

Board of Crawford County Commissioners

Commissioners' Journal

2018, FORTY-FOURTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS Friday, June 15, 2018, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes

Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors.

Commissioner Jeff Murphy served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (18-214) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

1. Approval of the **June 12, 2018** minutes of the Board of County Commissioners, and
2. Approval of the accounts payable warrant numbers **582654 to 582932 dated June 15, 2018 in the total amount of \$409,710.42**, and
3. Authorizing the Chairman to sign the previous week's vouchers.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 18	207	That the consent agenda be approved including: Approval of the June 8, 2018 minutes
Motion 18	208	To purchase the 2010 Ford F550 Bucket Utility Truck contingent upon passing inspection and to pay for it out of the Road & Bridge Equipment Reserve Fund
Motion 18	209	To adopt Resolution #2018-010, A Resolution Prohibiting the use of Unmuffled Engine Braking on a Portion of 200 th Street (Lone Star Road) Crawford County Kansas
Motion 18	210	To reappoint Mr. Fred Geier and Mr. Michael Wolownik to the Southeast Kansas Ctec Board

Board of Crawford County Commissioners

Motion 18	211	To send a 30-day notice of Contract Non-Renewal to IMA Consulting
Motion 18	212	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners, County Counselor Jim Emerson and Shop Foreman Greg Hite and to reconvene at 10:44 AM
Motion 18	213	To recess this open session and go into a closed executive session for a period of not more than 30 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene at 11:15 AM

UNDER THE HEADING NEW BUSINESS

PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

MESSAGES FROM APPOINTED OFFICIALS

MESSAGES FROM THE PUBLIC

MESSAGES FROM ELECTED OFFICIALS

PROCLAMATION AND ORDERS OF THE BOARD

NEW BUSINESS

Item One: County Clerk Don Pyle stated he received a letter from KAC in reference to the Annual KAC Conference in Overland Park on October 15, 16 & 17. He said that KAC included a Certification of Voting Delegate for Crawford County for the Conference.

Board of Crawford County Commissioners



To: Boards of County Commissioners/Supervisors
All KAC-member counties

CC: Clerks and Administrators/Managers

From: Randall Allen, Executive Director *Randall Allen*

Subject: Certification of Voting Delegate and Alternates
43rd Annual KAC Conference

Date: June 7, 2018

The 43rd Annual KAC Conference is fast approaching! The conference will be held in Overland Park/Johnson County on October 15, 16 and 17. The business meeting for the Association, at which time all official business is conducted, will start at 7:30 a.m., Tuesday morning, October 16, 2018. Breakfast will be served an hour earlier to registrants.

Enclosed please find the Certification of Voting Delegate form for the upcoming conference. **To comply with KAC Bylaws that require the form to be eligible to cast your vote, we request your form (and/or any changes or alterations) no later than Friday, September 21, 2018.** We strongly urge you to designate both a voting delegate, along with a first and second alternate. Only those listed on the certified form will be able to vote for their county, NO exceptions. If your designations change, you must file a revised form no later than September 21, 2018.

Voting credentials can be picked up during registration, starting Monday, October 15 at 9 a.m. Voting delegates/alternates must register for the annual conference to be entitled to vote. If you have any questions, please contact me at 785.272.2585, extension 302, or by email: allen@kansascounties.org.

A brochure with complete information about the annual conference was recently mailed out to you, and registration is now open on our website, www.kansascounties.org.

Enclosure (1)

Board of Crawford County Commissioners

CERTIFICATION OF VOTING DELEGATE
KANSAS ASSOCIATION OF COUNTIES
43rd ANNUAL CONFERENCE

Purpose:

The bylaws of the Kansas Association of Counties provide that the county voting delegate be selected and certified in the following manner:

"Each member county shall be allowed one vote, which shall be cast by a chosen delegate designated for the county. Any county elected or appointed official may be selected as the county's voting delegate. The member county shall also appoint two alternates, specifying the order of such alternates, should the voting delegate be unavailable to attend the meeting. Delegates and alternates shall be certified to the KAC at least seven days before the meeting."

Please complete this form and return it at your earliest convenience to:

Kansas Association of Counties
300 SW 8th, Suite 300
Topeka, KS 66603

If you have any questions please contact:

Randall Allen
allen@kansascounties.org
(785) 272-2585 ext. 302

For voting delegates to be certified, your response (and/or any changes or alterations to this form) must be received no later than Friday, September 21, 2018.

Date: _____, 2018

I, _____, County Clerk of

_____ County do hereby certify that the following officers have been designated as the voting delegate and alternates for the 43rd Annual Conference.

