

Board of Crawford County Commissioners

Commissioners' Journal

2020, **EIGHTEENTH** MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS **Tuesday, March 10, 2020 10:00 AM**

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Bruce Blair served as the presiding officer.

Commissioners Tom Moody and Jeremy Johnson were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Blair led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (20-115) of Commissioner Moody and the second of Commissioner Johnson that the consent agenda be approved including:

1. Approval of the **March 6, 2020** minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 20	109	That the consent agenda be approved including: Approval of the March 3, 2020 minutes
Motion 20	110	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Maintenance Supervisor Robert Gorentz and to reconvene by 10:30 AM
Motion 20	111	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:32 AM

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Motion 20	112	To recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Ms. May Smith and to reconvene by 10:50 AM
Motion 20	113	To recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and EMS Director Randy Sandberg and to reconvene by 11:03 AM
Motion 20	114	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:22 AM

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM CRAWFORD CO LOCAL BOARD OF HEALTH

MESSAGES FROM THE PUBLIC

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM APPOINTED OFFICIALS

Item One: Ms. Rebecca Adamson, County Health Officer presented Aid to Local Grants Application Signature Page. Ms. Adamson explained the 9 Aid to Local Grants categories that are included on the signature page and stated that these are the same 9 grants that have been included in the Aid to Local Grants for over 20 years. She discussed the amounts requested on each grant and what the grants are used for. She explained that the signature page signed by the Chairman of the Board must be submitted with the grant applications.

Board of Crawford County Commissioners

Grant Application Signature Page State of Kansas Department of Health and Environment

Grant Period: July 1, 2020 - June 30, 2021

1000 SW Jackson, Suite 340
Topeka, Kansas 66612-1365

This form, complete with signatures, is required to complete your Aid to Local application package.
Upload as an attachment to each budget section in the grant application.
All applications due March 16, 2020.
tiny-K applications are due April 21, 2020.

Applicant:(Name of Agency)
Crawford County Health Department


Address
410 E Atkinson Ave, Suite A
Pittsburg,Kansas 66762-2344

KGMS Administrator
Rebecca Adamson

KGMS Administrator Phone
620-231-5411

Programs	
Child Care Licensing Program (CCL)	\$117,466.64
Chronic Disease Risk Reduction (CDRR)	\$47,374.54
Family Planning (FP)	\$80,184.80
Immunization Action Plan (IAP)	\$6,192.06
Maternal & Child Health (MCH)	\$115,311.67
Public Health Emergency Preparedness (PHEP)	\$29,855.89
Ryan White (RW)	\$104,949.15
State Formula (SF)	\$26,371.00
Teen Pregnancy Targeted Case Management (TPTCM)	\$73,437.96
Total Funds Requested:	\$601,143.71

Signatures



President/Chairman Local Board of Health or Board of Directors
Date: 3/10/20

Administrator/Director
Date: _____

On motion (20-116) of Commissioner Moody and the second of Commissioner Johnson to approve the Aid to Local Grants Application Signature page and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

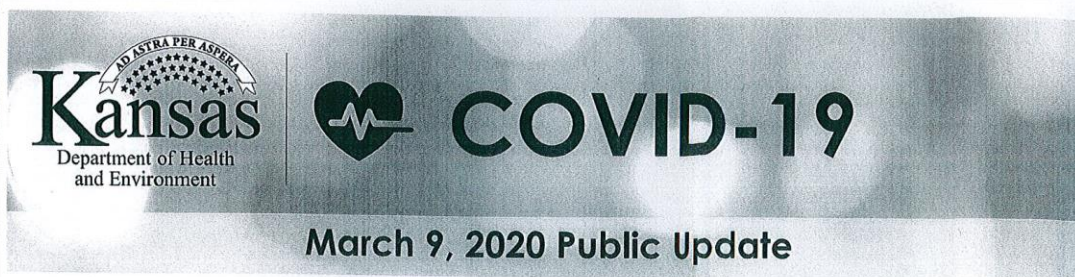
Absent or not voting:

The motion prevailed.

