

Board of Crawford County Commissioners

Commissioners' Journal

2018, FIFTY-SIXTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM

Girard, KS Tuesday, July 31, 2018, 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Jeff Murphy served as the presiding officer.

Commissioners Tom Moody and Carl Wood were in attendance.

County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board.

Chairman Murphy led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING
CONSENT AGENDA

On motion (18-277) of Commissioner Moody and the second of Commissioner Wood that the consent agenda be approved including:

- 1. Approval of the July 27, 2018 minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Table with 3 columns: Motion number, Number, and Description of motion. Row 1: Motion 18, 275, That the consent agenda be approved including: Approval of the amended July 20, 2018 minutes and Approval of the July 24, 2018 minutes. Row 2: Motion 18, 276, To recess this open session and go into a closed executive session for a period of not more than 60 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and Zoning Administrator Troy Graham and to reconvene by 10:56 PM.

UNDER THE HEADING NEW BUSINESS
PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS

# Board of Crawford County Commissioners

## MESSAGES FROM ELECTED OFFICIALS MESSAGES FROM THE PUBLIC MESSAGES FROM OTHER GOVERNMENTAL ENTITIES

**Item One:** Mr. Mac Young, Community Corrections Administrative Director presenting revised budget for Community Corrections. Mr. Young stated that in April when he presented the Comprehensive Plan the budget was already set and grant awards were handed down through the Department of Corrections and Community Corrections was awarded \$504,275.62. He explained the Community Corrections Supervision Fund that is funded from DUI filings and convictions across the State of Kansas. He stated that the Department of Corrections has stated that there weren't as many DUI filings and convictions this past fiscal year and the Community Corrections budget was cut by \$5,031.10 so a revised budget needs to be approved. He explained that most of the money that was cut was taken from the training and travel line item. Mr. Young answered questions Commissioner Wood had on employee salaries and classifications.

### SIGNATORY APPROVAL FY 2019 Community Corrections Grant Funds Revised Budget Summary and Budget Narrative

11th Judicial District  
Name of Corrections Agency

#### DIRECTOR

I hereby certify by my signature that I have developed my agency's Revised FY 2019 Budget Summary and Budget Narrative attached hereto, that it equals the amount of my FY 2019 Grant Award and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas statutes, regulations, and Kansas Department of Corrections' standards.

Tracy Harris  
Name (Typed or Printed)

[Signature]  
Signature

7-12-18  
Date

#### ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Corrections Advisory Board has approved the attached Revised FY 2019 Budget Summary and Narrative

Honorable Fred W. Johnson  
Name (Typed or Printed)

[Signature]  
Signature

7-12-18  
Date

#### COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached Revised FY 2019 Budget Summary and Narrative

Jeff Murphy  
Name of Chairperson (Typed or Printed)

Crawford  
County  
[Signature]  
Signature

31 July 2018  
Date

**On motion (18-278)** of Commissioner Murphy and the second of Commissioner Moody to approve the FY 2019 Community Corrections Grant Funds Revised Budget Summary and Budget Narrative and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**



# Board of Crawford County Commissioners

## MOVEMENTS MADE TO FY 2018 Budget

amount	from Line Item	TO Line Item
64.02	Cell Phone Ln 32	Publishing Line # 66
324.26	Trg Registration Ln 27	Travel Mileage #22
24.01	Cell Phone Ln 32	Travel Mileage #22
5000	ISP Salary Ln 11	Vehicle Purchase Ln 43
6298	ISP Salary Ln 11	Misc Equipment Ln 42
3032.02	ISP Benefits Ln 12	Misc Equipment Ln 42
2490.73	ADM Benefits	Misc Supplies #46

\* Cost saving from ISP Personnell, as we left position in Pitt open for several month and had one staff on LWP for over 30 days

\* Cost savings from ADM Personnell, as insurance voluntarily dropped on three employees

\* Hired two employees this year- Needed supplement to Funds budgeted

\* High Costs of Travel, ISO from Parsons traveling to Pitt now 3 x per week

\* Purchased vehicle with remaining funds for ISO from Parsons to utilize

\* End of year purchases included, ballistic vest for new employee, approval to replace two additional computers allotted for replacement next year. The purchase of additional file and storage units for staff and ADM.

\* Purchased some end of year supplies as needed

**On motion (18-279)** of Commissioner Moody and the second of Commissioner Wood to approve the Kansas Community Corrections Act FY 2018 Quarterly Budget Adjustment and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

### MESSAGES FROM APPOINTED OFFICIALS

**Item One:** Mr. Greg Hite, Shop Foreman addressed the Commissioners in reference to the inspection on the bucket truck. He stated that the inspection reported that the truck was in good shape with the exception of some solenoid wiring. Mr. Hite discussed getting prices to get the wiring fixed and to contact Parsons Auto Salvage about paying for the repairs or possibly splitting the costs of the repairs with the County. The Commissioners requested that Mr. Hite get a price on repairing the wiring and contact Parsons Auto Salvage about the costs of the repairs.