Delegate _____ Position _____

1st Alternate _____ Position _____

2nd Alternate _____ Position _____

Signed: _____
County Clerk

On motion (18-215) of Commissioner Moody and the second of Commissioner Wood to approve appointing Mr. Jim Emerson as the Crawford County Voting Delegate and Mr. Don Pyle as alternate at the Annual KAC Conference on October 15, 16 and 17, 2018.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

Board of Crawford County Commissioners

The motion prevailed.

Item Two: Mr. Pyle informed the Commissioners that he agreed to be the board member to represent the Kansas County Clerk's Association at the KAC Conference in October.

Item Three: Mr. Pyle presented the Commissioners with copies of the EMS 2019 budget request and Register of Deeds 2019 budget request for Tuesday's work sessions. He informed the Commissioners that the EMS sessions are scheduled for 8:30 AM and 9:00 AM and the Register of Deeds work session is scheduled for 9:30 AM on Tuesday. Mr. Pyle presented the Commissioners with the budget work session schedule for the remainder of June.

Item Four: Mr. Pyle addressed IMA Consulting attending the Commission Meeting on July 6, 2018 and Commissioner Moody stated that he will not be in attendance at the July 3, 2018 or July 6, 2018 Commission Meetings. Mr. Pyle stated that he will try to reschedule IMA for a different date when Mr. Moody is present. The Commissioners discussed contracting with TRIA Health and decided to wait before making a decision on this issue. They also discussed the getting the early finals through Blue Cross and Blue Shield.

Item Five: Mr. Pyle discussed the Crawford County 2017 Audit being done by Diehl, Banwart, Bolton, CPAs PA. Mr. Pyle stated that the auditors sent a letter about any issues that may have been encountered during the audit and the auditors did not find any significant audit problems. He said that included with the letter was a couple of pages of small adjustments the auditors would like made and Mr. Pyle explained the adjustments. Mr. Pyle stated that Mr. Terry Sercer, auditor with Diehl, Banwart, Bolton will attend a Commission meeting to present the bound audit statements to the Commissioners. Mr. Pyle presented the Representation Letter from Diehl, Banwart, Bolton, CPAs PA that needs to be signed by the Chairman before the completed audit can be presented to the Commissioners. Mr. Pyle addressed discussed an issue with the approved contract with Solacom through the 911 fund.

Board of Crawford County Commissioners

CRAWFORD COUNTY, KANSAS GIRARD, KANSAS

June 8, 2018

Diehl, Banwart, Bolton, CPAs PA
PO Box 469
Fort Scott, Kansas 66701

This representation letter is provided in connection with your audit of the financial statement of Crawford County, Kansas as of December 31, 2017 and for the year then ended, and the related notes to the financial statement, for the purpose of expressing an opinion as to whether the financial statement is presented fairly, in all material respects, in accordance with the regulatory basis of accounting as prescribed by the KMAAG (Kansas Municipal Audit and Accounting Guide).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statement

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 4, 2017, including our responsibility for the preparation and fair presentation of the financial statement and for preparation of the supplementary information in accordance with the applicable criteria.
2. The financial statement referred to above is fairly presented in conformity with the regulatory basis of accounting and includes all properly classified funds and other financial information of the government and all related municipal entities required by the regulatory basis of accounting to be included in the financial reporting entity.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates are reasonable.
6. Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of the regulatory basis of accounting.

Board of Crawford County Commissioners

7. Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.
8. All events subsequent to the date of the financial statement and for which the regulatory basis of accounting requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statement or in the schedule of findings and questioned costs.
9. The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with the regulatory basis of accounting.
10. Guarantees, whether written or oral, under which the County is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

11. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statement, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the County Commission or summaries of actions or recent meetings for which minutes have not yet been prepared.
12. All material transactions have been recorded in the accounting records and are reflected in the financial statement and the schedule of expenditures of federal awards.
13. We have disclosed to you the results of our assessment of the risk that the financial statement may be materially misstated as a result of fraud.
14. We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statement.
15. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statement communicated by employees, former employees, regulators, or others.