Item Two: Ms. Adamson also gave a presentation on the Coronavirus. She handed out some information on the disease. She explained that one of the handouts is a Situation Overview from the Kansas Department of Health and Environment that she receives daily. She stated that one case has been confirmed positive in Kansas and that was in Johnson County. She also stated that there have been 17 individuals that tested negative, 21 PUIs (Person Under Investigation) with pending results and 3 close contacts being monitored. Ms. Adamson explained what is considered a PUI and where information is posted for the public to access and phone numbers for the public if they have questions on the virus. She discussed other countries on the list. Ms. Adamson stated that there is a LEPC (Local Emergency Planning Committee) meeting on Thursday, March 12, 2020 8:00 AM at Girard Medical Center and she will be speaking at the meeting on the

Board of Crawford County Commissioners

Coronavirus and the infection control nurse from Via Christi will also be speaking. Ms. Adamson invited the Commissioners to attend the meeting. She discussed ways of preventing spread of the disease and to notify the health department if you have been out of the country or if you have been in contact with someone who traveled outside the United States and are not feeling well. Commissioner Moody asked Ms. Adamson to keep the Commissioners updated on this situation.



Situation Overview

KDHE continues to closely monitor an outbreak of a respiratory illness caused by a novel coronavirus named coronavirus disease 2019 (COVID-19). The outbreak first started in Wuhan, China, but cases have been identified around the world including in the United States. The first case in the United States was announced January 21, 2020.

Kansas announced its first presumptive positive case of COVID-19 in a Johnson County woman under the age of 50. It was announced Saturday, March 8 at a press conference. As of today, the patient is at KU Med being monitored and doing well.

2019 Novel Coronavirus (COVID-19) in Kansas Test Results	
Updated 3/9/20 at 5:30 p.m.	
Positive (confirmed)	1
Negative	17
PUIs Pending Results	21
Total People Tested	18
Close Contacts COVID-19 in Kansas	
Close contacts being monitored	3

KDHE Response Activities

- KDHE will update its website with the number of PUIs by 5 p.m. daily, Monday — Friday. Any further presumptive positive cases will be announced via press release moving forward.
- KDHE has created a toolkit of Kansas-specific guidance to help local public health departments engage with their community partners on COVID-19 planning. It can be found on the KDHE website: www.kdheks.gov/coronavirus. New information is added daily.
- KDHE has a phone-bank operation that is staffed during regular business hours through March 13. The phone number is **1-866-534-3463** (1-866-KDHEINF).
- KDHE also has an email address for general inquiries, COVID-19@ks.gov.

For More Information:

- Please visit our tool kit and Frequently Asked Questions: www.kdheks.gov/coronavirus.

For more information: www.kdheks.gov/coronavirus



What you need to know about coronavirus disease 2019 (COVID-19)

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

COVID-19 is spreading from person to person in China, and limited spread among close contacts has been detected in some countries outside China, including the United States. At this time, however, this virus is NOT currently spreading in communities in the United States. Right now, the greatest risk of infection is for people in China or people who have traveled to China. Risk of infection is dependent on exposure. Close contacts of people who are infected are at greater risk of exposure, for example health care workers and close contacts of people who are infected with the virus that causes COVID-19. CDC continues to closely monitor the situation.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

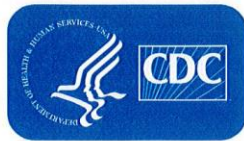
How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but now it seems to be spreading from person to person. It's important to note that person-to-person spread can happen on a continuum. Some diseases are highly contagious (like measles), while other diseases are less so. At this time, it's unclear how easily or sustainably the virus that causes COVID-19 is spreading between people. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath



What are severe complications from this virus?

Many patients have pneumonia in both lungs.

How can I help protect myself?

The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

There are simple everyday preventive actions to help prevent the spread of respiratory viruses. These include

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled to China and got sick?

If you were in China within the past 14 days and feel sick with fever, cough, or difficulty breathing, you should seek medical care. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

For more information: www.cdc.gov/COVID19

MESSAGES FROM ELECTED OFFICIALS PROCLAMATION AND ORDERS OF THE BOARD NEW BUSINESS

Item One: County Counselor Jim Emerson presented an Equipment Lease with Purchase Option between GN Bank, NA and the Board of Commissioners for a communications tower located a W 47 Highway, Girard. Mr. Emerson stated that there is also a grant to

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pay for part of the equipment in the amount of \$80,000 and this amount is not included in the lease purchase. He explained that the Consolidated 911 Fund will pay the County a yearly lease amount for use of the tower.

On motion (20-117) of Commissioner Moody and the second of Commissioner Johnson to approve the Equipment Lease with Purchase Option between GN Bank, NA and Board of Commissioners, Crawford County, Kansas for a communications tower located a W 47 Highway, Girard in the amount of \$284,976.21 for 84 months at 2.25% interest and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Two: Mr. Emerson discussed the motions on Executive Sessions. He stated that he has spoken to the Attorney General's Office and the motions being used are correct except for adding a line about the subject to be discussed. He gave examples as an Executive Session deemed privileged in the Attorney Client Relationship to discuss the landfill agreement or an Executive Session to discuss Non-Elected Personnel for a job performance review. Mr. Emerson stated that this is a law change from a couple of years ago and beginning today the subject of the executive session will be added to the motion.