Mr. Hite reported on a dump truck with the injectors out and discussed the price of repairs and stated that the work will be done in house.

The Commissioners and Mr. Hite also discussed the bed liner repairs, the usage of the state trucks and the status of the mowers in each district.

### PROCLAMATION AND ORDERS OF THE BOARD

# Board of Crawford County Commissioners

## NEW BUSINESS

**Item One:** County Clerk Don Pyle presented a Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Ashley Barrager and to request an abatement in the amount of \$27.28 from the 2015 tax rolls and the amount of \$27.80 from the 2016 tax rolls. Mr. Pyle explained that the taxpayer wrecked the vehicle in 2011 and this was just reported to Appraiser's Office.

Tax Year: 2015	<b>TAX ROLL CORRECTION - PERSONAL PROPERTY</b> AAELT013	Printed by / Date Time grountree 7/27/2018 2:07:29PM
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TaxPayer <u>BARR00010</u>	System Control # <u>2018000237</u>	Tax Year <u>2015</u>
<u>BARRAGER ASHLEY</u>	User Control # <u>2018000237</u>	Doc # <u>865</u>
<u>406 N CATALPA ST</u>	Cama # <u>-----</u>	
<u>PITTSBURG, KS - 66762-3754</u>	Tax Unit <u>11</u> <u>PITTSBURG USD 250</u>	
	Property Location <u>-</u>	

APPRaiser SECTION (Value) Jul 27 2018 1:42PM Carla Wood Approved

Appraised Prior To Correction:				Appraised After Correction:				
Value	Penalty %			Value	Penalty %			Net Change
480	25.00			0	0.00			-480
Non-Watercraft Assessed Prior To Correction:				Non-Watercraft Assessed After Correction:				
Value	Penalty	Total		Value	Penalty	Total		
144	36	180		0	0	0		-180
Watercraft Only Assessed Prior To Correction:				Watercraft Only Assessed After To Correction:				
0	0	0		0	0	0		0
Exempt Value:	0			Exempt Value:	0			0

Comment: TP CALLED NAME HAS BEEN FLAGGED SAID SHE HASN'T HAD THIS ANTIQUE SINCE SHE WRECKED IN 2011 AFTER TALKING

CLERK SECTION (Tax) Jul 27 2018 2:07PM Gene Rountree-Garcia O

Tax Prior To Correction:			Tax After Correction:			
Levy	Gen Tax		Levy	Gen Tax		Net Change
151.528000	27.28		0.00	0.00		-27.28
	SB41 \$ 0.00			SB41 \$ 0.00		0.00
Exempt Tax Dollars .....	27.28		Exempt Tax Dollars .....	0.00		-27.28

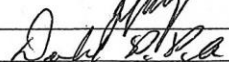
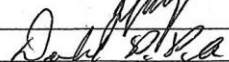
Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	-180	Type of Correction	Abate
Mill Levy	151.528000	Correction Code	NI
		Tax Statement #	25632
Net Change in Levied Tax Dollars	-27.28		
Net Change in Exempt Tax Dollars	0.00	Comments	<u>TP CALLED NAME HAS BEEN FLAGGED SAID SHE HASN'T HAD THIS ANTIQUE SINCE SHE WRECKED IN 2011 AFTER TALKING WITH JESS REMOVING TRUCK BACK TO 2015. SHE IS RESPONSIBLE FOR 2012,13,14 TAXES</u>
Net Change in Total Tax Dollars	-27.28		

Comment:

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas, 7/31/2018  
(Per K.S.A. 79-1475, 79-1701, 79-1701a, and 79-1702) (Date)

Approved by Commission:   
Attest by County Clerk: 

# Board of Crawford County Commissioners

Tax Year: 2016	TAX ROLL CORRECTION - PERSONAL PROPERTY AAELT013	Printed by / Date Time grountree 7/27/2018 2:07:29PM
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TaxPayer <u>BARR00010</u>	System Control # <u>2018000238</u>	Tax Year <u>2016</u>
<u>BARRAGER ASHLEY</u>	User Control # <u>2018000238</u>	Doc # <u>865</u>
<u>406 N CATALPA ST</u>	Cama # <u>-----</u>	
<u>PITTSBURG, KS - 66762-3754</u>	Tax Unit <u>11</u> <u>PITTSBURG USD 250</u>	
	Property Location <u>-</u>	