Board of Crawford County Commissioners

16. We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
17. We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statement.
18. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

19. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
20. We have taken timely and appropriate steps to remedy fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that you have reported to us.
21. We have a process to track the status of audit findings and recommendations.
22. We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
23. We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
24. The County has no plans or intentions that may materially affect the carrying value or classification of the financial statement.
25. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
26. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
27. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

Board of Crawford County Commissioners

28. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
29. There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
30. As part of your audit, you assisted with preparation of the financial statement and related notes and schedule of expenditures of federal awards. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have assumed all management responsibilities. We have reviewed, approved, and accepted responsibility for the financial statement and related notes and schedule of expenditures of federal awards.
31. The County has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral except as disclosed in the financial statements.
32. The County has complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.
33. We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
34. The financial statement includes all related municipal entities, and properly disclose other related organizations.
35. The financial statement properly classifies all funds and activities.
36. Investments are properly valued.
37. Expenses have been appropriately classified in the financial statement.
38. Revenues are appropriately classified in the financial statement.
39. Interfund, internal, and intra-entity activity and balances have been classified and reported.
40. Deposits and investment securities are properly classified as to risk and are properly disclosed.
41. We acknowledge our responsibility for the regulatory-required supplementary information (RRSI). The RRSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RRSI.

Board of Crawford County Commissioners

42. With respect to the Summary of Expenditures - Actual and Budget, Regulatory Basis, the Schedules of Receipts and Expenditures – Actual and Budget, Regulatory Basis, and the Schedule of Receipts and Disbursements, Agency Funds, Regulatory Basis (RRSI) and the Schedule of Expenditures of Federal Awards:
 - a. We acknowledge our responsibility for presenting the supplementary information in accordance with the regulatory basis of accounting, and we believe the Schedules are fairly presented in accordance with the regulatory basis of accounting. The methods of measurement and presentation of the Schedules have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b. If the Regulatory-Required Supplemental Schedules are not presented with the audited financial statement, we will make the audited financial statement readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

43. With respect to federal award programs:
 - a. We are responsible for understanding and complying with and have complied with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal Awards* (Uniform Guidance), including requirements relating to preparation of the schedule of expenditures of federal awards.
 - b. We acknowledge our responsibility for presenting the schedule of expenditures of federal awards (SEFA) and related notes in accordance with the requirements of Uniform Guidance, and we believe the SEFA, including its form and content, is fairly presented in accordance with Uniform Guidance. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the SEFA.
 - c. If the SEFA is not presented with the audited financial statement, we will make the audited financial statement readily available to the intended users of the SEFA no later than the date we issue the SEFA and the auditor's report thereon.
 - d. We have identified and disclosed to you all of our government programs and related activities subject to Uniform Guidance compliance audit, and have included in the SEFA, expenditures made during the audit period for all awards provided by federal agencies in the form of federal awards, , federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
 - e. We are responsible for understanding and complying with, and have complied with, the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.

Board of Crawford County Commissioners


- f. We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance requirements applicable to federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations, and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
- g. We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
- h. We have received no requests from a federal agency to audit one or more specific programs as a major program.
- i. We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the *OMB Compliance Supplement*, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards or confirm that there were no amounts questions and no known noncompliance with the direct and material compliance requirements of federal awards.
- j. We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- k. We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly related to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- l. Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB's Uniform Guidance (2 CFR part 200, subpart E) and OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, if applicable.
- m. We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- n. We have made available to you all documentation related to compliance with the direct material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- o. We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- p. There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- q. No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies in internal control over compliance (including material weaknesses in internal control over compliance), have occurred subsequent to the date as of which compliance was audited.
- r. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.

Board of Crawford County Commissioners

- s. The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- t. We have charged costs to federal awards in accordance with applicable cost principles.
- u. We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by the Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
- v. We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by the Uniform Guidance.
- w. We are responsible for taking corrective action on each audit finding of the compliance audit and have developed a corrective action plan that meets the requirements of the Uniform Guidance.

Signed: 
County Clerk

Signed: _____
County Treasurer

Signed: 
Chairman - County Commission

On motion (18-216) of Commissioner Moody and the second of Commissioner Murphy to approve the Representation Letter from Diehl, Banwart, Bolton, CPAs PA and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Six: County Counselor Jim Emerson presented the First Amendment to the Lease Agreement between Crawford County, Kansas and Kansas Crossing Casino LC for the office building at 669 S Highway 69, Pittsburg, Kansas. Mr. Emerson explained that this is to extend the contract for another year under the same terms.

Board of Crawford County Commissioners

FIRST AMENDMENT TO LEASE AGREEMENT

This First Amendment to Lease Agreement ("First Amendment") is entered into this 29th day of May, 2018, by and between Crawford County, Kansas, a political subdivision of the State of Kansas (hereinafter referred to as "Lessor") and Kansas Crossing Casino, L.C. (hereinafter referred to as "Lessee").

