

Board of Crawford County Commissioners

Commission Meeting Agenda

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS, **Friday, March 1, 2019, 10:00AM.**

- I. Meeting called to order**
 - a. Pledge of Allegiance
- II. Business from a previous meeting**
 - a. **Approval of consent agenda**
 - i. Consent agenda additions or deletions
 - 1. Approval of the **February 26, 2019** minutes of the Board of County Commissioners.
 - b. **Signing of motions**

Motion 19	63	That the consent agenda be approved including: Approval of the February 22, 2019 minutes
Motion 19	64	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:44 AM

- III. New Business**
 - a. Scheduled public hearings and opening of announced bids
 - b. Proclamations and orders of the Board
 - c. Messages from the Crawford County Local Board of Health
 - d. Messages from other governmental entities
 - e. Messages from elected officials
 - f. Messages from appointed officials
 - g. Messages from the public
 - h. **New Business**
 - i. **Mr. Pyle, County Clerk**
 - 1. **Presenting the February 2019 Clerk's Report.**
 - ii. Mr. Emerson, County Counselor
 - iii. Chairman Moody, Commissioner
 - iv. Mr. Johnson, Commissioner
 - v. Mr. Blair, Commissioner
- IV. Old Business**
 - a. **Old Business**
 - i. Mr. Pyle, County Clerk
 - ii. Mr. Emerson, County Counselor
 - iii. Chairman Moody, Commissioner

Board of Crawford County Commissioners

- iv. Mr. Johnson, Commissioner
- v. Mr. Blair, Commissioner

V. Future Business and Announcements

a. Future Business

- i. **March 8, 2019** – Work Session with City of Pittsburg on creation of a plan for development.
- ii. **March 8, 2019** – Ms. Rebecca Adamson, County Health Officer, presenting the Aid to Local Grant Application.

b. Announcements

VI. Motion for adjournment

Individuals who wish to have their name listed on the official meeting agenda should please call the County Clerk's Office (620-724-6115) by 4:30 p.m. on the day preceding the meeting at which they wish to appear. Individuals are welcome to appear without their name on the agenda. Advance notification simply makes it easier for the County Clerk's Office to prepare the daily agenda. Thank you. If you are an individual with special needs please contact the County Clerk's Office in advance of your attendance at the meeting so any necessary arrangements can be made.

Board of Crawford County Commissioners

Commissioners' Journal

2019, THIRTEENTH MEETING

CRAWFORD COUNTY COURTHOUSE, COMMISSIONERS' BOARD ROOM
Girard, KS Tuesday, February 26, 2019 10:00 AM

The Crawford County Board of Commissioners met pursuant to Kansas Statutes Annotated Chapter 19, Article 2, Section 18 in due and regular session with open doors. Commissioner Tom Moody served as the presiding officer. Commissioners Bruce Blair and Jeremy Johnson were in attendance. County Clerk Don Pyle and County Counselor Jim Emerson were seated with the Board. Chairman Moody led the pledge of allegiance.

UNDER THE HEADING BUSINESS FROM A PREVIOUS MEETING CONSENT AGENDA

On motion (19-065) of Commissioner Johnson and the second of Commissioner Moody that the consent agenda be approved including:

1. Approval of the February 22, 2019 minutes of the Board of County Commissioners.

Yeas: Commissioners Moody, Johnson and Blair

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed and the consent agenda was approved.

SIGNING OF MOTIONS

The County Clerk presented the following motions for Commissioners' signatures:

Motion 19	63	That the consent agenda be approved including: Approval of the February 19, 2019 minutes
Motion 19	64	To recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:43 AM

UNDER THE HEADING NEW BUSINESS PUBLIC HEARINGS AND OPENING OF ANNOUNCED BIDS MESSAGES FROM THE PUBLIC

Board of Crawford County Commissioners

MESSAGES FROM APPOINTED OFFICIALS
MESSAGES FROM OTHER GOVERNMENTAL ENTITIES
MESSAGES FROM ELECTED OFFICIALS
PROCLAMATION AND ORDERS OF THE BOARD
NEW BUSINESS

Item One: County Clerk Don Pyle regarding information from Pro Energy on potential savings on natural gas service. Mr. Mike Williams of Pro Energy Solutions had emailed information on local customers and analysis of savings on natural gas service over the past 2 years at the Courthouse, the Jail and at the Judicial Center in Pittsburg. Mr. Pyle stated that he had talked with a few of the references and they felt that the service worked well for them and it saved them money on their gas bill. Commissioner Moody was answered that the Gas Service Co. had not been contacted about this program. Mr. Pyle stated that he would contact the gas company to see if there are any potential problems that could affect this program and then talk again with the commissioners about this. Commissioner Moody had some questions about the terms of the contract as well.