Appraised Prior To Correction:		Appraised After Correction:		Net Change
Value	Penalty %	Value	Penalty %	
480	25.00	0	0.00	-480
<b>Non-Watercraft Assessed Prior To Correction:</b>		<b>Non-Watercraft Assessed After Correction:</b>		
Value	Penalty	Value	Penalty	
144	36	0	0	-180
<b>Watercraft Only Assessed Prior To Correction:</b>		<b>Watercraft Only Assessed After To Correction:</b>		
0	0	0	0	0
Exempt Value:	0	Exempt Value:	0	0

Comment: TP CALLED NAME HAS BEEN FLAGGED SAID SHE HASN'T HAD THIS ANTIQUE SINCE SHE WRECKED IN 2011 AFTER TALKING

Tax Prior To Correction:		Tax After Correction:		Net Change
Levy	154.349000	Levy	0.00	-27.80
Gen Tax	27.80	Gen Tax	0.00	0.00
SB41 \$	0.00	SB41 \$	0.00	0.00
Exempt Tax Dollars	27.80	Exempt Tax Dollars	0.00	-27.80

Comment:

TREASURER SECTION (Summary)		
Net Change in Assessed Value	-180	Type of Correction <u>Abate</u>
Mill Levy	154.349000	Correction Code <u>NI</u>
		Tax Statement# <u>25803</u>
Net Change in Levied Tax Dollars	-27.80	
Net Change in Exempt Tax Dollars	0.00	Comments <u>TP CALLED NAME HAS BEEN FLAGGED SAID SHE HASN'T HAD THIS ANTIQUE SINCE SHE WRECKED IN 2011 AFTER TALKING WITH JESS REMOVING TRUCK BACK TO 2015. SHE IS RESPONSIBLE FOR 2012,13,14 TAXES</u>
Net Change in Total Tax Dollars	-27.80	

Comment:

By order of the Board of County Commissioners of CRAWFORD COUNTY, Kansas. 7/31/2018  
(Per K.S.A. 79-1475, 79-1701, 79-1701a, and 79-1702) (Date)

Approved by Commission: \_\_\_\_\_  
 Attest by County Clerk: [Signature]

**On motion (18-280)** of Commissioner Murphy and the second of Commissioner Moody to approve the Tax Roll Correction, correcting an error in the assessing of Personal Property owned by Ashley Barrager and to request an abatement in the amount of \$27.28 from the 2015 tax rolls and the amount of \$27.80 from the 2016 tax rolls and authorize the Chairman to sign.

Yeas: Commissioners Moody, Murphy and Wood  
 Nays:

## Board of Crawford County Commissioners

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Two:** Mr. Pyle stated Zoning Administrator Troy Graham requested that the Commissioners and County Clerk sign the plat for Trowbridge Estates 2nd Addition that had been approved previously by the Commissioners. There was a discussion on the private roads in the addition.

**Item Three:** Commissioner Murphy stated the he received a letter from Marmaton Watershed Joint District No. 102 in reference to installing a culvert on 730<sup>th</sup> Avenue between 100<sup>th</sup> and 110<sup>th</sup> Streets. Mr. Murphy stated that he has spoken to Mr. Frank Young who works in the Contracting Office of the district and the culvert will be used as mitigation for a watershed dam for wildlife. He stated that the Watershed District is requesting that Crawford County install the culvert and the district will purchase it. The Commissioners all agreed to proceed with ordering the culvert.

# Board of Crawford County Commissioners

## MARMATON WATERSHED JOINT DISTRICT NO. 102

Brad Blythe, Chairman  
924 Highway 54  
Uniontown, KS 66779  
620-756-4784

Herschel George, V Chairman  
674 Musket Rd  
Uniontown, KS 66779  
620-756-4481

Deb Lust, Secretary  
261 120<sup>th</sup> St.  
Fort Scott, KS 66701  
240-750-7354

Bill Holeman, Member  
P O Box 145  
Bronson, KS 66716  
620-224-8525

Ryan Rose, Treasurer  
P O Box 99  
Uniontown, KS 66779  
620-224-4623

July 19, 2018

Jeff Murphy  
Crawford County Commission  
P.O. Box 249  
Girard, Kansas 66743

Dear Commissioner Murphy,

730<sup>th</sup>

In regards to our discussion about the Marmaton Watershed Joint District #102 assisting Crawford County with the installation of a road culvert located on the Bourbon/Crawford county line between 100<sup>th</sup> Road and 110<sup>th</sup> Road, the Board of Directors of the Marmaton Watershed District has agreed to the purchase of two 42 inch diameter plastic culvert pipes 50 feet in length to be installed in place of an older concrete slab culvert on hand laid stone footings currently in place.