WHEREAS, Lessor and Lessee previously entered into a Lease Agreement dated April 1, 2017 (hereinafter referred to as "Agreement"), which outlines terms and conditions that Lessor agrees to lease and rent Lessee an office building at 669 S. Highway 69, Pittsburg, Kansas (the "Premises"); and

WHEREAS, Lessor and Lessee wish to amend the terms of the Agreement with the terms of this First Amendment.

NOW THEREFORE, in consideration of the premises and other lawful consideration, the receipt and sufficiency of which Lessor and Lessee hereto acknowledges, the parties agree as follows:

1. **Term.** Paragraph 2 of the Agreement shall be modified so that the term of the Agreement shall be extended through March 31, 2019 ("Initial Term"). Upon expiration of the Initial Term, Agreement shall continue on a month to month basis (each a "Renewal Term"). The last two sentences of Paragraph 2 of the Agreement shall be deleted.
2. **Counterparts.** This First Amendment may be executed in any number of counterparts, each of which shall constitute an original, but all of which shall constitute one and the same instrument.
3. **Conflicts.** In the event of conflicts between provisions of the Agreement and provisions of this First Amendment, this First Amendment shall control.
4. **Full Force and Effect.** If any provision of this First Amendment is deemed to be unenforceable, it shall not effect the enforceability of any other provision of this First Amendment nor shall it effect any provision in the Agreement. Except as modified by this First Amendment, each of the parties hereby reaffirms each and every obligation, term and condition set forth in the Agreement, which shall have full force and effect.
5. **Effective Date.** Lessor and Lessee acknowledge and agree that this First Amendment shall take effect immediately.

IN WITNESS WHEREOF, the parties have caused their duly authorized representative to execute this First Amendment as of the date set forth below.

CRAWFORD COUNTY, KANSAS
("Lessor")

KANSAS CROSSING CASINO, L.C.
("Lessee")

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

On motion (18-217) of Commissioner Moody and the second of Commissioner Wood to approve the First Amendment to Lease Agreement between Crawford County, Kansas and Kansas Crossing Casino LC for the office building at 669 S Highway 69, Pittsburg, Kansas and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Item Seven: Mr. Emerson presented the Work Estimate Form from Professional Engineering Consultants, PA for the inspections on Project #19C-4856-01 which is 260th from K-171 to K-126 and 200th from 570th to 590th in the amount of \$21,702.32. Mr. Emerson stated that this needs to be approved before the work can be started on this

Board of Crawford County Commissioners

project. The Commissioners stated that this price seems high but the project needs to get started. Mr. Emerson explained that this amount is built into the grant at an 80/20 match.

WORK ESTIMATE FORM

Cost plus Net Fee

Work Scope Defined by Project Plans

Consultant's Name Professional Engineering Consultants, PA Project No. 19 C-4856-01
 Mailing Address 104 S. Pine County/City Crawford
Pittsburg, KS 66762
 Consultant's Agreement No. 160241-001 Working Days 35
 Work Estimate No. 1 CMS Contract No. _____
 Project Location Crawford County (260th from K-171 to K-126 and 200th from 570th to 590th)
 Name of Project Eng/Manager Jason P. Dickman Phone Number 620-235-0195
 Name of Chief Inspector Chuck Harris Phone Number 620-235-0195

1. Field	Eng(s) &/or Mang.	35 @	\$45.00 =	\$1,575.00
Inspection	Techn(s)	154 @	\$22.00 =	\$3,388.00
daily	Others(s)	_____ @	_____ =	\$0.00
	Clerical	_____ @	_____ =	\$0.00
Subtotal				\$4,963.00
2. On-site Testing	Eng(s) &/or Mang.	10 @	\$45.00 =	\$450.00
	Techn(s)	40 @	\$22.00 =	\$880.00
	Others(s)	_____ @	\$0.00 =	\$0.00
	Clerical	_____ @	\$0.00 =	\$0.00
Subtotal				\$1,330.00
3. Surveying	Eng(s) &/or Mang.	_____ @	\$45.00 =	\$0.00
	Techn(s)	_____ @	\$22.00 =	\$0.00
	Others(s)	_____ @	\$0.00 =	\$0.00
	Clerical	_____ @	\$0.00 =	\$0.00
Subtotal				\$0.00
4. Final Paper	Eng(s) &/or Mang.	5 @	\$45.00 =	\$225.00
Preparation	Techn(s)	40 @	\$22.00 =	\$880.00
	Others(s)	_____ @	\$0.00 =	\$0.00
	Clerical	_____ @	\$0.00 =	\$0.00
Subtotal				\$1,105.00
Total Direct Payroll Costs				\$7,398.00