Item Two: County Clerk, Don Pyle, regarding setting up a couple of work sessions in the near future. Mr. Pyle wanted to know when the commissioners would not be here as he tries to set up these work sessions.

Item Three: County Counselor Jim Emerson stated that he is requesting an executive session at the end of the meeting to discuss non-elected personnel.

Item Four: Commissioner Blair wanted to discuss a dump truck that is in need of some expensive repairs. The commissioners felt that Mr. Greg Hite should look at a good used replacement and that they would like to review some of the other equipment needs.

Item Five: Commissioner Moody regarding the formation of a committee to review health insurance. Mr. Moody stated that this is something that was used a few years ago and he would like to see it revived. The commissioners discussed this and would like to find some employees that are interested in serving on this committee.

UNDER THE HEADING OLD BUSINESS

Item One: County Clerk, Don Pyle, regarding having the agenda and documents that would be presented for review or approval by the commissioners available to the commissioners and on the county website for the public to view for a couple of days prior to the commission meeting. It was discussed that this would probably not be hard to accomplish but it would require some better communication with county departments and with other entities to have these documents available sooner. Mr. Pyle stated that he would work on making this a reality.

Item Two: Commissioner Blair reminded the other commissioners that he would be attending a workshop on road signage with the county sign department employees. The commissioners wanted him to update them on anything they learn.

Board of Crawford County Commissioners

Item Three: Commissioner Moody asked if Mr. Pyle had some firm numbers on how many employees would attend the Defensive Driving courses. Mr. Pyle stated that he would work with elected officials and department heads to finalize these numbers.

EXECUTIVE SESSION:

Item One: County Counselor Jim Emerson requested an executive session for 15 minutes to discuss non-elected personnel.

On motion (19-066) of Commissioner Moody and the second of Commissioner Blair to recess this open session and go into a closed executive session for a period of not more than 15 minutes to discuss Non-Elected Personnel and to include the Board of County Commissioners and County Counselor Jim Emerson and to reconvene by 10:44 AM.

Yeas: Commissioners Moody, Johnson and Blair

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

The Commissioners went into Executive Session at 10:29 AM and reconvened the Open Session at 10:44 AM with no action taken except to go back into open session.

UNDER THE HEADING FUTURE BUSINESS AND ANNOUNCEMENTS

FUTURE BUSINESS:

ANNOUNCEMENTS:

UNDER THE HEADING MOTION TO ADJOURN

MOTION TO ADJOURN

Item One: Adjournment

On the motion of Commissioner Moody and the second of Commissioner Johnson to adjourn the [February 26, 2019](#) meeting of the Board of Crawford County Commissioners at 10:46 AM and to reconvene at the next regularly scheduled time with open doors.

Yeas: Commissioners Moody, Johnson and Blair

Nays:

Present but not voting:

Absent or not voting:

The motion prevailed.

In Testimony whereof, I have hereunto set my hand and caused to be affixed my official seal and submitted these minutes for the approval of the Board of Crawford County Commissioners.

Board of Crawford County Commissioners

Don Pyle
County Clerk

<>

This submission completed at the Crawford County Courthouse in Girard.
Taken DPP 2/26/19 at 10:46 AM, Amended by DPP 2/28/19 at 9:50 AM

Presentation of County Clerk's Report to the Board of County Commissioners confirmation of the same report, the allowance of claims and audit authorizing the issuance of orders (warrants) in payment of the claims allowed including the approval of county payroll.

As provided by Chapter 19-608, K.S.A. 1963, the foregoing report and decision of the County Clerk of claims against Crawford County is hereby presented to your Board of County Commissioners for confirmation, and all claims specified in said report, listed in the County Warrant Register for 2019. The funds listed are all inclusive and are submitted to the Board of County Commissioners on 02/28/2019 as provided by law.

