order: This Change Order #6 serves to account for all variations in plan unit quantities and actual construction unit quantities as a reconciliation for Final Payment. Item CO#1 – Replacement of fencing was not required due to KDOT Project new plans for the area. New CO#1 costs \$4,077.63. Items CO#3 – Final time utilized dewatering was 3 weeks pump rent and 11 days labor and fuel. New CO#3 costs for Pump Rent - \$ 4,320.00 and Fuel and Labor - \$ 3,960.00. The Net change to the Contract Costs is a decrease of \$ 408.67

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i> |
|---|--|
| Original Contract Price: \$ <u>414,710.20</u> | Original Contract Times: Substantial Completion: <u>March 1, 2020</u> Ready for Final Payment: <u>April 1, 2020</u> days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>5</u> : \$ <u>13,016.30</u> | [Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>5</u> : Substantial Completion: <u>33 days</u> Ready for Final Payment: <u>33 days</u> days |
| Contract Price prior to this Change Order: \$ <u>427,726.50</u> | Contract Times prior to this Change Order: Substantial Completion: <u>3 April, 2020</u> Ready for Final Payment: <u>3 May, 2020</u> days or dates |
| [Increase] [Decrease] of this Change Order: \$ <u>- 408.67</u> | [Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates |
| Contract Price incorporating this Change Order: \$ <u>427,317.83</u> | Contract Times with all approved Change Orders: Substantial Completion: <u>3 April 2020</u> Ready for Final Payment: <u>3 May 2020</u> days or dates |

| | | |
|--|---|---|
| RECOMMENDED: By: <u>Jim R Zibert</u> Engineer (if required) Title: <u>Jim R Zibert, Engineer</u> Date: <u>3 May 2020</u> | ACCEPTED: By: <u>[Signature]</u> Owner (Authorized Signature) Title: <u>Chairman</u> Date: <u>5-15-2020</u> | ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature) Title: <u>Internal Accounting</u> Date: <u>May 4, 2020</u> |
|--|---|---|

Approved by Funding Agency (if applicable)

By: n.a. Date: _____
 Title: n.a.

On motion (20-210) of Commissioner Blair and the second of Commissioner Moody to approve the Change Order #6 from Heck & Wicker, Inc. in the amount of \$-408.67 and the Final Contractor's Application for Payment No. 5 from Heck & Wicker, Inc via Earle's Engineering & Inspection in the amount of \$29,061.84 included in the Close Out Package on the Crawford County Sewer District # 3 Force Main Relocation Project and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

Item Five: Commissioner Johnson stated that he has been working with Ms. Susan Galemore from the Regional Planning Commission on getting the logistics set up for 3 grants, 1 for the City of Pittsburg, 1 for the City of Girard and 1 for the remainder of the county. He explained that if any other cities would like to apply on their own, they would need to contact Ms. Galemore from the Regional Planning Commission and that all cities have the right to apply. Commissioner Johnson stated that even if a city did not apply on their own the businesses in that city could still apply for funding. He explained how the funding works and the amounts that can be applied for. Commissioner Moody stated that he has been contacted by several restaurants in the county that are interested in applying for funding. Mr. Johnson stated that the funding is on a first come first serve basis and the county's application needs to specify if a city is included in the application or if they are applying on their own. Mr. Johnson discussed the notice on a public hearing to be printed in the paper. It was decided to recess this meeting and have Commissioner Moody contact the City of Frontenac to discuss the application for grant funding.

On motion (20-211) of Commissioner Moody and the second of Commissioner Johnson to recess this open session for a period of 10 minutes and to reconvene at 11:35 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners called the meeting back to order at 11:35 AM.

Mr. Emerson stated that he contacted the City of Frontenac and the City of Arma and explained the grant and encouraged them to contact Ms. Galemore from the Regional Planning Commission in reference to applying for grant funding on their own. He stated that both cities stated they will discuss this and contact him with their answer. Mr. Emerson said that he did not believe that he will receive an answer from the cities by the end of the day and he will readdress the paperwork in Tuesday's meeting.

EXECUTIVE SESSION

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

Item One: The Courthouse in Girard is open to the public from 8:00 AM to 3:30 PM, until further notice. Anyone entering the building will be screened and required to maintain a 6-foot distancing guideline. The Motor Vehicle office at the Judicial Center in Pittsburg will remain closed but residents may use the drop box at the Security Desk at the Judicial Center for motor vehicle and tax payments to be processed at the courthouse.

Item Two: Starting May 4, 2020 there will be drive thru VIN Inspections available at the Sheriff's Department from 8:00 AM to 3:00 PM.

Board of Crawford County Commissioners

Item Three: May 25, 2020 – The Courthouse will be closed in observance of the Memorial Day Holiday.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [May 15, 2020](#) meeting of the Board of Crawford County Commissioners at 11:37 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle

County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

[Taken by BKW 5/15/2020 11:37 AM/amended BKW 5/18/2020 1:00 PM](#)