Board of Crawford County Commissioners

Exhibit B-1
Page 2 of 2

Summary Total Direct Payroll Costs

	Hours	Rate	Extension
Eng(s) &/or Mang.	50 @	\$45.00 =	\$2,250.00
Techn(s)	234 @	\$22.00 =	\$5,148.00
Others(s)	0 @	\$0.00 =	\$0.00
Clerical	0 @	\$0.00 =	\$0.00
Total Direct Payroll Costs			\$7,398.00
B. Salary Related Overhead	<u>146.58</u> %		\$10,843.99
C. Total Payroll plus Overhead			\$18,241.99
D. Net Fee (11.5%)			\$2,097.83
E. Direct Expenses (Travel, Postage, Misc.)			
Per Diem & Subsistence	Days	@	35 =
			\$0.00
Mileage	miles	\$0.00/mile	
Auto	800 @	\$0.545	\$436.00
Pickup	1700 @	\$0.55	\$926.50
Postage	@		\$0.00
Testing Laboratory or Consulting Firm to Assist (Name of Lab or Firm)	@		\$0.00
Equipment Rental (Details \$500 +)	@		\$0.00
Total Other Direct Expenses			<u>\$1,362.50</u>
TOTAL COST PLUS NET FEE ESTIMATE			<u>\$21,702.32</u>

Consultant Representative Jason P. Dickman, P.E. Date 6/4/2018

LPA Authorized Representative [Signature] Date _____

Approving KDOT Representative _____ Date _____

On motion (18-218) of Commissioner Moody and the second of Commissioner Wood to approve Work Estimate Form from Professional Engineering Consultants, PA for inspections on Project #19C-4856-01 in the amount of \$21,702.32 and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Board of Crawford County Commissioners

Absent or not voting:

The motion prevailed.

Item Eight: Commissioner Wood discussed a sales agreement on a 2018 FH-R Road widener from Van Keppel in the amount of \$39,000. Mr. Wood stated that the salesman agreed to give the County a rental agreement for 30 days with the option to purchase the machine at the end of the 30 days for \$36,500. He stated that the freight to get the road widener to the county and returning to Van Keppel if the decision is to not purchase it is the County's responsibility. He discussed picking up the equipment if not too heavy. Mr. Wood addressed the warranty.

Board of Crawford County Commissioners

The motion prevailed.

UNDER THE HEADING OLD BUSINESS

Item One: Commissioner Murphy stated that Mr. Greg Hite has spoken to an inspector about inspecting the 2010 Ford F550 Bucket Utility Truck. Mr. Murphy said that the inspector can not do the inspection for at least another month. The Commissioners discussed purchasing the truck with the stipulation that it must pass inspection. The Commissioners would like Mr. Hite to attend a meeting to discuss.

Item Two: Mr. Wood addressed the invoice for the Schulte mowers and Mr. Murphy stated that the invoice has been paid.

EXECUTIVE SESSION

Item One: County Counselor Jim Emerson requested an executive session for 10 minutes discuss items that would be deemed privileged in the Attorney Client Relationship.

On motion (18-220) of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:00 AM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:50 AM and reconvened the Open Session at 10:55 AM with no action taken except to go back into open session.

Item Two: Commissioner Tom Moody requested an executive session for 10 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

On motion (18-221) of Commissioner Moody and the second of Commissioner Wood to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:05 AM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:55 AM and reconvened the Open Session at 11:05 AM with no action taken except to go back into open session.

Board of Crawford County Commissioners

Item Three: Commissioner Carl Wood requested an executive session for 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

On motion (18-222) of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 20 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:25 AM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 11:05 AM and reconvened the Open Session at 11:11 AM with no action taken except to go back into open session.

The Commissioners and Mr. Pyle discussed the budget work sessions.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

Item One: June 19, 2018 – Budget Work Sessions beginning at **8:30 AM**.

Item Two: June 19, 2018 – Ms. Jennifer Haugh, AAA presenting award to the Sheriff's Department.

Item Three: June 26, 2018 – Economic Summit at Memorial Auditorium from 12:00 PM to 3:00 PM.

All three Commissioners may be in attendance at the Robing Ceremony for Judge Jennifer Brunetti today at 3:30 PM in the District Courtroom in Girard.

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Murphy and the second of Commissioner Wood to adjourn the [June 15, 2018](#) meeting of the Board of Crawford County Commissioners at 11:15 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

Board of Crawford County Commissioners

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Don Pyle
County Clerk

◇

This submission completed at the Crawford County Courthouse in Girard.
[Taken BKW 6/15/18 11:15 AM/amended BKW 6/18/18 12:15 PM](#)