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	End of Month Accounts Payable	Monthly total Account Payable	Total Expenses For Month
30	Ambulance Service	\$77,848.57	\$32,342.18	\$110,190.75	\$11,863.00	\$42,719.87	\$152,910.62
31	Comm. Corrections	\$22,300.59	\$17,271.05	\$39,571.64	\$6,950.20	\$6,950.20	\$46,521.84
35	Co Attny Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60	Treasurer Tech Fund	\$0.00	\$0.00	\$0.00	\$664.95	\$7,717.91	\$7,717.91
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62	Land Records Tech	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	General Fund	\$327,913.16	\$157,329.96	\$485,243.12	\$135,870.29	\$234,330.50	\$719,573.62
107	Lower Eight Preparation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	PHAP BC Pathways Grant	\$1,995.53	\$1,728.23	\$3,723.76	\$0.00	\$0.00	\$3,723.76
109	PHAP Grant	\$5,996.71	\$6,641.80	\$12,638.51	\$0.00	\$0.00	\$12,638.51
110	Health Dept.	\$49,746.24	\$55,084.26	\$104,830.50	\$9,533.79	\$23,459.04	\$128,289.54
111	Health & Family	\$2,135.81	\$725.86	\$2,861.67	\$0.00	\$894.75	\$3,756.42
114	Free To Know	\$5,135.88	\$4,209.13	\$9,345.01	\$0.00	\$132.99	\$9,478.00
116	HERR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
117	Early Intervention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
118	Case Management	\$3,408.89	\$2,452.76	\$5,861.65	\$1,056.29	\$1,104.97	\$6,966.62
119	Cancer Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
121	Family Connections	\$777.92	\$397.48	\$1,175.40	\$0.00	\$0.00	\$1,175.40
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	R&B, Spec Brg, Weed	\$100,597.11	\$45,158.72	\$145,755.83	\$17,211.45	\$87,719.75	\$233,475.58
141	Special Bridge Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
142	710th Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
179	Driver Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
198	Consolidated 911	\$0.00	\$0.00	\$0.00	\$733.17	\$7,678.95	\$7,678.95
200	Employee Benefits	\$0.00	\$396,661.45	\$396,661.45	\$653.25	\$4,659.21	\$401,320.66
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
203	Office Remodel	\$0.00	\$0.00	\$0.00	\$0.00	\$4,893.02	\$4,893.02
215	Fire District #1	\$570.75	\$102.07	\$672.82	\$16,721.08	\$23,884.65	\$24,557.47
216	Fire Equipment Fund	\$0.00	\$0.00	\$0.00	\$5,977.62	\$5,977.62	\$5,977.62
220	Fire District #2	\$649.17	\$112.76	\$761.93	\$0.00	\$2,018.33	\$2,780.26
222	Fire District #3	\$0.00	\$0.00	\$0.00	\$790.50	\$2,286.16	\$2,286.16
223	Fire District #4	\$0.00	\$0.00	\$0.00	\$1,045.54	\$2,612.53	\$2,612.53
241	Historical Museum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	RJA reinvestment	\$2,153.22	\$2,595.27	\$4,748.49	\$45.00	\$45.00	\$4,793.49
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	JJ RJA 11th Judicial	\$15,917.64	\$12,486.14	\$28,403.78	\$1,778.52	\$2,549.95	\$30,953.73
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262	Environmental LEPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
263	Juvenile Justice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
264	Local Envrnmtl. Prot.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	Parks & Rec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
398	Tourism & Convention	\$5,473.08	\$7,611.04	\$13,084.12	\$27,710.30	\$27,710.30	\$40,794.42
399	Viol. Against Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
505	Sewer District #2	\$0.00	\$0.00	\$0.00	\$0.00	\$3,854.97	\$3,854.97
516	Sewer District #4	\$172.70	\$47.08	\$219.78	\$0.00	\$319.40	\$539.18
520	Sewer District #5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
702	Sewer Franklin Oper #3	\$0.00	\$0.00	\$0.00	\$0.00	\$871.42	\$871.42
991	Mental Health Payroll	\$212,456.17	\$213,260.22	\$425,716.39	\$0.00	\$0.00	\$425,716.39
992	Motor Vehicle Payroll	\$10,052.76	\$5,037.97	\$15,090.73	\$0.00	\$0.00	\$15,090.73
		\$845,301.90	\$961,255.43	\$1,806,557.33	\$238,604.95	\$489,498.47	\$2,300,948.82

Add-On Checks - See Detail on Monthly Reports

Dept. #	Dept. Name	Net Pay	Deductions Employee + Employer	Total Payroll	End of Month Accounts Payable	Monthly Total Accounts Payable	Total Expenses For Month
---------	------------	---------	--------------------------------	---------------	-------------------------------	--------------------------------	--------------------------