OLD BUSINESS:

Item One: Commissioner Moody discussed a fence viewing issue that a constituent has spoken to him about. Mr. Ron Albertini, County Surveyor stated that he has looked into the Dunham and Handshy property line issue and read a letter he prepared for the Commissioners stating that he had previously surveyed the property and the line markers set by him on the previous land boundary survey are still in place. His letter states that his findings are that Mr. Dunham has placed the line posts properly, and upon his side of the line, and is not in violation of property boundary line practices. Mr. Albertini also discussed a pond built by Mr. Handshy and some issues with the discharge pipe and some solutions he offered Mr. Handshy.

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RONALD K. ALBERTINI
PROFESSIONAL LAND SURVEYOR
CERTIFIED FLOODPLAIN MGR.
502 E. LEIGHTON STREET
FRONTENAC, KANSAS 66763
620-704-6558

March 10, 2020

County Counselor, Jim Emerson
Board of County Commissioners
Re: Dunham – Handshy property line

Gentlemen:

As requested, I met with Mr. Tadd Dunham on March 6 of this year to discuss the boundary line in question. I viewed the line with him and offer the following. The line markers set by me on the previous land boundary survey are still in place. Mr. Dunham has installed metal posts approximately six inches in diameter extending approximately six feet more or less out of the ground. These posts follow the bearing of the line and have been set approximately one foot on the Dunham side of the line. The existing fence wire is on, or in most cases, South of the property line in question. This fence appears to be older than 15 years and could be the subject of an adverse possession case between the parties. Mr. Dunham has no desire to pursue this option and his work has honored the line as surveyed by me. The metal posts installed by Mr. Dunham are painted white, and Mr. Handshy has even protested this to Dunham. The painting by Dunham is not unreasonable in my opinion. In conclusion I submit that Mr. Dunham has placed the line posts properly, and upon his side of the line, and is not in violation of property boundary line practices. If further survey information is needed, please advise at your convenience.

Yours truly,


Ronald K. Albertini, PLS 823, Kansas
502 East Leighton Street
Frontenac, Kansas 66763



Item Two: Mr. Johnson discussed the request to Kansas Department of Transportation for Via County Road signage for Chicopee. Mr. Johnson stated that he has been working with Mr. George Dockery from KDOT on what the request should look like and what the County is able to request. He presented a letter he prepared from the Commissioners to the Kansas Department of Transportation requesting the signage and where the county would like the signage to be placed. He stated that Mr. Emerson has reviewed the letter. County Clerk Don Pyle showed a map of the area and Mr. Johnson explained the rural secondary routes and the areas that are in the letter for suggested areas for 2 Via County Road Chicopee sign locations. Mr. Johnson stated that this letter of request from the Board of County Commissioners will be sent to Mr. Dockery at the Kansas Department of Transportation and then KDOT will produce the signage and the county will be responsible for erecting the signs.

Board of Crawford County Commissioners

March 10, 2020

George Dockery
Area Engineer
Kansas Department of Transportation

George,

The purpose of this letter is to indicate interest in "Via County Road" signage for the unincorporated town of Chicopee in Crawford County.

Per KDOT guidelines, Chicopee appears on the official state transportation map. Signs are being requested along rural secondary route 172 from both Kansas Highway 7 and US Highway 69, and on rural secondary route 173 from Kansas Highway 126 and US Highway 400. While RS 173 does not run completely between K-126 and US 400, it should be noted that the road is paved in its entirety between the two. If such a route is not possible, it would be acceptable to have signage placed on RS 113 from US 400, then on RS 172 directing toward RS 173.

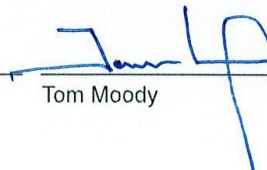
As KDOT guidelines indicate, a letter of inquiry for such signage should originate from the County Commission. Please consider this such a letter.

Please keep us informed of next steps.

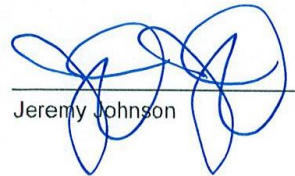
Respectfully,



Bruce Blair, chair



Tom Moody



Jeremy Johnson

On motion (20-118) of Commissioner Johnson and the second of Commissioner Moody to approve the submission of a letter to the Kansas Department of Transportation from the Board of County Commissioners requesting Via County Road signage for the unincorporated town of Chicopee.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.


