

# Board of Crawford County Commissioners

## Commissioners' Journal

2020, THIRTY-EIGHTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM  
Girard, KS, Tuesday, May 12, 2020 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Jeremy Johnson were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

### UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

**On motion (20-204)** of Commissioner Moody and the second of Commissioner Johnson that the consent agenda be approved including:

1. Approval of the May 8, 2020 minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed and the consent agenda was approved.**

### SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 20	201	That the consent agenda be approved including: Approval of the May 5, 2020 minutes
Motion 20	202	To accept the terms from Hayden Tower Company to apply stain to the building for the 911 Communications Tower, reduce the price of the building by \$1,000 and extend the building warranty from 1 to 5 years
Motion 20	203	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship in reference to a quote and a contract and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:47 AM

### UNDER THE HEADING NEW BUSINESS MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

## Board of Crawford County Commissioners

**Item One:** County Health Officer Rebecca Adamson addressed the Commissioners regarding the COVID 19 outbreak. Ms. Adamson discussed 2 complaints she has received regarding two establishments in Pittsburg and she stated that she had a meeting with County Counselor Jim Emerson, Sheriff Danny Smith and County Attorney Michael Gayoso to discuss the procedures to follow for businesses not following the guidelines. Ms. Adamson stated that she has also spoken to KDHE about the complaints. She said that the complaint letter was received from a member of the public and was sent to KDHE, Emergency Preparedness, Department of Agriculture and a few other agencies. She explained that after discussion it was decided to deliver a letter to both businesses with a copy of the Governor's order. She stated that an officer from the Pittsburg Police Dept. will deliver the letter. She presented a copy of the letter to the Commissioners. There was a discussion on the steps that could be taken if the businesses do not comply with the guidelines. The Commissioners approved the letter.

Sheriff Danny Smith stated that at this time he doesn't think any criminal action would be needed and the letter should solve the issue. He explained that this is an adjustment period for everyone and he feels by contacting the owners of the establishments with the complaints they will try to comply.

Ms. Adamson stated that there is an LEPC meeting via telephone on Thursday at 8:00 AM and tomorrow at 11:00 AM she will be on KRPS Radio.

### **PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM APPOINTED OFFICIALS MESSAGES FROM OTHER GOVERNMENTAL ENTITIES**

**Item One:** Mr. Devin Gorman, Crawford County Convention and Visitors Bureau Executive Director, addressed the Commissioners in reference to the Museum Fund applications. He stated that the CVB Advisory Board made recommendation of funding to the Crawford County Historical Museum, the Miners Hall Museum and to the Girard History Museum with the requirements that a modern, ADA accessible restroom facility be installed on the premises and that improved, highly visible exterior signage that can easily be read from the road is installed. Mr. Gorman stated that this needs to be fulfilled before the Girard History Museum can apply for 2021 funding.

**On motion (20-205)** of Commissioner Moody and the second of Commissioner Johnson to approve the 2020 Museum Funding as recommended by the Crawford County Convention and Visitors Bureau Advisory Board.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### **PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS**

## Board of Crawford County Commissioners

**Item One:** County Counselor Jim Emerson stated that he has received a request for a fence viewing. He presented the Commissioners a map of the requested area. He explained what a fence viewing consists of and stated that Surveyor Ron Albertini has already done extensive work at this location. Mr. Emerson stated that 3 people will go to view the fence and decide whether the fence is a proper fence by statute and decide whether or not the fence is a valid partition fence. He stated that the Commissioners will decide who the viewers will be. Mr. Emerson stated that he will be present at the viewing but he should not be a viewer. He explained how a fence viewing comes about and stated that the ruling of the Commissioners is filed in the Register of Deed's Office and stays with that property. The Commissioners agreed to be the viewers. Mr. Emerson will prepare the paperwork and readdress this issue on Friday.

**Item Two:** Mr. Emerson presented the close out package on the Crawford County Sewer District #3 Force Main Relocation Project. Mr. Emerson stated that he will readdress this package for approval on Friday as he is still waiting on the contractor to approve and sign off on the drawings as constructed from the engineer. He explained that the drawings are a part of the close out package but have not been approved by the contractor. He reviewed the package with the Commissioners and addressed Change Order No. 6 from Heck & Wicker, Inc. Mr. Emerson went through the information on this change order and stated that the net change to the contract costs is a decrease of \$408.67. He also addressed payment to Earles Engineering & Inspection Inc. that is still due. Commissioner Blair requested that Sewer Operator Coby Hinton receive a copy of the new drawings. Mr. Emerson requested that the Commissioners review the package.

### **OLD BUSINESS:**

**Item One:** County Clerk Don Pyle addressed CDBG Funding. He stated that he forwarded an email to the Commissioners from the Regional Planning Commission about assistance with grants. Mr. Johnson stated that the guidelines have been released for the grant application but the actual application has not been released yet. He stated that cities and counties can apply and he is working with the Chambers of Commerce, Mr. Jay Byers from the City of Pittsburg and Mr. Shawn Naccarato from PSU and it was decided to submit a single application instead of the cities and county applying for the grants separately. Commissioner Johnson stated that the group will be meeting today at 11:00 AM and start working on an application as soon as possible. He went over some of the guidelines for businesses to apply for assistance from these grant funds and the review committee to look over the applications from the businesses. Mr. Johnson stated that as of now the people working on this for a review committee are Blake Benson, Pittsburg Chamber of Commerce President, Jessica Ripper, Girard Chamber of Commerce Director, Johanna Winter, Girard City Administrator, Jay Byers, City of Pittsburg Director of Innovation, Shawn Naccarato, PSU Chief Strategy Officer and himself. Commissioner Moody suggested that Commissioner Johnson contact some of the other cities for representation on the committee.

**Item Two:** Mr. Emerson stated that he has spoken to Attorney Pete Peterson in reference to the landfill contract and Mr. Peterson has a meeting with the landfill attorneys today and Mr. Peterson will notify him on the outcome and he will readdress this on Friday.

## Board of Crawford County Commissioners

**Item Three:** Mr. Emerson addressed the sanitation services for the County Buildings and stated that he has a new contact for Waste Corporation and hopefully he will get the information he has been requesting.

**Item Four:** Mr. Emerson addressed the census mailer and he has sent an email of the Request for Proposal to Ms. Benner for her to review.

### EXECUTIVE SESSION

#### UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

##### FUTURE BUSINESS:

**Item One: May 15, 2020 – 9:00 AM** Work Session with County Health Officer Rebecca Adamson to discuss new guidelines regarding COVID-19.

##### ANNOUNCEMENTS:

**Item One:** The Courthouse will be open to the public beginning Monday, May 4, 2020 from 8:00 AM to 3:30 PM. Anyone entering the building will be screened and required to maintain a 6-foot distancing guideline. The Motor Vehicle office at the Judicial Center in Pittsburg will remain closed but may use the drop box at the Security Desk at the Judicial Center.

**Item Two:** Starting May 4, 2020 there will be drive thru VIN Inspections available at the Sheriff's Department from 8:00 AM to 3:00 PM.

Mr. Pyle stated that he has received an email that stated that the Pittsburg Drivers License Office will be opening today by appointment only with stipulations.

#### UNDER THE HEADING MOTION TO ADJOURN

##### MOTION TO ADJOURN

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Johnson to adjourn the [May 12, 2020](#) meeting of the Board of Crawford County Commissioners at 10:42 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

---

**Don Pyle**

County Clerk

◇

**This submission completed at the Crawford County Courthouse in Girard.**

[Taken by BKW 5/12/2020 10:42 AM/amended BKW 5/14/2020 12:30 PM](#)