As we discussed, the Watershed District will use this installation as mitigation for a watershed dam to be built in the future nearby. Because of this, the lower 6 inches of the culvert pipes will need to be installed below ditch grade to improve fish passage through the pipes. The gravel and debris that has washed off the roadway below the culvert will also need to be removed to improve fish passage immediately below the structure. I believe with the installation of the culvert pipes on a "skew" as we discussed, the road will not overtop and erode as much as in the past and should reduce future maintenance for the county.

The work needs to be done this fall as your forces are available and we will need to take some pictures to show to the Corps of Engineers to prove our mitigation efforts are completed. Please bill the District for the cost of the pipes as noted in earlier discussions.

Thank you for your assistance and we hope to do this again to keep taxpayer money within the three counties of the Marmaton Watershed District.

Sincerely,



Frank Young  
Contracting Officer  
Marmaton Watershed Joint District #102  
Allen, Bourbon, and Crawford Counties, Kansas

**On motion (18-281)** of Commissioner Murphy and the second of Commissioner Moody to approve assisting Marmaton Watershed Joint District No. 102 with installing a culvert on 730<sup>th</sup> Ave between 100<sup>th</sup> and 110<sup>th</sup> Street.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**Item Four:** Mr. Murphy discussed the Fire District Boards. He stated that the bylaws for Fire District #4 states that the Board of County Commissioners shall appoint the



## Board of Crawford County Commissioners

members of the Board of Trustees to two year terms of that fire district and that the fire districts shall give recommendations to the Commissioners after district's annual business meeting each year. The Commissioner discussed that these appointments have not been done by the Commission and must have been done in house. Mr. Murphy stated that he will draft a letter to Fire District #4 to make them aware that the Board of County Commissioners need recommendations for members of the Board of Trustees for the Commissioners approval. The Commissioners discussed whether the other fire districts in the county have that stipulation in their bylaws.

Mr. Murphy discussed the County mechanics assisting the Fire Departments in the county with repairs of their emergency vehicles. Mr. Wood stated that he believes that the fire trucks must be worked on by a mechanic that is certified to work on emergency vehicles.

The Commissioners discussed bringing all the smaller fire departments together and setting one levy for all the smaller departments to share.

**Item Five:** Mr. Moody said that he received a request from the City of Arcadia asking to borrow the county chipper. It was decided that Mr. Moody will get further information on how long the City will be using it and who will be operating it.

### UNDER THE HEADING OLD BUSINESS

**Item One:** Mr. Emerson stated that he has scheduled the first meeting with school districts on neighborhood revitalization with USD 248 on August 9, 2018 and Commissioner Murphy will be attending also.

**Item Two:** Mr. Murphy discussed the work session on the budget scheduled for August 3, 2018 at 8:30 AM. It was decided to start the work session at 9:00 AM.

### EXECUTIVE SESSION

**Item One:** Commissioner Wood requested an executive session for 15 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship.

**On motion (18-282)** of Commissioner Wood and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss items that would be deemed privileged in the Attorney Client Relationship and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 11:06 AM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 10:51 AM and reconvened the Open Session at 11:02 AM with no action taken except to go back into open session.

## Board of Crawford County Commissioners

**Item Two:** IT Director Jim Vinze requested an executive session for 10 minutes to discuss Non-Elected Personnel.

**On motion (18-283)** of Commissioner Murphy and the second of Commissioner Moody to recess this open session and go into a closed executive session for a period of not more than 10 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and IT Director Jim Vinze and to reconvene by 11:13 AM.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

The Commissioners went into Executive Session at 11:03 AM and reconvened the Open Session at 11:13 AM with no action taken except to go back into open session.

### **UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS FUTURE BUSINESS:**

**Item One: August 3, 2018 – 9:00 AM** Work Session discuss 2019 Budget.

#### **ANNOUNCEMENTS:**

### **UNDER THE HEADING MOTION TO ADJOURN MOTION TO ADJOURN**

**Item One:** Adjournment

**On the motion** of Commissioner Moody and the second of Commissioner Wood to adjourn the [July 31, 2018](#) meeting of the Board of Crawford County Commissioners at 11:15 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Murphy and Wood

Nays:

Present but not voting:

Absent or not voting:

**The motion prevailed.**

**In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.**

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**Don Pyle**  
County Clerk

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**This submission completed at the Crawford County Courthouse in Girard.**  
[Taken BKW 7/31/18 11:15 AM/amended BKW 8/2/18 8:30 AM](#)