Add-ons - See Detail on Reports	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Add On Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Unposted Checks - See Detail on Montly Reports

Unposted - See Detail on Reports				\$0.00	\$2,832.77	\$2,832.77
					\$0.00	\$0.00
Unpost Total	\$0.00	\$0.00	\$0.00	\$0.00	\$2,832.77	\$2,832.77

GRAND TOTALS for Warrant Account

\$2,298,116.05

Disbursements

Dept #	Dept. Name	Accounts Payable	Total Expenses
			\$0.00
Total Disbursements			\$0.00

The following warrant numbers are inclusive in the amounts expended above:

02/15/2019	Accounts Payable Numbers	588483-588733	
02/15/2019	Payroll Numbers		0
02/15/2019	Disbursement Numbers		0
02/15/2019	Account Payable Add-on Numbers		0
02/15/2019	Payroll Add-on Numbers		0
02/28/2019	Accounts Payable Numbers	588734-589008	
02/28/2019	Payroll Numbers	589009-589138	
02/28/2019	Disbursement Numbers		0
02/28/2019	Account Payable Add-on Numbers	589139	
02/28/2019	Payroll Add-on Numbers		0

The above listed report of the County Clerk of Crawford County, Kansas dated February 28, 2019 and all the claims listed and is submitted to the Board of County Commissioners. It is hereby moved by Commissioner _____ and seconded by Commissioner _____ that the said report be confirmed and listed in the County Warrant Register for 2019. The amounts are inclusive on this date submitted to the Board of County Commissioners and the County Clerk hereby authorized and ordered to issue a county order (warrant), on said claims to be payable out of the fund designated in the County Warrant Register for 2019, and listed in the said record book.

Motion carried by the following roll call vote:
 Ayes: Commissioners: Johnson, Moody, and Blair
 Nays:

Dated at Girard, Kansas this 1st Day of March, 2019

Chairperson _____

Member _____

Member _____

Attest _____

January 2019 to February 2019 Clerk's Report Change in Expenditures

Dept. #	Dept. Name	Total Payroll	Monthly Total Accounts Payable	Total Expenses For Month	01/31/2019	Difference	Notes
30	Ambulance Service	\$110,190.75	\$42,719.87	\$152,910.62	\$172,192.99	-\$19,282.37	\$21,500 Ins.. Renewal in Jan 2019
31	Comm. Corrections	\$39,571.64	\$6,950.20	\$46,521.84	\$46,273.37	\$248.47	
35	Co Attny Training	\$0.00	\$0.00	\$0.00		\$0.00	
59	Clerk Tech Fund	\$0.00	\$0.00	\$0.00		\$0.00	
60	Treasurer Tech Fund	\$0.00	\$7,717.91	\$7,717.91	\$199.80	\$7,518.11	Computers Purchased
61	Reg Deeds Tech	\$0.00	\$0.00	\$0.00		\$0.00	
62	Land Records Tech	\$0.00	\$0.00	\$0.00		\$0.00	
100	General Fund	\$485,243.12	\$234,330.50	\$719,573.62	\$932,672.81	-\$213,099.19	\$111,128 Ins. Renewal, \$75,000 in Misc. Exp all in Jan. 2019
107	Lower Eight Preparation	\$0.00	\$0.00	\$0.00		\$0.00	
108	PHAP BC Pathway Grant	\$3,723.76	\$0.00	\$3,723.76	\$3,723.76	\$0.00	
109	PHAP Grant	\$12,638.51	\$0.00	\$12,638.51	\$12,638.51	\$0.00	
110	Health Dept.	\$104,830.50	\$23,459.04	\$128,289.54	\$122,527.38	\$5,762.16	\$3,996.20-Ryan Insurance Prof. Liability Renewal
111	Health & Family	\$2,861.67	\$894.75	\$3,756.42	\$4,618.29	-\$861.87	
114	Free To Know	\$9,345.01	\$132.99	\$9,478.00	\$9,637.25	-\$159.25	
116	HERR	\$0.00	\$0.00	\$0.00		\$0.00	
117	Early Intervention	\$0.00	\$0.00	\$0.00		\$0.00	
118	Case Management	\$5,861.65	\$1,104.97	\$6,966.62	\$8,904.63	-\$1,938.01	
119	Cancer Prevention	\$0.00	\$0.00	\$0.00		\$0.00	
121	Family Connections	\$1,175.40	\$0.00	\$1,175.40	\$587.70	\$587.70	
122	TCM Teen Pregnancy	\$0.00	\$0.00	\$0.00		\$0.00	
140	R&B, Spec Brg, Weed	\$145,755.83	\$87,719.75	\$233,475.58	\$707,202.57	-\$473,726.99	\$242,225-Langdon Lane overlay, \$215,086 Ins Renewal in Jan 2019
141	Special Bridge Fund	\$0.00	\$0.00	\$0.00	\$20,243.93	-\$20,243.93	\$20,000 Engineering Fees Paid in Jan. 2019
142	710th Maintenance	\$0.00	\$0.00	\$0.00		\$0.00	
145	Equipment Reserve	\$0.00	\$0.00	\$0.00	\$569.98	-\$569.98	
179	Driver Improvement	\$0.00	\$0.00	\$0.00		\$0.00	
197	Wireless Phone Tax	\$0.00	\$0.00	\$0.00		\$0.00	
198	Consolidated 911	\$0.00	\$7,678.95	\$7,678.95	\$36,641.55	-\$28,962.60	\$5,149 Annual Tyler Tech., \$25,966-Equip. for Walnut Site in Jan 2019
200	Employee Benefits	\$396,661.45	\$4,659.21	\$401,320.66	\$406,422.17	-\$5,101.51	
202	Operating Reserve Fund	\$0.00	\$0.00	\$0.00	\$17,504.00	-\$17,504.00	
215	Fire District #1	\$672.82	\$23,884.65	\$24,557.47	\$15,306.18	\$9,251.29	\$10,989-Ryan Insurance Renewal
216	Fire Equipment Fund	\$0.00	\$5,977.62	\$5,977.62	\$0.00	\$5,977.62	Fire Equipment Purchase
220	Fire District #2	\$761.93	\$2,018.33	\$2,780.26	\$13,033.07	-\$10,252.81	\$12,510-Conrad Fire Equipment in Jan 2019
222	Fire District #3	\$0.00	\$2,286.16	\$2,286.16	\$9,918.30	-\$7,632.14	\$8,986-Building Repair-Generator in Jan 2019
223	Fire District #4	\$0.00	\$2,612.53	\$2,612.53	\$2,889.90	-\$277.37	
241	Historical Museum	\$0.00	\$0.00	\$0.00		\$0.00	
253	RJA reinvestment	\$4,748.49	\$45.00	\$4,793.49	\$4,793.49	\$0.00	
257	Fiscal Clerk JJA	\$0.00	\$0.00	\$0.00		\$0.00	
260	JJ RJA 11th Judicial	\$28,403.78	\$2,549.95	\$30,953.73	\$32,573.44	-\$1,619.71	
261	Juvenile Justice JIAS	\$0.00	\$0.00	\$0.00		\$0.00	
262	Environmental LEPP	\$0.00	\$0.00	\$0.00		\$0.00	
263	Juvenile Justice	\$0.00	\$0.00	\$0.00	\$170.52	-\$170.52	
264	Local Envrmntl. Prot.	\$0.00	\$0.00	\$0.00		\$0.00	
355	Parks & Rec	\$0.00	\$0.00	\$0.00		\$0.00	
398	Tourism & Convention	\$13,084.12	\$27,710.30	\$40,794.42	\$65,805.29	-\$25,010.87	\$23,999-PSU Contract Qtrly Prmt in Jan 2019
399	Viol. Against Women	\$0.00	\$0.00	\$0.00		\$0.00	
505	Sewer District #2	\$0.00	\$3,854.97	\$3,854.97	\$3,302.09	\$552.88	
516	Sewer District #4	\$219.78	\$319.40	\$539.18	\$4,610.65	-\$4,071.47	\$4,390-Replace Pumps on Lake Road in Jan 2019
520	Sewer District #5	\$0.00	\$0.00	\$0.00		\$0.00	
702	Sewer Franklin Oper #3	\$0.00	\$871.42	\$871.42	\$5,175.27	-\$4,303.85	\$3,983-Cleaning of lift station in Jan 2019
991	Mental Health Payroll	\$425,716.39	\$0.00	\$425,716.39	\$449,465.40	-\$23,749.01	
992	Motor Vehicle Payroll	\$15,090.73	\$0.00	\$15,090.73	\$15,219.05	-\$128.32	
		\$1,806,557.33	\$489,498.47	\$2,296,055.80	\$3,124,823.34	-\$828,767.54	