Item Three: Commissioner Blair stated that the Crawford County Sewer District #3 Force Main Relocation Project is on track unless there is inclement weather. The Commissioners discussed a drawing showing the constructed area versus the proposal.

Item Four: Commissioner Blair stated that he will be attending a meeting on March 11, 2020 at 6:00 PM at the Farm Bureau Building to discuss the county wide cleanup. He explained that the clean-up is scheduled for May 9, 2020 and he has notified County Sanitarian Bill Towery with the date so Mr. Towery can give KDHE a definite date to see if they will pay for a tire disposal program on that date. Mr. Blair stated that he will find out at the meeting what items will be collected.

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Item Five: Commissioner Blair discussed a used rock retriever tractor mount for the Road and Bridge Department. He presented a quote from LyCox Enterprises, Inc for a used retriever. He stated that there are 2 prices on the quote, one price is the retriever as is and one price that includes all new discs, 2 new bearings, new nuts and labor. Mr. Blair suggested that if the quote with the new items is approved, the county requests that they receive the items that were replaced.

3/4/2020 QUOTATION:



LyCox Enterprises, Inc
6508 South Frontage Rd.
Billings, MT 59101

QUOTE #: 3420UTMR

Phone: 406-294-1936
Fax: 406-294-1935
www.walknrollpackers.com

TO: Crawford County
 Attn Randy Chiarta
 111 E. Forest St
 Girard, KS 66743
 620-249-8001
 rchiartanmo@icloud.com

Estimated Shipping Date	Shipped Via	F.O.B.	Terms
1-2 weeks after order is placed	Truck	Platte, SD	Net 30 Days
Quantity	Description	Price(New)	Total(used)
1	Used Retriever (Tractor Mount)	\$10,950.00	\$4,975.00
	All new Discs, 2 new bearings, new nuts, labor		\$2,000.00
1	Freight from Platte, SD to Girard, KS 66743		\$750.00
	Optional:		
MADE IN USA	Scrapper System \$995.00		
		TOTAL:	\$ 7,725.00

We are pleased to submit the above quotation for your consideration. Should you place an order please be assured that it will receive our prompt attention and follow thru. The quotation is valid until 5/1/2020
 Dale Dalbey

COMPANY: _____ DATE: _____
 BY: [Signature] TITLE: 3/10/20
 Sign and return the acceptance form when ordering

On motion (20-119) of Commissioner Blair and the second of Commissioner Moody to approve the purchase from LyCox Enterprises, Inc of a used rock retriever with upgrade in the amount of \$7,725.00 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Blair and Johnson
 Nays:

Present but not voting:
 Absent or not voting:
The motion prevailed.

EXECUTIVE SESSION

Board of Crawford County Commissioners

Item One: County Counselor Jim Emerson requested an executive session for 20 minutes to discuss items that would be deemed privileged in the Attorney-Client Relationship.

On motion (20-120) of Commissioner Blair and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship to discuss the landfill agreement and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:57 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:37 AM and reconvened the Open Session at 10:57 AM with no action taken except to go back into open session.

Item Two: County Counselor Jim Emerson requested an executive session for 15 minutes to discuss Non-Elected Personnel.

On motion (20-121) of Commissioner Blair and the second of Commissioner Johnson to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel for a job performance review and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:13 AM.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:58 AM and reconvened the Open Session at 11:13 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: March 13, 2020 – 8:30 AM Work session to review and sign March mid-month bills and payroll vouchers.

Item Three: March 13, 2020 – Dr. Jim Triplett reporting on the National Recycling Conference in Nashville.

Item Two: March 20, 2020 – 10:00 AM Public Hearing on vacating a road known as the 200 North Block of 170th St.

Board of Crawford County Commissioners

Item Four: March 20, 2020 – Ms. Debra Anthony and Mr. Roger Lomshek, Crawford County Active Transportation Board addressing updates to resolution.

ANNOUNCEMENTS:

Item One: March 12, 2020 – LEPC Meeting at 8:00 AM at the Girard Medical Center. All Three Commissioners may be in attendance.

Item Two: March 20, 2020 – Crawford County Tax Sale at 2:00 PM in the Courtroom, 3rd Floor at the Courthouse in Girard.

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [March 10, 2020](#) meeting of the Board of Crawford County Commissioners at 11:15 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Blair and Johnson

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.

Taken by [BKW 3/10/2020 11:15 AM/amended BKW 3/11/2020 1:00 PM](#)